



**TOWN OF FORT MILL
AD HOC APPOINTMENTS COMMITTEE MEETING**

**March 31, 2016
Fort Mill Town Hall, Admin. Conference Room
112 Confederate Street
4:00 PM**

AGENDA

CALL TO ORDER

APPROVAL OF MINUTES

- 1. April 8, 2015** *[Pages 2-5]*

ITEMS FOR INFORMATION / DISCUSSION

1. Review of Existing Committee Vacancies

- a. Board of Zoning Appeals** *[Page 6]*
3 Vacancies
3 Eligible for Reappointment

- b. Historic Review Board** *[Page 7]*
3 Vacancies
3 Eligible for Reappointment

- c. Planning Commission** *[Page 8]*
3 Vacancies
2 Eligible for Reappointment

2. Review and Selection of Applicants

3. Schedule Date(s) for Applicant Interviews (If Necessary)

ADJOURN

**MINUTES
TOWN OF FORT MILL
AD HOC APPOINTMENTS COMMITTEE MEETING
April 8, 2015
215 Main Street
6:00 PM**

Present: Councilwoman Guynn Savage, Councilman Larry Huntley, Planning Director Joe Cronin

Absent: Councilman Ronnie Helms

Guests: Al Rogat, Jonathan Mauney, James McMullen, Charles Stec

Councilwoman Savage called the meeting to order at 6:11 pm in the Administration Conference Room. Councilwoman Savage noted that Councilman Huntley and Councilman Helms were not present and the committee lacked a quorum. Planning Director Cronin stated that he had heard from Councilman Helms earlier in the day and that he would be unable to attend the meeting. Councilman Huntley was reached by phone and stated that he was en route to town hall. Councilwoman Savage stated that she would begin the first candidate interview so as to maintain the current interview schedule, but no votes would be taken until a quorum was present.

ITEMS FOR INFORMATION / DISCUSSION

1. Applicant Interviews

The committee interviewed Al Rogat of 1006 Cresthaven Lane.

Councilman Huntley arrived at 6:13 pm, and a quorum was now present.

The committee interviewed Jonathan Mauney of 108 Marshall Street.

The committee interviewed James McMullen of 3955 Parkers Ferry.

Nik Radovanovic of 205 Whitegrove Drive did not attend at his scheduled interview time. Councilwoman Savage stated that she would attempt to contact Mr. Radovanovic by phone prior to the council meeting on April 13, 2015.

The committee interviewed Charles Stec of 1230 Edbrooke Lane.

2. Recommendation of Candidates for Appointment

Councilman Huntley made a motion, seconded by Councilwoman Savage, to recommend in favor of the following appointments:

a. Planning Commission

Seat 1: Reappoint **James Traynor** of 115 Mary Mack Lane (Ward 2) to a new three year term beginning on April 13, 2015 and ending April 13, 2018.

Seat 2: Appoint **James McMullen** of 3955 Parkers Ferry (Ward 4) to a new three year term beginning on April 13, 2015 and ending April 13, 2018. Because Mr. McMullen currently holds Seat 4 on the Board of Zoning Appeals, this appointment will create an additional vacancy on that Board.

b. Board of Zoning Appeals

Seat 1: Reappoint **C. Ryan Helms** of 208 Skipper Street (Ward 2) to a new three year term beginning on April 13, 2015 and ending April 13, 2018.

Seat 2: Reappoint **Terri Murray** of 324 Montmorenci Crossing (Ward 3) to a new three year term beginning on April 13, 2015 and ending April 13, 2018.

Seat 4: Appoint **Scott Couchenour** of 122 W. Oak Street (Ward 3) to the unexpired term formerly held by James McMullen, who has been recommended for appointment to the Planning Commission. As a replacement board member, Mr. Couchenour's term will expire on April 14, 2016. Mr. Couchenour currently holds Seat 2 on the Historic Review Board, which will expire on April 14, 2015.

Seat 7: Appoint **Charles Stec** of 1230 Edbrooke Lane (Ward 3) to the unexpired term formerly held by Rhonda McCall, who resigned from the Board on January 24, 2015. Because Mr. Stec is not a current town resident but will establish residency on or before April 30, 2015, the committee recommend the effective date of this appointment as April 30, 2015. As a replacement board member, Mr. Stec's term will expire on April 14, 2017.

c. Historic Review Board

Seat 1: Appoint **Nik Radovanovic** of 205 Whitegrove Drive (Ward 4) to a new three year term beginning on April 13, 2015 and ending April 13, 2018.

Seat 2: Appoint **Jonathan Mauney** of 108 Marshall Street (Ward 3) to a new three year term beginning on April 13, 2015 and ending April 13, 2018.

Councilwoman Savage called for a vote on the recommendations, and the motion was approved unanimously.

Planning Director Cronin reminded committee members that all applications will remain on file for a period of one year. Any candidate who was not recommended for appointment at this time will be automatically considered should a vacancy arise over the next 12 months.

APPROVAL OF MINUTES

Councilman Huntley made a motion to approve the minutes from the March 31, 2015, meeting. Councilwoman Savage seconded the motion. The minutes were approved unanimously.

There being no further business, the meeting was adjourned at 8:45 pm.

Respectfully submitted,

Joe Cronin
Planning Director

Summary of Ad Hoc Appointments Committee Recommendations
(Committee Recommendations in Blue)

Board of Zoning Appeals

Seat	Member Name	Address	Ward	Appointed	Expiration
1	C. Ryan Helms	208 Skipper Street	2	04/13/2015	04/13/2018
2	Terri Murray	324 Montmorenci Crossing	3	04/13/2015	04/13/2018
3	Jody Stegall	1269 Plum Branch Lane	1	10/13/2014	04/14/2016
4	Scott Couchenour	122 W. Oak Street	3	04/13/2015	04/14/2016
5	Becky Campbell	133 Forrest Street	2	05/13/2013	04/14/2016
6	Jim Thomas, Chair	202 Springs Street	2	07/14/2008	04/14/2017
7	Charles Stec	1230 Edbrooke Lane	3	04/30/2015	04/14/2017

Seat 1: Recommend reappointing C. Ryan Helms to a new three year term.

Seat 2: Recommend reappointing Terri Murray to a new three year term.

Seat 4: Recommend appointing Scott Couchenour to fill the remainder of J. McMullen’s unexpired term

Seat 7: Recommend appointing Charles Stec to fill the remainder of R. McCall’s unexpired term (4/30/15)

Historic Review Board

Seat	Member Name	Address	Ward	Appointed	Expiration
1	Nik Radovanovic	205 Whitegrove Drive	4	04/13/2015	04/13/2018
2	Jonathan Mauney	108 Marshall Street	3	04/13/2015	04/13/2018
3	Chip Heemsoth	210 Marshall Street	3	11/13/2006	04/14/2016
4	Carolyn Blair	101 W. Close Street	3	03/31/2008	04/14/2016
5	Melissa White	221 Confederate Street	2	03/31/2008	04/14/2016
6	Louis Roman, Chair	118 Main Street	NR	03/10/2014	04/14/2017
7	Dan Dodd	1516 Peak Court	NR	03/10/2014	04/14/2017

Seat 1: Recommend appointing Nik Radovanovic to a new three year term.

Seat 2: Recommend appointing Jonathan Mauney to a new three year term.

Planning Commission

Seat	Member Name	Address	Ward	Appointed	Expiration
1	James Traynor, Chair	115 Mary Mack Lane	2	04/13/2015	04/13/2018
2	James McMullen	3955 Parkers Ferry	4	04/13/2015	04/13/2018
3	John Garver	110 Springbranch Road	4	03/13/2006	04/14/2016
4	Tom Petty	109 Duck Pond Court	4	08/14/2006	04/14/2016
5	Ben Hudgins	115 Hallett Street	3	03/25/2013	04/14/2016
6	Chris Wolfe	1150 Peachtree Lane	1	02/08/2010	04/14/2017
7	Hynek Lettang	117 E. Oak Street	3	04/14/2014	04/14/2017

Seat 1: Recommend reappointing James Traynor to a new three year term.

Seat 2: Recommend appointing James McMullen to a new three year term.

**Ad Hoc Appointments Committee Meeting
 March 31, 2016
 New Business Item**

Recommendation of Candidate(s) for Appointment to the Board of Zoning Appeals
 Board of Zoning Appeals (3 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates for three pending vacancies on the Town of Fort Mill’s Board of Zoning Appeals.

The three vacancies (Seats 3, 4 & 5) will be for terms expiring on April 11, 2019. Candidates selected to fill these seats will be appointed to a full three-year term.

The current membership of the Board of Zoning Appeals is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	C. Ryan Helms	208 Skipper Street	2	04/13/2015	04/13/2018
2	Terri Murray	324 Montmorenci Xing	3	04/13/2015	04/13/2018
3	Jody Stegall	112 Mary Mack Lane	2	10/13/2014	04/14/2016
4	Scott Couchenour	122 W Oak Street	3	04/13/2015	04/14/2016
5	Becky Campbell	133 Forrest Street	2	05/13/2013	04/14/2016
6	Jim Thomas	202 Springs Street	2	07/14/2008	04/14/2017
7	Charles Stec	1230 Edbrooke Lane	3	04/30/2015	04/14/2017

The town has received applications from the following individuals who have expressed an interest in serving on the Board of Zoning Appeals:

Name	Address	Resident	Ward	Current?
Jody Stegall	112 Mary Mack Lane	Yes	2	Yes
Scott Couchenour	122 W Oak Street	Yes	3	Yes
Becky Campbell	133 Forrest Street	Yes	2	Yes

All candidates meet (or will meet) the residency requirement for service on the Board of Zoning Appeals and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Joe Cronin
 Planning Director
 March 30, 2016

**Ad Hoc Appointments Committee Meeting
 March 31, 2016
 New Business Item**

Recommendation of Candidate(s) for Appointment to the Historic Review Board
 Historic Review Board (3 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates for three pending vacancies on the Town of Fort Mill’s Historic Review Board.

The three vacancies (Seats 3, 4 & 5) will be for terms expiring on April 11, 2019. Candidates selected to fill these seats will be appointed to a full three-year term.

The current membership of the Historic Review Board is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	Nik Radovanovic	205 Whitegrove Drive	4	04/13/2014	04/13/2018
2	Jonathan Mauney	108 Marshall Street	3	04/13/2015	04/13/2018
3	Chip Heemsoth	210 Marshall Street	3	11/13/2006	04/14/2016
4	Carolyn Blair	101 W. Close Street	3	03/31/2008	04/14/2016
5	Melissa White	221 Confederate Street	2	03/31/2008	04/14/2016
6	Louis Roman	2405 Whites Road	NR	03/10/2014	04/14/2017
7	Dan Dodd	1516 Peak Court	NR	03/10/2014	04/14/2017

The town has received applications from the following individuals who have expressed an interest in serving on the Historic Review Board:

Name	Address	Resident	Ward	Current?
Chip Heemsoth	210 Marshall Street	Yes	3	Yes
Carolyn Blair	101 W. Close Street	Yes	3	Yes
Melissa White	221 Confederate Street	Yes	2	Yes
Hugh Allison	131 Academy Street	Yes	2	

There is no residency requirement for appointment to the Historic Review Board; however, state law does require that a municipal board have at least one or more professionals in preservation related disciplines such as architecture, history, architectural history, planning, prehistoric and historic archaeology, folklore, cultural anthropology, curation, conservation, and landscape architecture.

All candidates meet (or will meet) the residency requirement for service on the Historic Review Board and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Joe Cronin
 Planning Director
 March 30, 2016

**Ad Hoc Appointments Committee Meeting
 March 31, 2016
 New Business Item**

Recommendation of Candidate(s) for Appointment to the Planning Commission
 Planning Commission (3 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates for three pending vacancies on the Town of Fort Mill’s Planning Commission.

The three vacancies (Seats 3, 4 & 5) will be for terms expiring on April 11, 2019. Candidates selected to fill these seats will be appointed to a full three-year term.

The current membership of the Planning Commission is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	James Traynor	115 Mary Mack Lane	2	03/10/2003	04/13/2018
2	James McMullen	3955 Parkers Ferry	4	04/13/2015	04/13/2018
3	John Garver	135 David Court	3	03/13/2006	04/14/2016
4	Tom Petty	109 Duck Pond Court	4	08/14/2006	04/14/2016
5	Ben Hudgins	115 Hallett Street	3	03/25/2013	04/14/2016
6	Chris Wolfe	1150 Peachtree Lane	1	02/08/2010	04/14/2017
7	Hynek Lettang	117 E. Oak Street	3	04/14/2014	04/14/2017

The town has received applications from the following individuals who have expressed an interest in serving on the Planning Commission:

Name	Address	Resident	Ward	Current?
Tom Petty	109 Duck Pond Court	Yes	4	Yes
Ben Hudgins	115 Hallett Street	Yes	3	Yes
Tom Adams	214 Pebble Creek Crossing	Yes	4	

All candidates meet (or will meet) the residency requirement for service on the Planning Commission and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Joe Cronin
 Planning Director
 March 30, 2016