

## **Information Technology Administrator, Town of Fort Mill**

**Category:** Administration

**Position hours:** Full-time

### **Job Duties:**

- Under general supervision, performs routine to advanced technical work in providing technical assistance and support to internal and external users for hardware and software problems.
- Provides support of personal computers and devices to include cellular telephones and tablets that are provided by the Town of Fort Mill, servers, printers and network devices.
- Coordinates upgrades, changes, modifications and migrations to technologies along with implementing fixes.

### **Qualifications:**

Requires an Associate's Degree in computer science supplemented by one to two years of experience in a job related field, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities.

**Pay info:** Dependent on qualifications.

**How to apply:** Please submit a resume, cover letter, references and salary history to Town of Fort Mill, Attn: Jason Thomton, P.O. Box 159, Fort Mill, SC 29716.

**Deadline:** Open until filled.

**EOE Disclaimer:** The Town of Fort Mill is an equal opportunity employer.