

# TOWN OF FORT MILL

SOUTH CAROLINA



Annual Operating Budget  
Fiscal Year 2009/10





# **FORT MILL**

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**SOUTH CAROLINA**

## **Annual Operating Budget Fiscal Year 2009/10**

**Town of Fort Mill**  
112 Confederate Street  
P.O. Box 159  
Fort Mill, SC 29716

(803) 547-2116

[www.fortmillsc.org](http://www.fortmillsc.org)



### Town Council

Danny P. Funderburk	<i>Mayor</i>
Larry Huntley	<i>Mayor Pro-Tempore (Ward 3)</i>
Kerry Mosher	<i>Councilman (Ward 1)</i>
Ronald Helms	<i>Councilman (Ward 2)</i>
Tom Adams	<i>Councilman (Ward 4)</i>
W. Waddell Gibson	<i>Councilman (At-Large)</i>
Kenneth Starnes	<i>Councilman (At-Large)</i>

### Management Team

David E. Hudspeth	<i>Town Manager</i>
Joseph M. Cronin	<i>Asst. Town Manager / Planning Dir.</i>
Chantay F. Bouler	<i>Finance Director</i>
Paul Mitchell	<i>Engineering Director</i>
David Broom	<i>Public Works Director</i>
Brown Simpson	<i>Recreation Director</i>
Wayne Hunter	<i>Building Official</i>
Jeff Helms	<i>Police Chief</i>
Ken Kerber	<i>Fire Chief</i>
Peter Lenzi	<i>Municipal Court Judge</i>
April Beachum	<i>Town Clerk</i>
B. Bayles Mack	<i>Town Attorney</i>

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# **Introduction & Overview**



# Community Profile

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## History

The Town of Fort Mill, South Carolina (incorporated 1873) is located in northeastern York County, between the Catawba River and the North Carolina state line. The town's closest neighbors are Rock Hill, South Carolina, to the south and Charlotte, North Carolina, to the north. Approximately 10,000 residents live within the Town's corporate limits. The rapidly growing Fort Mill Township, which includes the municipalities of Fort Mill and Tega Cay, as well as surrounding unincorporated communities in eastern York and northern Lancaster Counties, is home to an estimated 35,000 people.



Main Street is the heart of downtown Fort Mill. The Main Street corridor is listed as a historic district on the National Register of Historic Places.

Originally home to the Catawba Indians, the Fort Mill area has been continuously settled since the arrival of Thomas "Kanawha" Spratt in the mid-1700's.

Originally called "Fort Hill," Fort Mill later took its name from a colonial-era fort built by the British and a grist mill on nearby Steele Creek. Fort Mill has long benefitted from its geographic location and access to major transportation routes, from the prehistoric Nation Ford Road and the Catawba River, to the Charlotte, Columbia and Augusta Railroad (now Norfolk Southern), U.S. Highway 21, and Interstate 77.

After the establishment of the Fort Mill Manufacturing Company in 1887, Fort Mill grew into a major center for textile manufacturing. Under the leadership of five generations of the Springs and Close families, the company expanded through various acquisitions and mergers. To reflect product diversification, the company changed names several times during its 120 year history, from the Fort Mill Manufacturing Company to Springs Cotton Mills, then to Springs Mills Inc., and later Springs Industries. In 2006, Springs Industries merged with a Brazilian textile manufacturer, Coteminas, to form Springs Global. While the company is now headquartered in Brazil, Springs Global maintains a corporate presence in the Town of Fort Mill.

While textile manufacturing is no longer the predominant industry it once was, Fort Mill's proximity to the Charlotte metropolitan area has fueled the town's tremendous growth in recent years. With



In February 2009, Fort Mill was listed as one of America's best affordable suburbs by Business Week magazine.

modern amenities, access to a major interstate highway, low taxes, affordable housing, excellent schools and an unmatched quality of life, it's easy to see why Fort Mill is one of the fastest growing communities in the State of South Carolina. These qualities were recognized in February 2009 when Business Week named Fort Mill as one of the Top 10 Affordable Suburbs in America.

# Community Profile

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## Population

According to the U.S. Census Bureau, Fort Mill was home to an estimated 10,032 residents as of July 1, 2008. This was a significant milestone, as it marked the first time in the town's history that the population surpassed the 10,000 threshold. Below are some additional population statistics and trends:

- Between 1990 and 2008, the town's population increased from 4,930 to 10,032, an increase of 5,102, or 103.5%.
- Between 2000 and 2008, the town's population has increased by 2,445. This 32.2% increase places Fort Mill among the 20 fastest growing municipalities in the State of South Carolina since the year 2000.
- On average, the town's population has increased 3.2% per year since 2000.
- In 2008, Fort Mill was the 35<sup>th</sup> largest municipality in the state (out of a total of 270 cities and towns), up seven spots from its 42<sup>nd</sup> place ranking after the 2000 Census.
- According to the 2000 Census, the demographics of the town's population were: 81.7% White, 16.0% Black, and 1.3% Hispanic or Latino (of any race). American Indian, Native Hawaiian/Pacific Islander, Asian, and Other Races each comprised less than 1% of the total population.
- According to the 2000 Census, the median household income in Fort Mill was 6.3% higher than the national median household income and 20.3% higher than the state median household income.
- Despite dramatic increases in student enrollment (83.9% since 2000 and a staggering 213.0% since 1990) the Fort Mill School District consistently rates "Excellent" on annual report cards published by the South Carolina Department of Education.



Much of Fort Mill's recent growth has been fueled by the town's proximity to Charlotte, seen here in the distance from Nation Ford High School.



The Springfield community is one of many new neighborhoods that is currently being built in the Town of Fort Mill.

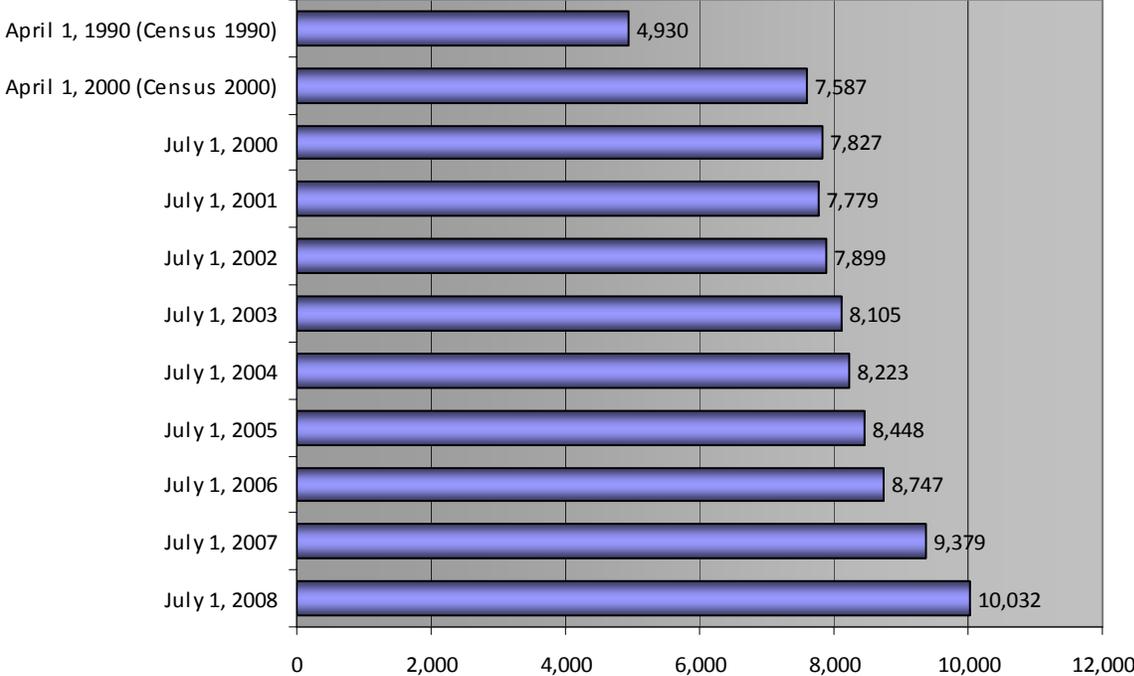


The 2,300-acre Anne Springs Close Greenway is rich in natural and cultural resources. The Greenway is a popular destination for Fort Mill residents and visitors alike.

# Community Profile

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**Town of Fort Mill Population  
1990, 2000 – 2008**



U.S. Census (1990, 2000), U.S. Census Bureau Estimates (2000-08)

# Form of Government

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The Town of Fort Mill operates under the council-manager form of government, as outlined in Title 5, Chapter 13 of the Code of Laws of South Carolina, 1976, as amended. The town council consists of seven (7) members, including a Mayor who is elected at-large every four years, and six council members who serve staggered four year terms. Of the six council members, one member is elected to represent each of the town's four wards, and two are elected at-large. Municipal elections are held in November during odd numbered years, and new council members begin their terms in January of the following year.

The Town Council serves as the policy making body for the Town of Fort Mill. The council is charged with several statutory duties, including: adopting an annual budget; setting rates for taxes and fees; appointing town officials (such as the town manager, town attorney, and municipal judge); establishing citizen and other advisory committees; entering into contracts and debt service agreements; setting general policies for the town government; and enacting regulations, resolutions, and ordinances, consistent with the authority granted by the Constitution and general laws of the state.

Under the council-manager form of government, the council employs a professional manager to oversee the day-to-day operations of the town. The town manager is employed solely on the basis of his or her executive and administrative qualifications. The town manager serves at the will and pleasure of the town council.

The town manager serves as the chief executive officer and head of the administrative branch of the town's government. The town manager is responsible to the town council for the proper administration of all affairs of the town, including:

- Appointing and removing officers and employees of the town;
- Fixing the salaries for officers and employees of the town;
- Preparing, submitting, and administering the annual budget;
- Providing reports to council on the financial and administrative activities of the town;
- Keeping the town council advised of the financial condition and future needs of the town;
- Ensuring the fair, consistent, and efficient application of town ordinances and policies; and
- Such other duties as may be prescribed by law or required by the town council.



Seated: Mayor Danny Funderburk. Standing (left to right): Bayles Mack (Town Attorney); Waddell Gibson (At-Large), Ken Starnes (At-Large), Larry Huntley (Ward 3), Kerry Mosher (Ward 1), Tom Adams (Ward 4), Ronald Helms (Ward 2); David Hudspeth (Town Manager)

# Form of Government

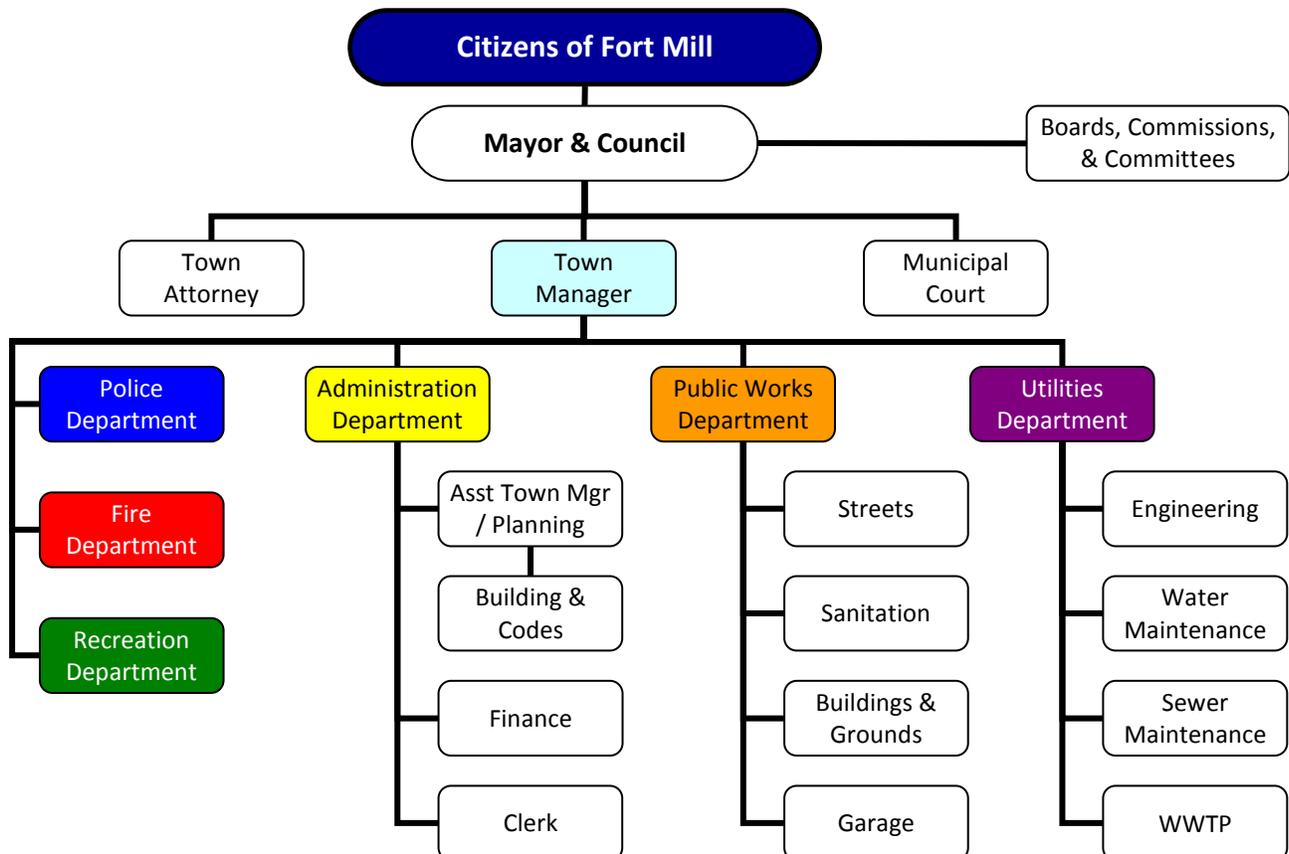


Fort Mill Town Hall, located at 112 Confederate Street.

In addition to the town manager, the council also appoints a town attorney and municipal judge. The town attorney is appointed for a two-year term concurrent with the term of the council. The town attorney acts as general counsel for the town and, when requested, may also act as prosecutor in criminal cases. The municipal judge presides over the town's municipal court, and is appointed for a term fixed by council not to exceed four years.

The Fort Mill Town Council also has several boards, commissions, and advisory committees which are made up of citizen volunteers appointed by the mayor. Current boards, commissions, and advisory committees include: the Planning Commission, Board of Zoning Appeals, Historical Review Board, Building Code Board of Appeals, Housing Authority, Hall of Fame Committee, Keep Fort Mill Beautiful Committee, Stormwater Advisory Committee, Veterans Memorial Park Committee, Arts Commission, and the Parks and Recreation Commission.

## Organization Chart



# Budget Process & Overview

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## Budget Purpose & Process

Pursuant to Article X, Section 7(b) of the Constitution of the State of South Carolina, the Town of Fort Mill must annually prepare, adopt, and maintain an annual budget which provides for sufficient revenue to meet the town’s estimated expenses in the upcoming fiscal year. Article X, Section 8 of the Constitution specifies that no public expenditures shall be permitted unless such expenditures have been authorized by the annual budget ordinance, or by council via a subsequent resolution.

As the policy making authority for the Town of Fort Mill, the town council is responsible for annually adopting a balanced budget. The town council is also charged with levying an appropriate level of taxes (or “millage”) each year in order to provide sufficient revenue to meet the town’s budgeted expenses. Section 5-7-260 of the Code of Laws of South Carolina, 1976, as amended, requires that the annual operating budget and corresponding millage rates must be adopted by ordinance. Section 6-1-80 of the Code of Laws further stipulates that the town shall advertise and hold a public hearing prior to adopting the annual budget ordinance. Once adopted, the annual budget may only be modified by a subsequent budget amendment ordinance.

## Budget Calendar

The Town of Fort Mill operates under the “Federal Fiscal Year” (October 1 through September 30). Under the council-manager form of government, the town manager is responsible for preparing and submitting an annual budget to the town council for consideration.

The budget **preparation** process begins in mid-May when the town manager sends budget directives and instructions to all department directors. Over the next three months, the town manager, department directors, and finance staff will work collaboratively to review budget requests, analyze revenue trends, prioritize needs, identify potential efficiencies, and develop a draft budget.

The budget **adoption** process begins in mid-August once the town manager has submitted a draft budget to the town council for consideration. After two approvals (or “readings”) and a public hearing, the annual budget and millage rate ordinances are adopted by the town council. These ordinances must be adopted prior to the start of the next fiscal year, which begins on October 1st. A budget calendar for FY 09/10 is included below.

Preparation Phase	
Town Manager Sends Budget Instructions to Dept. Directors	May 19, 2009
Department Requests due to Town Manager	June 15, 2009
Town Manager Meets with Department Directors to Review and Evaluate Department Requests	June 29 – July 15, 2009 August 4 – August 8, 2009
Budget Preparation	July 21 – August 14, 2009

# Budget Process & Overview

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Adoption Phase	
Budget Public Hearing Advertised (Fort Mill Times)	August 12, 2009
Draft Budget Submitted to Council	August 17, 2009
Council Budget Workshop	August 17, 2009
Budget Public Hearing Re-Advertised (Fort Mill Times)	August 26, 2009
Council Budget Workshop	August 31, 2009
Council Budget Workshop	September 3, 2009
Budget Public Hearing Re-Advertised (Rock Hill Herald)	September 4, 2009
Town Manager's Recommended Budget Submitted to Council	September 10, 2009
First Reading of Budget Ordinance	September 14, 2009
First Reading of Millage Rate Ordinance	September 14, 2009
Budget Public Hearing	September 14, 2009
Second Reading of Budget Ordinance	September 28, 2009
Second Reading of Millage Rate Ordinance	September 28, 2009
Fiscal Year 2009-10 Begins	October 1, 2009
Fiscal Year 2009-10 Ends	September 30, 2010

## Funds

The Town of Fort Mill's annual operating budget is divided into three funds:

- The **General Fund** is the general operating fund for the town and accounts for all revenues and expenditures of the town, except those required to be accounted for in another fund. The general fund is used to account for general government services, such as: town council, municipal court, administration, police, fire, public works, parks and recreation, and debt service.
- The **Gross Revenue Fund** is an "enterprise" fund that is used to account for operations that are financed and operated in a manner similar to a private business. The gross revenue fund is used to account for all activities related to the town's water and sewer operations.
- The **Capital Projects Fund** is used to account for financial resources expended for the acquisition, construction, or improvement of major capital facilities (other than utility projects which are budgeted under the Gross Revenue Fund). These expenditures may be used for one-time costs or for specific projects spanning more than one fiscal year.

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# **Budget Summary**

**Fiscal Year 2009-10**

# Fiscal Year 2009/10 Total Combined Budget

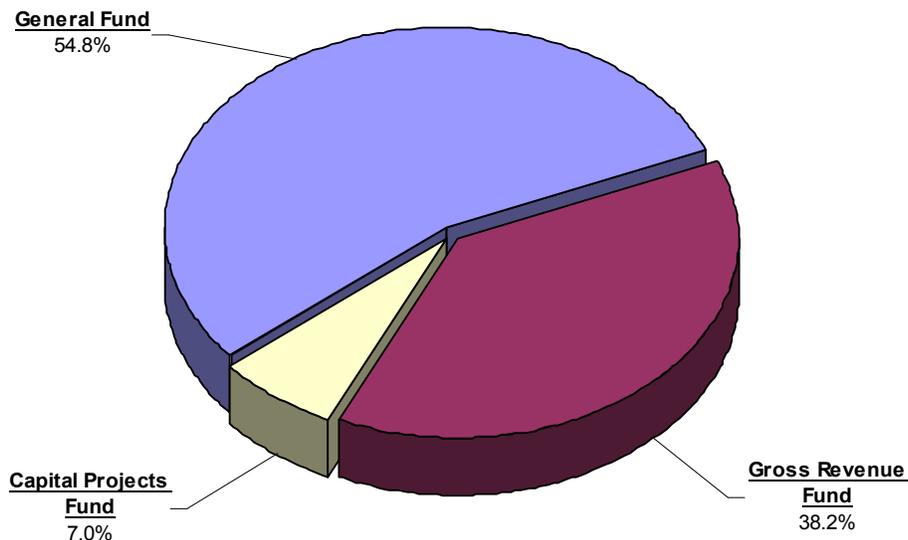
## Budget Highlights

The total combined budget for the Town of Fort Mill in FY 09/10 is \$13,194,418. As required by state law, the FY 09/10 budget is in balance, with total revenues projected to equal total expenditures. Compared to FY 08/09, the FY 09/10 budget will increase by \$168,902, or 1.3%. The general fund budget, which supports the general governmental operations of the town (including town council, municipal court, administration, police, fire, public works, parks and recreation, and debt service on general fund capital projects) will increase by \$240,844, or 3.4% compared to FY 08/09. The gross revenue fund budget, which accounts for the town's water and sewer operations (including debt service on water and sewer capital projects), will decrease by \$403,251, or 7.4%, from the previous year. The capital projects fund budget, which provides single year appropriations for significant capital projects, will have the largest increase over FY 08/09 levels. The capital projects fund budget will increase by \$331,309, or 55.8%, compared to the previous year.

## Budget Summary (By Fund & Total Combined Budget)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
General Fund	6,405,516	6,985,186	7,226,030	240,844	3.4%
Gross Revenue Fund	4,887,940	5,446,639	5,043,388	-403,251	-7.4%
Capital Projects Fund	378,643	593,691	925,000	331,309	55.8%
<b>Total (All Funds)</b>	<b>11,672,099</b>	<b>13,025,516</b>	<b>13,194,418</b>	<b>168,902</b>	<b>1.3%</b>

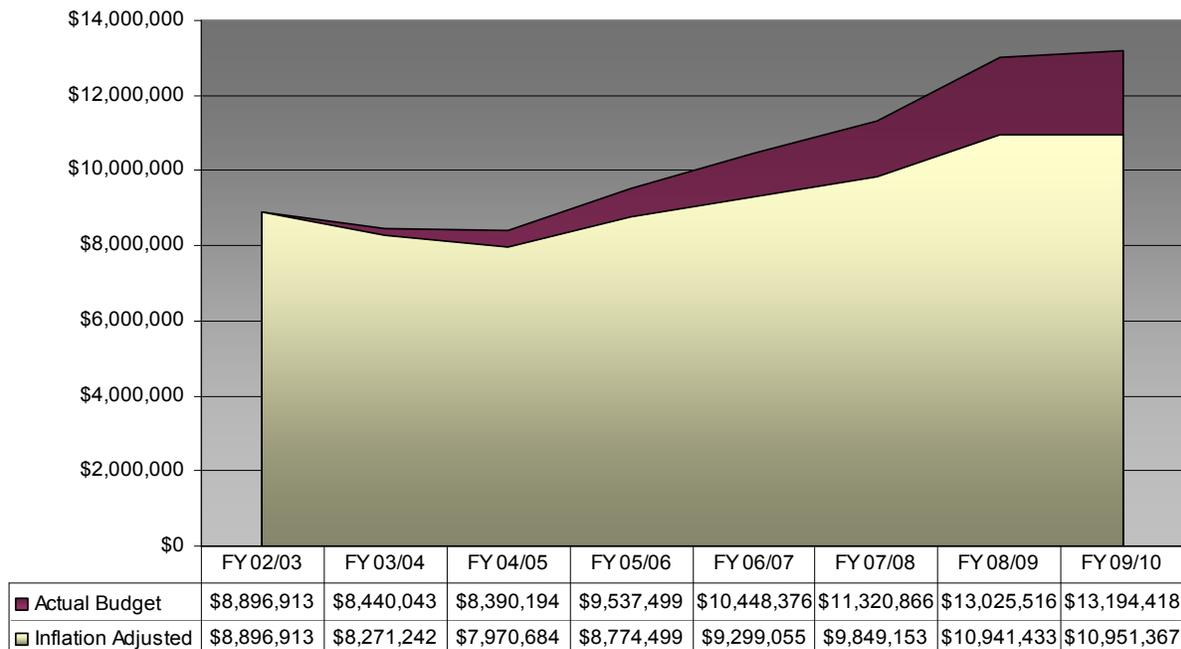
**Total FY 09/10 Budget (By Fund)**



# Budget Trends

The graph below shows the Town of Fort Mill’s total adopted budget for the last eight fiscal years. Before adjusting for inflation, the total budget has increased by 48.3% over the eight year period (shown in burgundy). When the annual budget figures are adjusted for inflation and shown in constant 2002 dollars, the net increase to the total budget was only 23.1% (shown in gold). In comparison, the town’s population grew by an estimated 29.5% over the same eight-year period.

**Total Adopted Budget (All Funds)  
Actual vs. Inflation Adjusted (Constant 2002 Dollars)**



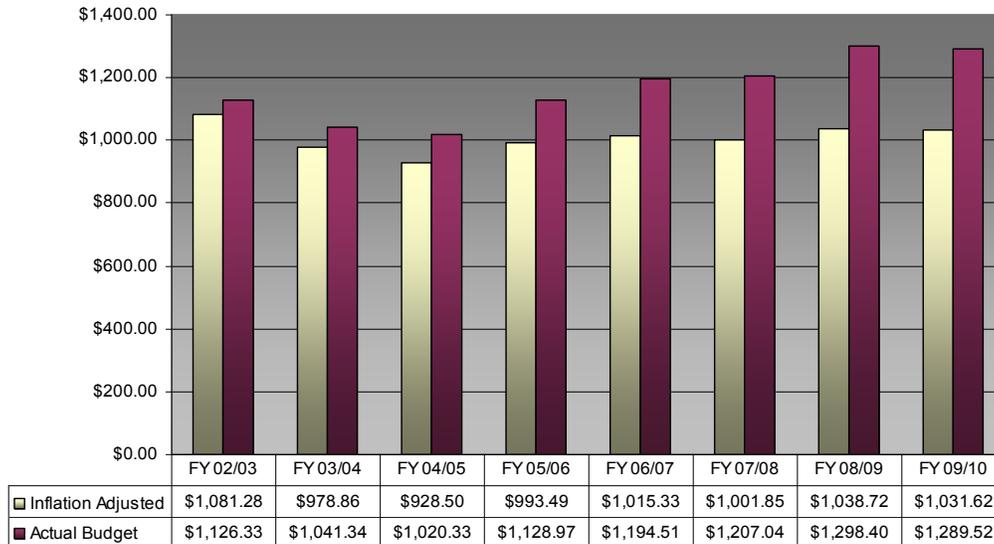
Since FY 02/03, the growth in the town’s annual operating budget has been consistent with the rates of inflation and population growth. According to the U.S. Bureau of Labor Statistics’ CPI Calculator, the rate of inflation between fiscal years 02/03 and 09/10 was approximately 20.0%. Over the same time period, the town’s population increased by an estimated 29.5%. These two rates, combined at 49.5%, were slightly larger than the rate of growth in the town’s annual operating budget since FY 02/03 (48.3%).

Measure	FY 02/03 to FY 09/10 % Change
Inflation	+20.0%
Population	+29.5%
Population + Inflation	+49.5%
Total Budget	+48.3%

# Budget Trends

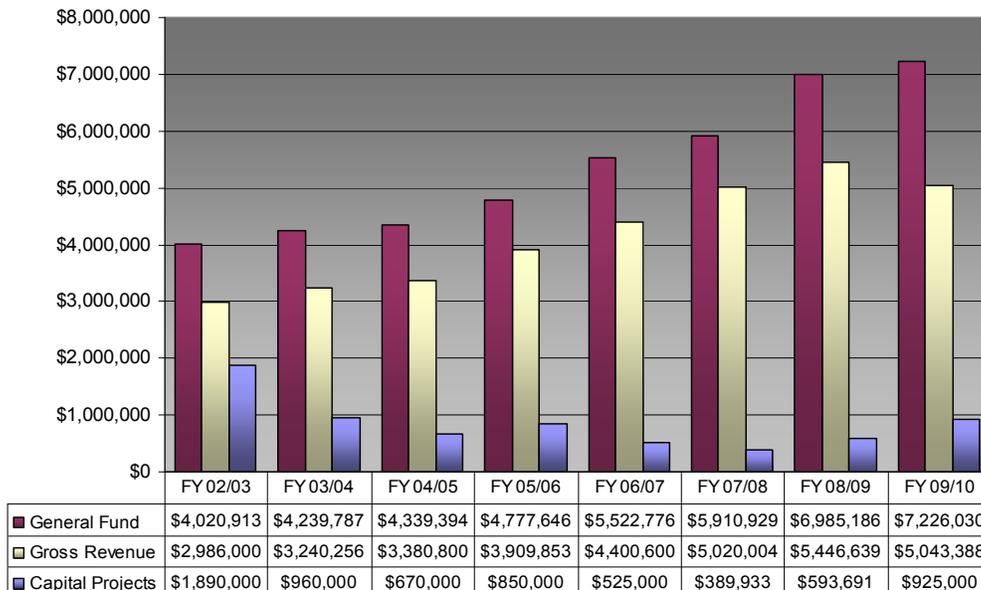
The graph below illustrates the town's total budgeted expenditures on a per capita basis since FY 02/03. Before adjusting for inflation (burgundy columns), the data indicates a slight increase in per capita expenditures. However, after adjusting for inflation, the town's per capita expenditures have been relatively constant at approximately \$1,000 per resident (in constant 2002 dollars).

**Per Capita Expenditures (All Funds)  
Actual Budget vs. Inflation Adjusted (Constant 2002 Dollars)**



The final graph below shows the total budget for each of the town's three major funds over the last eight fiscal years. The general fund, gross revenue fund, and capital projects fund are all included.

**Total Fund Budgets (Not Adjusted for Inflation)  
FY 02/03 through FY 09/10**



# Summary of Revenues (All Funds)

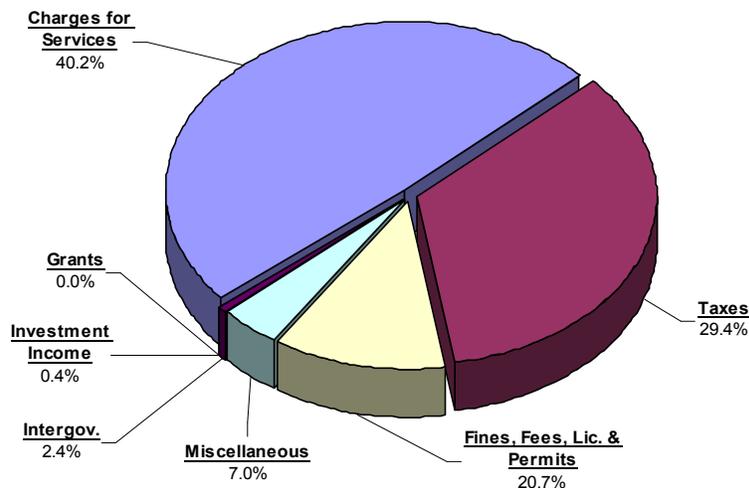
## Budget Highlights

The total combined revenues for FY 09/10 are estimated at \$13,194,418. At \$5,302,388, or 40.2% of all revenues, charges for services will comprise the largest source among all three funds. The majority of these revenues will be collected from user fees paid by water and sewer customers. Taxes (including property taxes on homes and vehicles, as well as hospitality taxes charged on the sale of prepared food and beverages) will be the second largest revenue source at \$3,875,506, or 29.4%. Revenues from fines, fees, licenses, and permits will account for \$2,725,200, or 20.7% of all revenues. Miscellaneous revenues are projected to generate \$921,656, or 7.0%. Intergovernmental revenues, which include funds received from the state and other local units of government, will account for \$322,668 or 2.4%, of all revenues. Investment earnings are projected to generate \$47,000, or 0.4% of the town's budgeted revenue, while no grant revenues are anticipated in any fund during FY 09/10.

## Revenue Summary (By Fund & Total Combined Revenues)

	General Fund	Gross Revenue Fund	Capital Projects Fund	Total All Funds
Taxes	3,725,506	-	150,000	3,875,506
Fines, Fees, Lic. & Permits	2,500,200	225,000	-	2,725,200
Charges for Services	537,000	4,765,388	-	5,302,388
Intergovernmental	245,668	12,000	65,000	322,668
Miscellaneous	210,656	1,000	710,000	921,656
Investment Earnings	7,000	40,000	0	47,000
Grants	-	-	-	-
<b>Total Revenues</b>	<b>7,226,030</b>	<b>5,043,388</b>	<b>925,000</b>	<b>13,194,418</b>

## Total FY 09/10 Revenues (All Funds)



# Summary of Expenditures (All Funds)

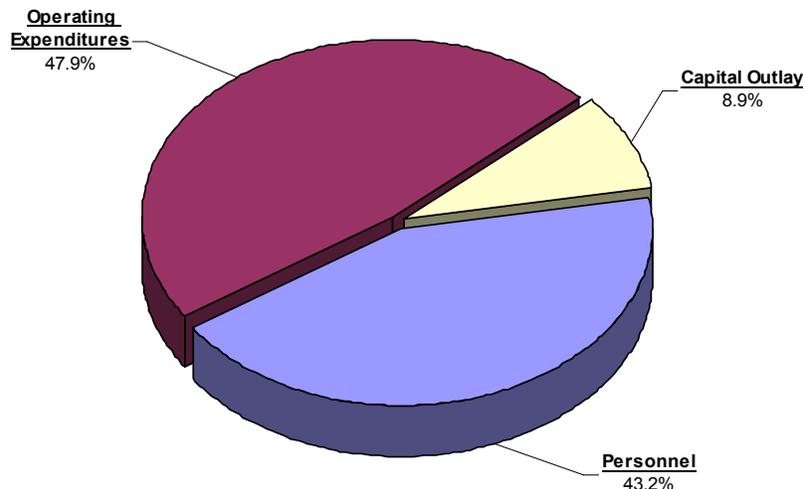
## Budget Highlights

The total combined expenditures for FY 09/10 are budgeted at \$13,194,418. Among the three funds, operating expenditures will account for the largest share at \$6,316,394, or 47.9% of all expenditures. Operating costs include any expense that cannot be attributed to personnel or capital purchases. Examples would include utilities (water, electricity, heat, and communications services), uniforms, maintenance costs, leases, contracted services, gasoline, principal and interest payments, and materials and supplies. A total of \$5,701,124, or 43.2% of all expenditures, can be attributed to personnel related expenses. Personnel costs include salaries, overtime, medical insurance, employer contributions to retirement and deferred compensation programs, FICA, and workers compensation. The remaining \$1,176,900, or 8.9%, will be dedicated to capital outlay expenditures. Capital costs include one-time expenditures related to the purchase of vehicles, computers, furniture, machinery and equipment, property, and facility improvements.

## Expenditure Summary (By Fund & Total Combined Expenditures)

	General Fund	Gross Revenue Fund	Capital Projects Fund	Total All Funds
Personnel Expenditures	4,786,839	914,285	-	5,701,124
Operating Expenditures	2,571,042	3,735,352	10,000	6,316,394
Capital Outlay	187,500	74,400	915,000	1,176,900
<b>Subtotal</b>	<b>7,545,381</b>	<b>4,724,037</b>	<b>925,000</b>	<b>13,194,418</b>
Allocation to Gross Revenue	(319,351)	319,351	-	-
<b>Total Expenditures</b>	<b>7,226,030</b>	<b>5,043,388</b>	<b>925,000</b>	<b>13,194,418</b>

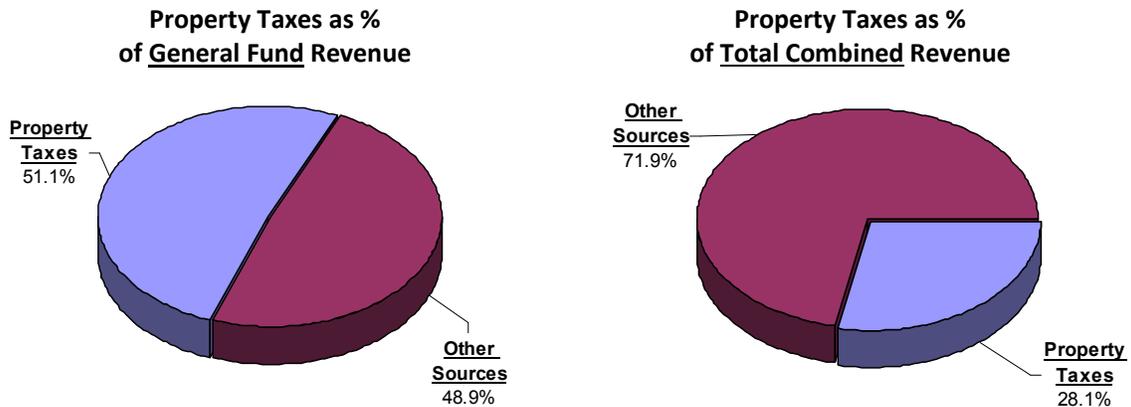
## Total FY 09/10 Expenditures by Type (All Funds)



# Property Tax Information

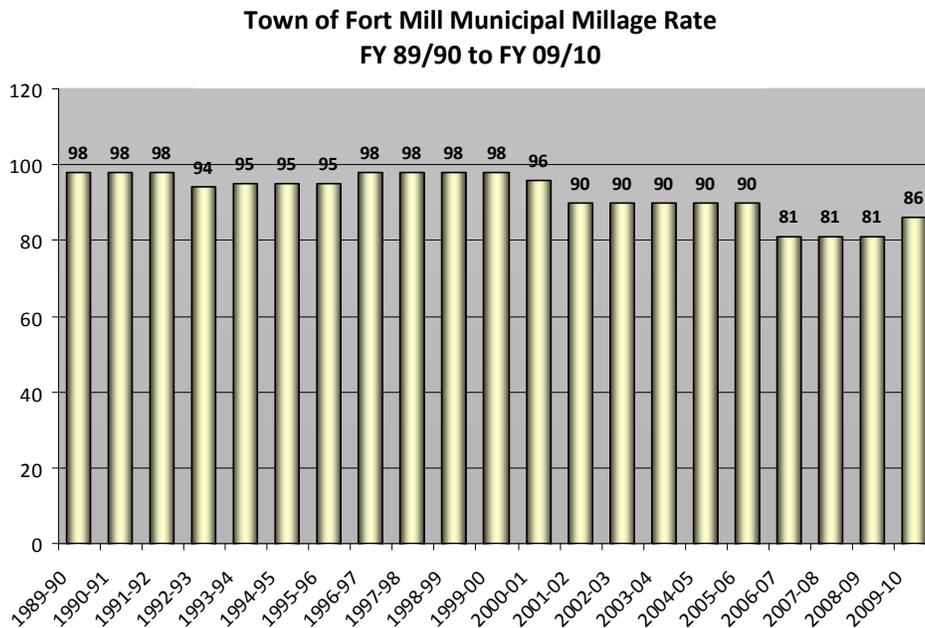
## Property Tax Revenue Summary

In FY 09/10, property taxes on homes and vehicles are projected to generate a total of \$3,689,506 in revenues. Property tax collections will account for 51.1% of all general fund revenues and 28.0% of the total combined revenues for FY 09/10.



## Municipal Millage Rate

In FY 09/10, the town's municipal millage rate will increase from 81.0 mills to 86.0 mills, an increase of 5.0 mills, or 6.2%. This marks the first time since FY 96/97 that the town's millage rate has increased. The graph below shows the town's millage rate from FY 89/90 through FY 09/10.



# Property Tax Information

Compared to FY 08/09, the 5.0 mill tax increase during FY 09/10 will result in a net property tax increase of 6.2% across all property classifications. The chart below shows the impact of the tax increase on various property classifications for each \$100,000 in value. (The amount for vehicles is based on each \$10,000 in value.)

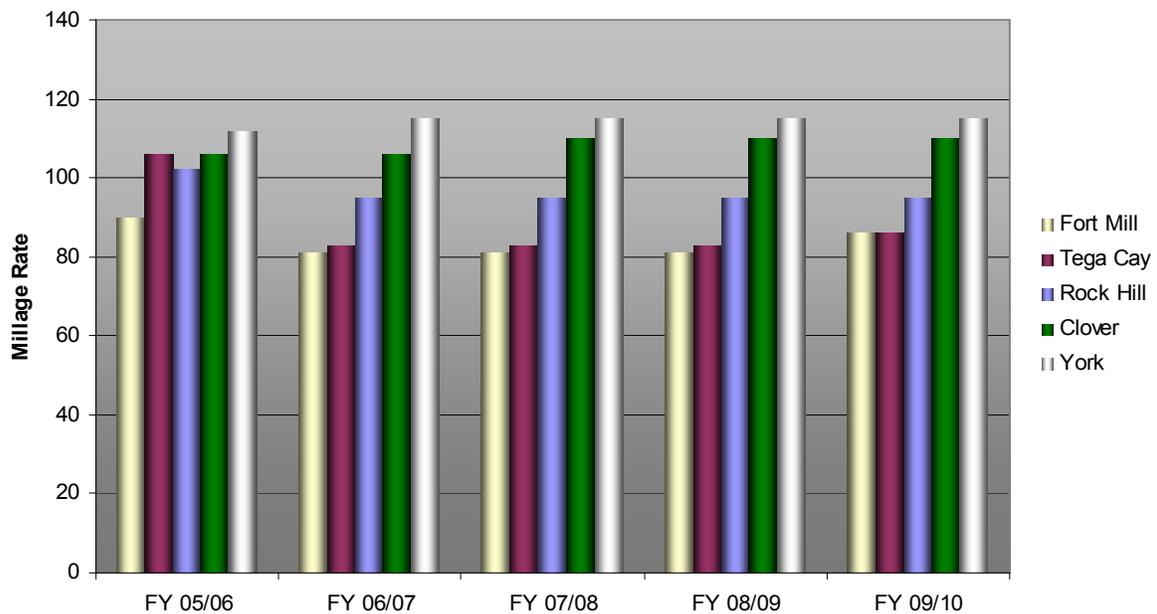
**Impact of 5.0 mill Tax Increase  
FY 08/09 vs. FY 09/10**

Property Type	Per	FY 08/09 Taxes	FY 09/10 Taxes	Change (\$)	Change (%)
Residential (Owner-Occupied)	\$100,000 in Value	\$324.00	\$344.00	\$20.00	6.2%
Residential (Non Owner-Occ.)	\$100,000 in Value	\$486.00	\$516.00	\$30.00	6.2%
Commercial	\$100,000 in Value	\$486.00	\$516.00	\$30.00	6.2%
Industrial	\$100,000 in Value	\$850.50	\$903.00	\$52.50	6.2%
Vehicles	\$10,000 in Value	\$48.60	\$51.60	\$3.00	6.2%

## Millage Rate Comparison

Despite a 5.0 mill increase, the Town of Fort Mill still maintains the lowest millage rate among the five largest municipalities in York County. In FY 09/10, Fort Mill and Tega Cay will share the lowest tax rate at 86.0 mills. The municipal levy in Rock Hill will be slightly higher at 95.0 mills, while the tax rates in Clover (110.0 mills) and York (115.0) will be significantly higher than in Fort Mill.

**Municipal Millage Rates  
FY 05/06 through FY 09/10**



# Property Tax Information

## Total Property Taxes

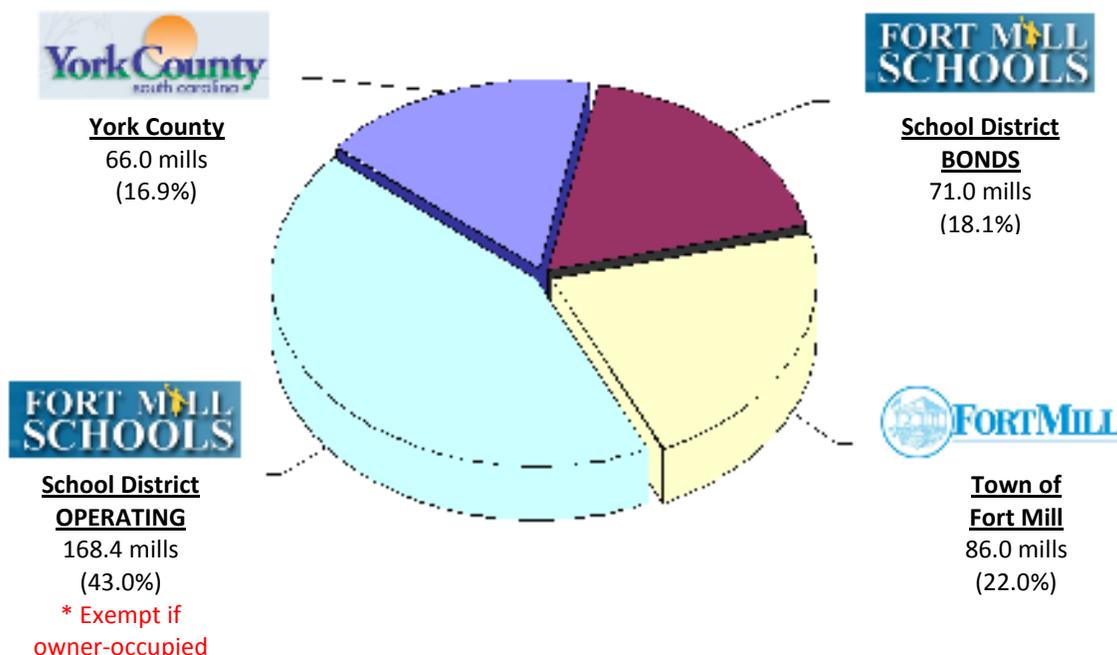
All real and personal property within the Town of Fort Mill is subject to municipal, county, and school district taxes. In FY 09/10, the total millage rate levied against all property within the town will be 391.4 mills. The Town of Fort Mill’s municipal levy of 86.0 mills will account for 22.0% of the total tax bill. At 66.0 mills, York County’s levy will make up 16.9% of the total tax bill. The remaining 239.4 mills, or 61.1%, may be attributed to the Fort Mill School District. This includes a levy of 168.4 mills (43.0% of the total tax bill) for school operating costs and 71.0 mills (18.1% of the total tax bill) for the repayment of school bonds. (Note: Under SC Act 388 of 2006, owner-occupied residences are exempt from the operating portion of the school millage.)

### FY 09/10 Property Tax Distribution for \$100,000 Residence (Owner-Occupied) & \$10,000 Vehicle

Taxing Authority	Millage Rate	Total Taxes on Owner-Occupied Home (Per \$100,000 in Value)	Total Taxes on Vehicles (Per \$10,000 in Value)
York County	66.0	\$264.00	\$39.60
Town of Fort Mill	86.0	\$344.00	\$51.60
Fort Mill School District (Operating)	168.4	\$0.00 **	\$101.04
Fort Mill School District (Bonds)	71.0	\$284.00	\$42.60
<b>TOTAL</b>	<b>391.4</b>	<b>\$892.00</b>	<b>\$234.84</b>

\*\* Exempt under Act 388 of 2006. All other property classifications (including personal, rental, business, and industrial property) are subject to the school district’s operating millage of 168.4 mills.

### Allocation of Total Property Tax Millage (391.4 mills)



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# **General Fund Operating Budget**

**Fiscal Year 2009-10**

# General Fund Revenue Summary

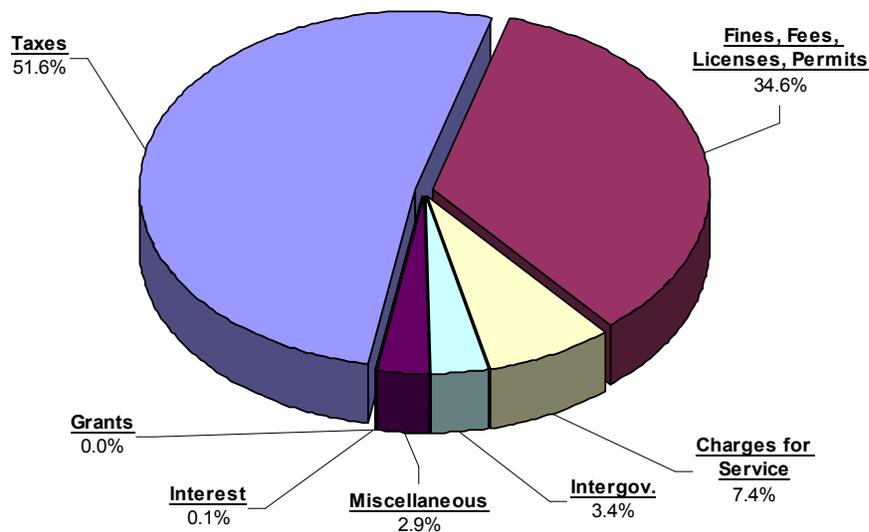
## Budget Highlights

The total general fund budget for FY 09/10 is \$7,226,030. This represents a \$240,844, or 3.4%, increase from FY 08/09. Taxes will account for 51.6% of the total general fund revenues. In FY 09/10, tax revenues are projected to increase by \$529,506, or 16.6%, over the previous year's budget. This can be attributed primarily to a 5.0 mill increase in the property tax rate from 81.0 to 86.0 mills. A 4.9% reduction in fines, fees, licenses and permits can be largely attributed to a significant reduction in building permit revenues due to the recent economic downturn. Charges for services will increase by \$15,000, or 2.9%, due to the implementation of a \$75 fee for new and replacement garbage roll carts, while a substantial reduction in school resource officer revenues from the Fort Mill School District can be largely credited for a 38% reduction in miscellaneous revenues compared to FY 08-09. Investment earnings will be down 65% from FY 08/09 due to a \$13,000 reduction in interest income.

## Revenue Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Taxes	2,945,352	3,196,000	3,725,506	529,506	16.6%
Fines, Fees, Lic. & Permits	2,757,456	2,630,200	2,500,200	-130,000	-4.9%
Charges for Services	521,514	522,000	537,000	15,000	2.9%
Intergovernmental	265,011	276,986	245,668	-31,318	-11.3%
Miscellaneous	641,770	340,000	210,656	-129,344	-38.0%
Investment Earnings	19,872	20,000	7,000	-13,000	-65.0%
Grants	32,465	-	-	-	0.0%
<b>Total Revenues</b>	<b>7,183,440</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

## FY 09/10 General Fund Revenue Summary



# General Fund Revenue Details

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
Vehicle Taxes	342,509	375,000	398,148	23,148	6.2%
Real Property Taxes	2,572,729	2,785,000	3,291,358	506,358	18.2%
Property Tax Prior Years	(16,494)	2,000	2,000	-	0.0%
Housing Auth. Lieu of Tax	32,485	29,000	29,000	-	0.0%
Execution Costs Penalties	14,122	5,000	5,000	-	0.0%
<b>Total Taxes</b>	<b>2,945,352</b>	<b>3,196,000</b>	<b>3,725,506</b>	<b>529,506</b>	<b>16.6%</b>
<b>Fines, Fees, Lic. &amp; Permits</b>					
Building Permits	266,310	250,000	125,000	(125,000)	-50.0%
Land Disturbance permits	25,434	20,000	25,000	5,000	25.0%
Miscellaneous Permits	54	200	200	-	0.0%
Planning Zoning Fees	800	10,000	10,000	-	0.0%
Privilege License	2,138,528	2,000,000	2,000,000	-	0.0%
Police Court Fines and Bond	93,935	115,000	80,000	(35,000)	-30.4%
Duke Power Lieu of Fee	162,257	160,000	170,000	10,000	6.3%
York Electric Lieu of Fee	70,138	75,000	90,000	15,000	20.0%
<b>Total Fines, Fees, Lic &amp; Permits</b>	<b>2,757,456</b>	<b>2,630,200</b>	<b>2,500,200</b>	<b>(130,000)</b>	<b>-4.9%</b>
<b>Charges for Services</b>					
Garbage Service	461,702	475,000	490,000	15,000	3.2%
Assembly Center Fees	13,496	15,000	15,000	-	0.0%
Cemetery Lots & Deed Fees	4,310	-	-	-	0.0%
Grave Openings	22,290	20,000	20,000	-	0.0%
Parks Rentals	19,716	12,000	12,000	-	0.0%
<b>Total Charges for Services</b>	<b>521,514</b>	<b>522,000</b>	<b>537,000</b>	<b>15,000</b>	<b>2.9%</b>
<b>Intergovernmental</b>					
Aid to Subdivisions	249,352	261,367	230,000	(31,367)	-12.0%
Manufacturers Tax Exempt	190	150	200	50	33.3%
Merchants Inventory Tax	15,469	15,469	15,468	(1)	0.0%
<b>Total Intergovernmental</b>	<b>265,011</b>	<b>276,986</b>	<b>245,668</b>	<b>(31,318)</b>	<b>-11.3%</b>
<b>Miscellaneous</b>					
Miscellaneous Income	52,934	3,500	2,956	(544)	-15.5%
Donations - Police	-	500	500	-	0.0%
Springfest	-	30,000	30,000	-	0.0%
Sale of Recycled Materials	4,568	5,000	-	(5,000)	-100.0%
School District SRO	276,070	275,000	153,000	(122,000)	-44.4%
York County Fire Protection	17,576	18,000	19,200	1,200	6.7%
York County Natural Gas	29,246	-	-	-	0.0%
Sale of Fixed Assets	5,375	8,000	5,000	(3,000)	-37.5%
Other Sources	256,000	-	-	-	0.0%
<b>Total Miscellaneous</b>	<b>641,770</b>	<b>340,000</b>	<b>210,656</b>	<b>(129,344)</b>	<b>-38.0%</b>

# General Fund Revenue Details

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	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Investment Earnings</b>					
Interest Income	19,872	20,000	7,000	(13,000)	-65.0%
<b>Total Investment Earnings</b>	<b>19,872</b>	<b>20,000</b>	<b>7,000</b>	<b>(13,000)</b>	<b>-65.0%</b>
<b>Grants</b>					
State Grant	32,465	-	-	-	0.0%
<b>Total Grants</b>	<b>32,465</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>7,183,440</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

# General Fund Expenditure Summary (All Departments)

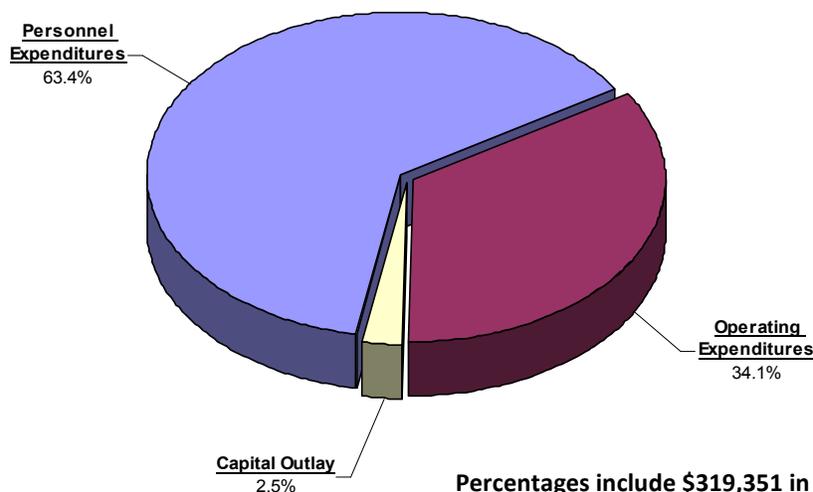
## Budget Highlights

The Town of Fort Mill's general fund expenditures in FY 09/10 are in balance with the budgeted revenues of \$7,226,030. While the total expenditures incurred by general fund departments will total \$7,545,381, a portion of these expenses (\$319,351) will be associated with gross revenue fund activities (such as utility billing and payments) and may be allocated to the gross revenue budget. Across all departments, a total of \$4,786,839, or 63.4% of expenditures, can be attributed to personnel costs. These include salaries, benefits, medical insurance and worker's compensation. Personnel costs will increase by \$250,645 in FY 09/10 due to the addition of three new firefighters and one police officer, as well as increased costs for employee medical insurance. Operating expenditures will make up 34.1% of the general fund budget at \$2,571,042, a 4.4% increase from FY 08/09. Capital outlay expenditures, which account for 2.5% of the FY 09/10 general fund budget, will be reduced by \$146,026, or 43.8%, from the previous year; however, a total of \$328,600 in capital expenditures will be secured during FY 09/10 to support general fund departments under a lease-purchase agreement, allowing these costs to be spread over future budget years.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	4,087,306	4,536,194	4,786,839	250,645	5.5%
Operating Expenditures	2,301,943	2,462,722	2,571,042	108,320	4.4%
Capital Outlay	309,247	358,526	187,500	(146,026)	-43.8%
<b>Subtotal</b>	<b>6,698,496</b>	<b>7,332,442</b>	<b>7,545,381</b>	<b>212,939</b>	<b>2.9%</b>
Allocation to Gross Revenue	(292,980)	(372,256)	(319,351)	52,905	-14.2%
<b>Total Expenditures</b>	<b>6,405,516</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

## FY 09/10 General Fund Expenditure Summary (All Departments)



## General Fund Expenditure Details (All Departments)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	2,935,349	3,248,114	3,401,463	153,349	4.7%
Salaries - Overtime	60,814	59,000	84,878	25,878	43.9%
Social Security	220,591	252,994	266,704	13,710	5.4%
SC Retirement	125,622	140,477	139,739	(738)	-0.5%
SC Law Enforcement Retirement	168,503	197,204	211,490	14,286	7.2%
Medical Insurance	481,231	522,650	569,238	46,588	8.9%
SC Deferred Compensation	21,581	25,700	22,620	(3,080)	-12.0%
Workers Compensation	73,615	90,055	90,707	652	0.7%
<b>Total Personnel</b>	<b>4,087,306</b>	<b>4,536,194</b>	<b>4,786,839</b>	<b>250,645</b>	<b>5.5%</b>
<b>Operating Expenses</b>					
Advertising	288	2,200	2,500	300	13.6%
Assembly Center	3,120	5,000	5,000	-	0.0%
Attorney Fees	61,049	25,000	20,000	(5,000)	-20.0%
Auditor Fees	36,050	40,000	45,000	5,000	12.5%
Bank Service Charge	3,049	3,000	5,000	2,000	66.7%
Buildings & Grounds Maint.	78,173	107,500	67,000	(40,500)	-37.7%
Community Development	10,000	10,000	10,000	-	0.0%
Contingencies	34,105	23,457	23,863	406	1.7%
Custodial Services	8,580	12,000	10,000	(2,000)	-16.7%
Donations	-	-	5,000	5,000	100.0%
Elections	5,023	1,000	5,000	4,000	400.0%
Electricity	154,185	155,000	166,500	11,500	7.4%
Employee Assistance Program	1,749	2,715	2,715	-	0.0%
Equipment Rental	216	1,400	1,400	-	0.0%
Equipment Repairs	27,091	33,000	38,000	5,000	15.2%
Festivities	41,490	42,000	45,500	3,500	8.3%
Gas, Oil, Grease	202,779	226,000	216,700	(9,300)	-4.1%
GO Bond - 1994 Fire Station	35,773	53,873	39,628	(14,245)	-26.4%
GO Bond - 2002 Town Hall	101,335	123,230	109,582	(13,648)	-11.1%
Interest Expense	79,974	-	51,679	51,679	100.0%
Jury Trials	1,130	2,000	2,000	-	0.0%
Land Lease	-	-	25,200	25,200	100.0%
Landfill Costs	107,312	110,000	120,000	10,000	9.1%
Lease Agreements	17,402	17,500	22,000	4,500	25.7%
Lease Purchase Payments	291,518	357,072	354,550	(2,522)	-0.7%
Materials & Supplies	167,188	199,800	191,100	(8,700)	-4.4%
Memberships/Dues/Subscriptions	13,561	19,200	18,975	(225)	-1.2%
Miscellaneous Expenses	8,268	8,500	6,000	(2,500)	-29.4%
Narcotics Expenses	-	5,000	5,000	-	0.0%
Natural Gas	6,468	10,000	10,000	-	0.0%
Other Insurance Expense	135,310	143,400	143,400	-	0.0%
Planning & Zoning	8,992	10,000	10,000	-	0.0%

## General Fund Expenditure Details (All Departments)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Postage	9,130	12,950	12,950	-	0.0%
Pre-employment Expense	1,823	3,000	3,500	500	16.7%
Prisoner Expenses	9,056	10,000	10,000	-	0.0%
Professional Services	51,060	58,100	54,000	(4,100)	-7.1%
Radio Maintenance	1,554	1,500	2,000	500	33.3%
Recycling Bins	4,034	6,000	6,000	-	0.0%
Rescue Squad	-	6,000	6,000	-	0.0%
Rollouts & Repair Kits	23,712	26,000	20,000	(6,000)	-23.1%
Safety Patrol and Cadets	203	600	600	-	0.0%
Safety Vests	1,784	4,400	5,000	600	13.6%
SCBA Maintenance	2,425	2,000	1,000	(1,000)	-50.0%
Service Contracts	114,388	118,725	167,800	49,075	41.3%
Street Repairs	73,805	80,000	80,000	-	0.0%
Tax Handling	4,568	4,500	4,500	-	0.0%
Telephone	77,679	86,000	89,000	3,000	3.5%
Transfers Out	25,000	-	-	-	0.0%
Travel & Training	41,656	52,150	55,750	3,600	6.9%
Tree Trimming	2,300	6,000	6,000	-	0.0%
Unemployment Claims	1,840	3,000	3,000	-	0.0%
Uniforms	79,301	81,350	90,050	8,700	10.7%
Vehicle Maintenance	119,681	127,100	148,100	21,000	16.5%
Water & Heat	15,774	24,500	27,500	3,000	12.2%
<b>Total Operating</b>	<b>2,301,943</b>	<b>2,462,722</b>	<b>2,571,042</b>	<b>108,320</b>	<b>4.4%</b>
<b>Capital Outlay</b>					
Computer Outlay	18,832	105,826	61,500	(44,326)	-41.9%
Machinery & Equipment	275,116	74,700	91,000	16,300	21.8%
Office Machines	-	7,000	-	(7,000)	-100.0%
Other Outlay	-	31,000	35,000	4,000	12.9%
Transportation	15,299	140,000	-	(115,000)	-100.0%
<b>Total Capital Outlay</b>	<b>309,247</b>	<b>358,526</b>	<b>187,500</b>	<b>(146,026)</b>	<b>-43.8%</b>
<b>Subtotal</b>	<b>6,698,496</b>	<b>7,332,442</b>	<b>7,545,381</b>	<b>212,939</b>	<b>2.9%</b>
Gross Revenue Allocation	(292,980)	(372,256)	(319,351)	52,905	-14.2%
<b>Total Expenditures</b>	<b>6,405,516</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

# General Fund Expenditure Summary (By Department)

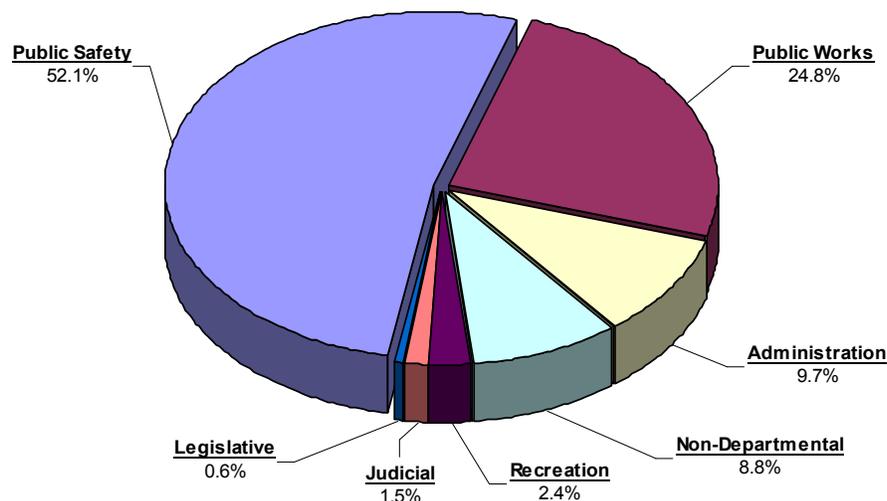
## Budget Highlights

General fund departments and divisions may be divided into seven sections. Public Safety, which includes the Police and Fire Departments, accounts for the largest portion of general fund expenditures at \$3,767,725, or 52.1% of the total general fund budget. The Public Safety budget will increase by \$311,073, or 9.0%, due to personnel and equipment costs related to the addition of three new firefighters and one police officer. Public Works makes up nearly a quarter of the general fund expenditures, while Administration accounts for just under 10%. Approximately 8.8% will be used for Non-Departmental expenditures, which includes debt service on major capital projects, while Recreation, Judicial and Legislative expenditures will make up the remaining 5%.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Legislative	30,876	37,207	40,818	3,611	9.7%
Judicial	61,085	141,914	108,265	-33,649	-23.7%
Administration	652,743	831,390	704,333	-127,057	-15.3%
Public Safety	3,334,258	3,456,652	3,767,725	311,073	9.0%
Public Works	1,569,028	1,760,438	1,792,129	31,691	1.8%
Recreation	159,897	166,253	175,558	9,305	5.6%
Non-Departmental	597,628	591,332	637,202	45,870	7.8%
<b>Total Expenditures</b>	<b>6,405,516</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

## FY 09/10 General Fund Expenditure Summary (By Department)



## General Fund Expenditure Details (By Department)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Legislative</b>					
Town Council	30,876	37,207	40,818	3,611	9.7%
<b>Total Legislative</b>	<b>30,876</b>	<b>37,207</b>	<b>40,818</b>	<b>3,611</b>	<b>9.7%</b>
<b>Judicial</b>					
Municipal Court	61,085	141,914	108,265	(33,649)	-23.7%
<b>Total Judicial</b>	<b>61,085</b>	<b>141,914</b>	<b>108,265</b>	<b>(33,649)</b>	<b>-23.7%</b>
<b>Administration</b>					
Administration Department	652,743	831,390	704,333	(127,057)	-15.3%
<b>Total Administration</b>	<b>652,743</b>	<b>831,390</b>	<b>704,333</b>	<b>(127,057)</b>	<b>-15.3%</b>
<b>Public Safety</b>					
Police Department	2,657,659	2,754,475	2,915,895	161,420	5.9%
Fire Department	676,599	702,177	851,830	149,653	21.3%
<b>Total Public Safety</b>	<b>3,334,258</b>	<b>3,456,652</b>	<b>3,767,725</b>	<b>311,073</b>	<b>9.0%</b>
<b>Public Works</b>					
Public Works Administration	143,167	140,083	100,263	(39,820)	-28.4%
Street Division	398,687	430,998	477,899	46,901	10.9%
Sanitation Division	456,306	505,755	475,448	(30,307)	-6.0%
Buildings and Grounds Division	488,165	567,473	654,878	87,405	15.4%
Garage Division	82,703	116,129	83,641	(32,488)	-28.0%
<b>Total Public Works</b>	<b>1,569,028</b>	<b>1,760,438</b>	<b>1,792,129</b>	<b>31,691</b>	<b>1.8%</b>
<b>Recreation</b>					
Parks & Recreation Dept.	159,897	166,253	175,558	9,305	5.6%
<b>Total Recreation</b>	<b>159,897</b>	<b>166,253</b>	<b>175,558</b>	<b>9,305</b>	<b>5.6%</b>
<b>Non-Departmental</b>					
Non-Departmental	597,628	591,332	637,202	45,870	7.8%
<b>Total Non-Departmental</b>	<b>597,628</b>	<b>591,332</b>	<b>637,202</b>	<b>45,870</b>	<b>7.8%</b>
<b>Total Expenditures</b>	<b>6,405,516</b>	<b>6,985,186</b>	<b>7,226,030</b>	<b>240,844</b>	<b>3.4%</b>

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# Legislative

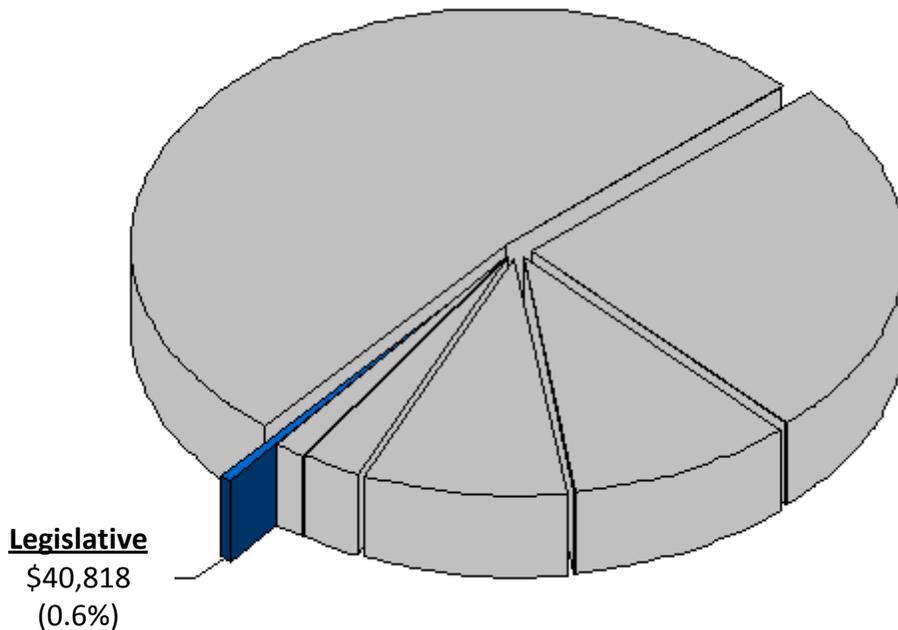
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The Legislative section of the general fund includes the following department:

- Town Council

The Legislative section is responsible for carrying out the governmental and policy making obligations of the Town of Fort Mill. These obligations include: adopting an annual budget; setting rates for taxes and fees; appointing town officials; entering into contracts and debt service agreements; setting general policies for the town government; and enacting regulations, resolutions, and ordinances, consistent with the authority granted by the Constitution and general laws of the State of South Carolina.

With a total budget of \$40,818, the Legislative section will account for 0.6% of the total general fund expenditures in FY 09/10.



# Town Council Budget Summary

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## Budget Highlights

The total general fund budget for Town Council in FY 09/10 is \$40,818. This is a \$3,611, or 9.7%, increase from FY 08/09. Operating expenses will increase by \$5,500, which can be attributed to the purchase of additional materials and supplies, as well as an increase in the festivities budget to fund a reception in honor of the 2009 Fort Mill Hall of Fame inductees. A portion of the Town Council expenditures (\$17,494) will be allocated to the Gross Revenue budget.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	25,075	25,653	25,312	(341)	-1.3%
Operating Expenditures	19,034	27,500	33,000	5,500	20.0%
Capital Outlay	-	-	-	-	0.0%
<b>Subtotal</b>	<b>44,109</b>	<b>53,153</b>	<b>58,312</b>	<b>5,159</b>	<b>9.7%</b>
Allocation to Gross Revenue	(13,233)	(15,946)	(17,494)	(1,548)	9.7%
<b>Total</b>	<b>30,876</b>	<b>37,207</b>	<b>40,818</b>	<b>3,611</b>	<b>9.7%</b>

## Organization Chart



# Town Council Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	23,000	23,250	23,250	-	0.0%
Social Security	1,760	1,779	1,779	-	0.0%
Workers Compensation	315	624	283	(341)	-54.6%
<b>Total Personnel</b>	<b>25,075</b>	<b>25,653</b>	<b>25,312</b>	<b>(341)</b>	<b>-1.3%</b>
<b>Operating Expenses</b>					
Materials & Supplies	-	1,000	3,000	2,000	200.0%
Travel & Training	5,717	8,000	8,000	-	0.0%
Memberships/Dues/Subscriptions	-	1,000	1,000	-	0.0%
Miscellaneous Expenses	715	500	500	-	0.0%
Contingencies	2,127	5,000	5,000	-	0.0%
Festivities	1,483	2,000	5,500	3,500	175.0%
Planning & Zoning	8,992	10,000	10,000	-	0.0%
<b>Total Operating</b>	<b>19,034</b>	<b>27,500</b>	<b>33,000</b>	<b>5,500</b>	<b>20.0%</b>
<b>Capital Outlay</b>					
Capital Outlay	-	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Town Council Subtotal</b>	<b>44,109</b>	<b>53,153</b>	<b>58,312</b>	<b>5,159</b>	<b>9.7%</b>
Gross Revenue Allocation	(13,233)	(15,946)	(17,494)	(1,548)	9.7%
<b>Town Council Total</b>	<b>30,876</b>	<b>37,207</b>	<b>40,818</b>	<b>3,611</b>	<b>9.7%</b>

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# Judicial

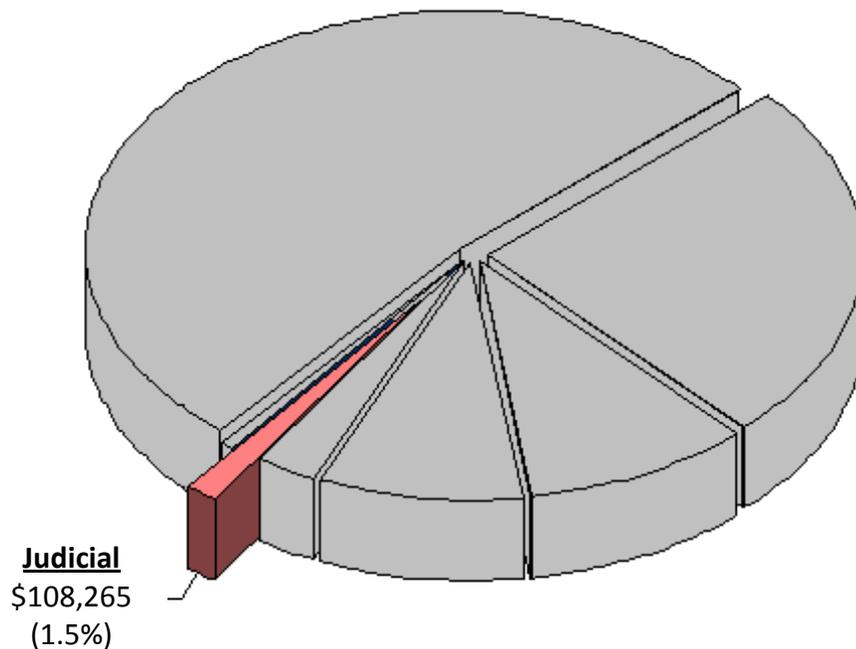
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The Judicial section of the general fund includes the following department:

- Municipal Court

Under the Judicial section, the Municipal Court is responsible for hearing and deciding all cases arising under the ordinances of the town. The municipal court has all powers, duties and jurisdiction in criminal cases made under state law and conferred upon magistrates; however, the court does not have jurisdiction in civil matters. The court possesses the power to impose fines, penalties, restitution, and/or prison sentences. The court is also responsible for collecting and disposing fines and penalties, as well as maintaining court records.

With a total budget of \$108,265, the Judicial section will account for 1.5% of the total general fund expenditures in FY 09/10.



# Municipal Court Budget Summary

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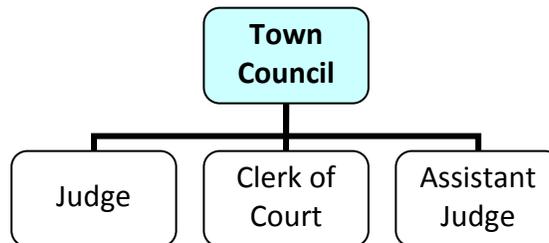
## Budget Highlights

The total budget for the Municipal Court in FY 09/10 is \$108,265. This is a \$33,649, or 23.7%, decrease from FY 08/09. Personnel expenses will remain relatively unchanged from FY 08/09 levels, while operating expenses will decrease by \$28,600, or 66.1%. The majority of the operating decrease may be attributed to a reduction in one-time buildings and grounds maintenance expenditures budgeted in FY 08/09. The FY 09/10 Municipal Court budget includes a \$5,000 capital outlay for the purpose of moving the town court. These funds will be used to construct a jury box in the Town Council chambers, thus allowing the court to move from its current location next to the Fort Mill Police Department.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	49,704	85,134	85,085	(49)	-0.1%
Operating Expenditures	7,703	43,280	14,680	(28,600)	-66.1%
Capital Outlay	3,678	13,500	8,500	(5,000)	-37.0%
<b>Total</b>	<b>61,085</b>	<b>141,914</b>	<b>108,265</b>	<b>(33,649)</b>	<b>-23.7%</b>

## Organization Chart



# Municipal Court Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	40,872	66,524	66,524	-	0.0%
Salaries - Overtime	286	-	-	-	0.0%
Social Security	3,143	5,089	5,089	-	0.0%
SC Retirement	3,112	6,247	6,247	-	0.0%
SC Deferred Compensation	78	260	260	-	0.0%
Medical Insurance	1,732	5,940	5,983	43	0.7%
Workers Compensation	482	1,074	982	(92)	-8.6%
<b>Total Personnel</b>	<b>49,704</b>	<b>85,134</b>	<b>85,085</b>	<b>(49)</b>	<b>-0.1%</b>
<b>Operating Expenses</b>					
Materials & Supplies	952	1,600	1,600	-	0.0%
Telephone	2,526	3,000	3,000	-	0.0%
Travel & Training	5	250	250	-	0.0%
Postage	813	1,000	1,000	-	0.0%
Buildings & Grounds Maint.	-	32,500	-	(32,500)	-100.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	2,000	2,100	6,000	3,900	185.7%
Jury Trials	1,130	2,000	2,000	-	0.0%
Other Insurance Expense	270	300	300	-	0.0%
Employee Assistance Program	7	30	30	-	0.0%
<b>Total Operating</b>	<b>7,703</b>	<b>43,280</b>	<b>14,680</b>	<b>(28,600)</b>	<b>-66.1%</b>
<b>Capital Outlay</b>					
Computer Outlay	3,678	3,500	3,500	-	0.0%
Other Outlay	-	10,000	5,000	(5,000)	-50.0%
<b>Total Capital Outlay</b>	<b>3,678</b>	<b>13,500</b>	<b>8,500</b>	<b>(5,000)</b>	<b>-37.0%</b>
<b>Municipal Court Total</b>	<b>61,085</b>	<b>141,914</b>	<b>108,265</b>	<b>(33,649)</b>	<b>-23.7%</b>

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# Administration

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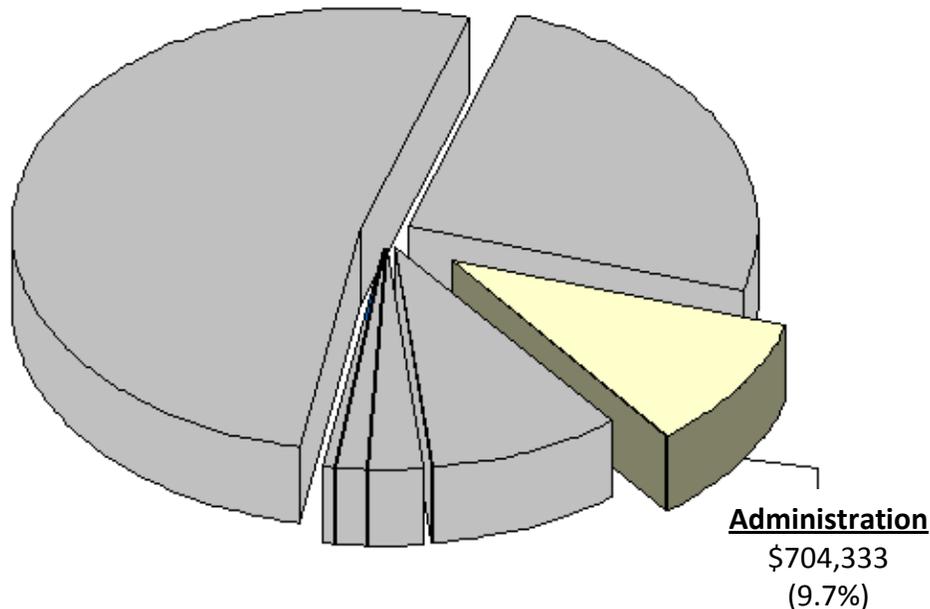
The Administration section of the general fund includes the following department:

- Administration

The Administration section is responsible for a variety of general government functions, including:

- General administration of the town government;
- Maintaining records, books, and papers related to official town business;
- Financial matters such as preparing and administering the annual budget, maintaining an itemized account of all receipts and disbursements, payroll, debt-service, and protecting the general financial health of the town;
- Processing and collecting taxes, fees, and charges (including utility billing and payments);
- Code enforcement;
- Building permits and inspections;
- Business licensing;
- Planning, zoning, and development services;
- Human resources and employee benefits; and
- Engineering

With a total budget of \$704,333, the Administration section will account for 9.7% of the total general fund expenditures in FY 09/10.



# Administration Department Budget Summary

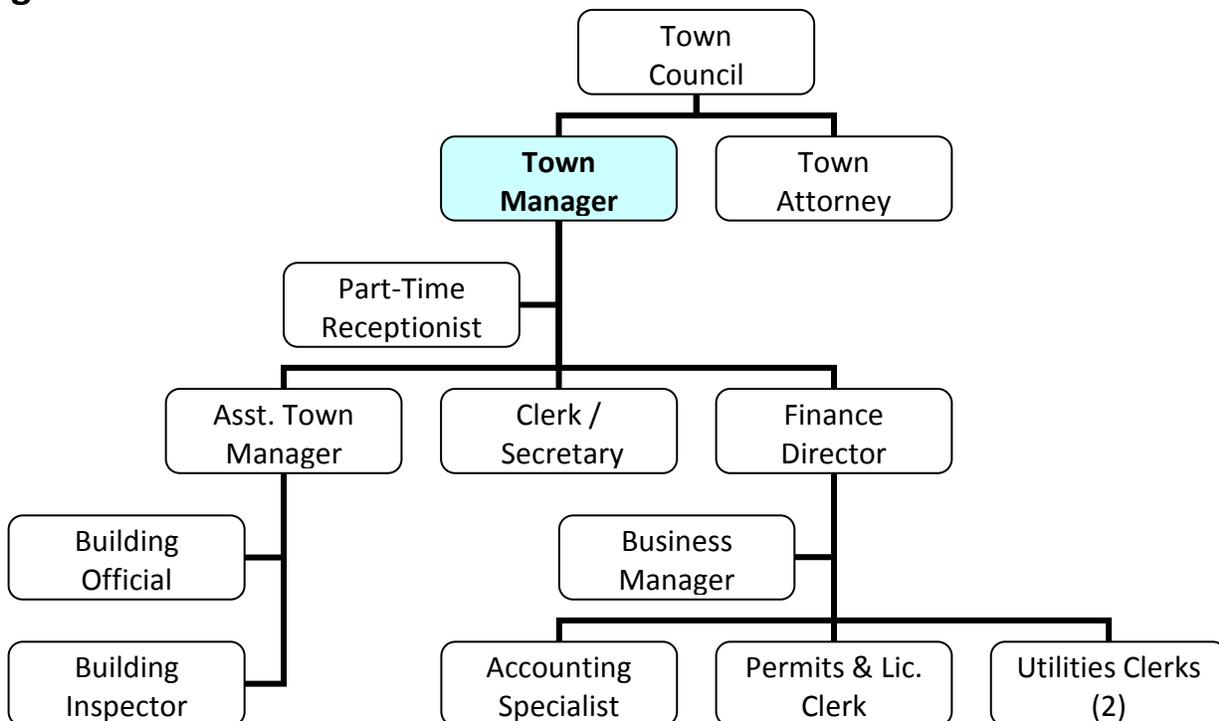
## Budget Highlights

The total general fund budget for the Administration Department in FY 09/10 is \$704,333. This is a \$127,057, or 15.3%, decrease from FY 08/09. Personnel expenses will remain relatively unchanged from FY 08/09 levels, while operating expenses will decrease by \$22,350, or 6.6%. The largest year-over-year change is an 89.3% reduction in the department's capital outlay budget. No new vehicles have been budgeted for the Administration Department from general fund revenues in FY 09/10, while capital expenditures for computer equipment were reduced by 80% compared to the previous year. Since a significant portion of the Administration Department's expenditures are directly related to utility billing and collection services, a portion of the department's expenditures (\$301,857) will be allocated to the Gross Revenue budget.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	574,637	673,450	673,290	(160)	0.0%
Operating Expenditures	352,297	336,250	313,900	(22,350)	-6.6%
Capital Outlay	5,556	178,000	19,000	(159,000)	-89.3%
<b>Subtotal</b>	<b>932,490</b>	<b>1,187,700</b>	<b>1,006,190</b>	<b>(181,510)</b>	<b>-15.3%</b>
Allocation to Gross Revenue	(279,747)	(356,310)	(301,857)	54,453	-15.3%
<b>Total</b>	<b>652,743</b>	<b>831,390</b>	<b>704,333</b>	<b>(127,057)</b>	<b>-15.3%</b>

## Organization Chart



# Administration Department Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	431,503	502,712	504,539	1,827	0.4%
Salaries - Overtime	145	-	-	-	0.0%
Social Security	32,158	38,456	38,597	141	0.4%
SC Retirement	39,208	47,205	46,719	(486)	-1.0%
SC Deferred Compensation	5,507	7,500	2,860	(4,640)	-61.9%
Medical Insurance	60,194	69,458	72,998	3,540	5.1%
Workers Compensation	5,922	8,119	7,577	(542)	-6.7%
<b>Total Personnel</b>	<b>574,637</b>	<b>673,450</b>	<b>673,290</b>	<b>(160)</b>	<b>0.0%</b>
<b>Operating Expenses</b>					
Uniforms	758	1,350	1,400	50	3.7%
Materials & Supplies	33,401	26,000	26,000	-	0.0%
Vehicle Maintenance	1,127	2,500	2,500	-	0.0%
Gas, Oil, Grease	9,939	11,000	8,000	(3,000)	-27.3%
Electricity	9,916	10,000	11,000	1,000	10.0%
Telephone	24,560	27,000	27,000	-	0.0%
Travel & Training	12,804	15,700	16,700	1,000	6.4%
Water & Heat	1,905	2,000	2,000	-	0.0%
Memberships/Dues/Subscriptions	7,712	10,400	10,400	-	0.0%
Auditor Fees	36,050	40,000	45,000	5,000	12.5%
Attorney Fees	61,049	25,000	20,000	(5,000)	-20.0%
Bank Service Charge	3,049	3,000	5,000	2,000	66.7%
Advertising	288	1,500	1,000	(500)	-33.3%
Postage	6,333	10,000	10,000	-	0.0%
Buildings & Grounds Maint.	31,882	28,000	23,000	(5,000)	-17.9%
Custodial Services	8,580	12,000	10,000	(2,000)	-16.7%
Miscellaneous Expenses	3,044	1,000	500	(500)	-50.0%
Professional Services	35,807	39,000	22,100	(16,900)	-43.3%
Lease Agreements	10,221	9,500	12,000	2,500	26.3%
Contingencies	1,522	3,000	3,000	-	0.0%
Service Contracts	29,219	33,000	32,000	(1,000)	-3.0%
Tax Handling	4,568	4,500	4,500	-	0.0%
Other Insurance Expense	18,300	20,000	20,000	-	0.0%
Pre-employment Expense	-	500	500	-	0.0%
Employee Assistance Program	264	300	300	-	0.0%
<b>Total Operating</b>	<b>352,297</b>	<b>336,250</b>	<b>313,900</b>	<b>(22,350)</b>	<b>-6.6%</b>
<b>Capital Outlay</b>					
Office Machines	-	7,000	-	(7,000)	-100.0%
Computer Outlay	5,556	75,000	15,000	(60,000)	-80.0%
Transportation	-	75,000	-	(75,000)	-100.0%
Other Outlay	-	21,000	4,000	(17,000)	-81.0%
<b>Total Capital Outlay</b>	<b>5,556</b>	<b>178,000</b>	<b>19,000</b>	<b>(159,000)</b>	<b>-89.3%</b>

# Administration Department Budget

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	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Administration Subtotal</b>	<b>932,490</b>	<b>1,187,700</b>	<b>1,006,190</b>	<b>(181,510)</b>	<b>-15.3%</b>
Gross Revenue Allocation	(279,747)	(356,310)	(301,857)	54,453	-15.3%
<b>Administration Total</b>	<b>652,743</b>	<b>831,390</b>	<b>704,333</b>	<b>(127,057)</b>	<b>-15.3%</b>

# Public Safety

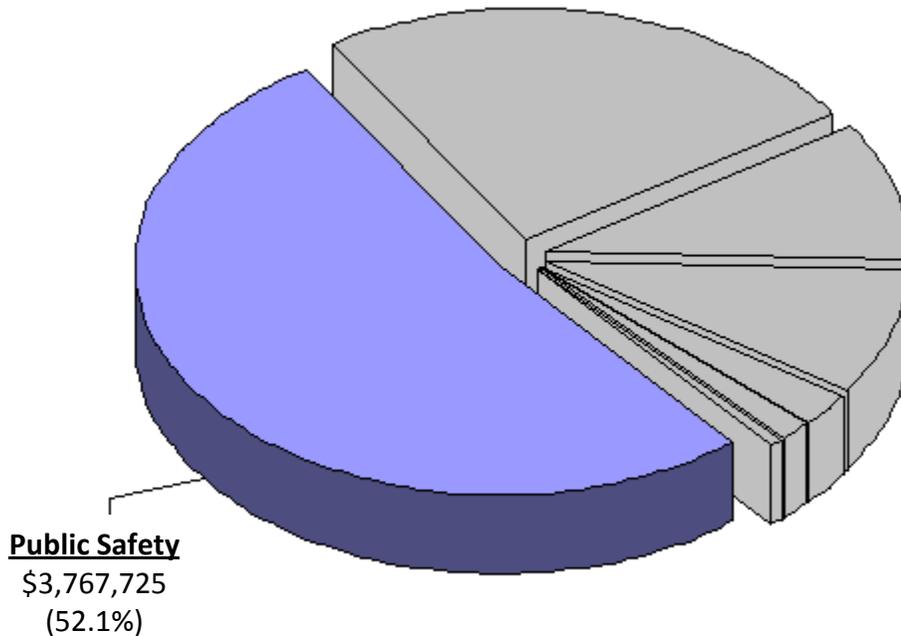
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The Public Safety section of the general fund includes the following departments:

- Police Department
- Fire Department

The Public Safety section is responsible for developing and implementing measures that enhance the quality of life in our community by protecting the life, safety, and property of Fort Mill residents, visitors, and businesses. Services provided by departments within this section include law enforcement; crime prevention; detaining individuals who pose a threat to the public's welfare; providing fire suppression and fire education services within the town limits and in surrounding areas; and coordinating public safety efforts with local, state, and federal agencies.

With a total budget of \$3,767,725, the Public Safety section will account for 52.1% of the total general fund expenditures in FY 09/10.



# Police Department Budget Summary

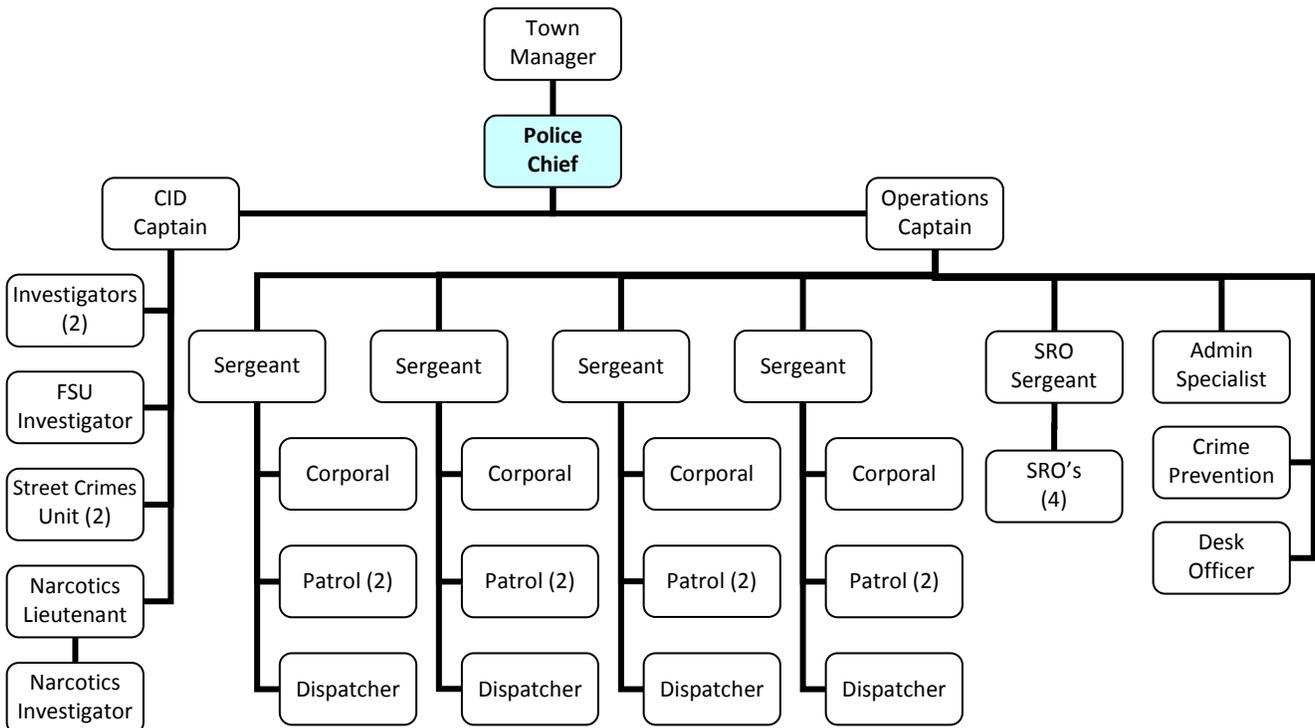
## Budget Highlights

The total budget for the Police Department in FY 09/10 is \$2,915,895. This is a \$161,420, or 5.9%, increase from FY 08/09. Personnel expenses will increase by \$96,220, or 4.4%, from FY 08/09 levels due primarily to the addition of one police officer, additional overtime expenditures, and increasing medical insurance costs. Operating costs will increase by \$49,200, or 10.0%, due to increases in uniform and professional services expenditures, as well as incremental increases among a variety of annual operating expenses. The capital outlay budget will increase by \$16,000, or 29.1%, over the previous year due to the purchase of new cameras and computer equipment, as well as the conversion of the former Municipal Courtroom into office space for the Police Department.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	1,989,295	2,207,675	2,303,895	96,220	4.4%
Operating Expenditures	416,049	491,800	541,000	49,200	10.0%
Capital Outlay	252,315	55,000	71,000	16,000	29.1%
<b>Total</b>	<b>2,657,659</b>	<b>2,754,475</b>	<b>2,915,895</b>	<b>161,420</b>	<b>5.9%</b>

## Organization Chart



# Police Department Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	1,434,312	1,586,935	1,643,526	56,591	3.6%
Salaries - Overtime	20,435	20,500	37,574	17,074	83.3%
Social Security	107,149	122,969	128,604	5,635	4.6%
SC Law Enforcement Retirement	135,952	162,558	169,746	7,188	4.4%
SC Retirement	17,813	15,064	13,610	(1,454)	-9.7%
SC Deferred Compensation	8,322	9,750	10,140	390	4.0%
Medical Insurance	224,040	240,310	252,206	11,896	5.0%
Workers Compensation	41,272	49,589	48,489	(1,100)	-2.2%
<b>Total Personnel</b>	<b>1,989,295</b>	<b>2,207,675</b>	<b>2,303,895</b>	<b>96,220</b>	<b>4.4%</b>
<b>Operating Expenses</b>					
Uniforms	41,806	40,000	48,000	8,000	20.0%
Materials & Supplies	63,838	62,000	65,000	3,000	4.8%
Vehicle Maintenance	26,826	25,000	32,000	7,000	28.0%
Radio Maintenance	1,554	1,500	2,000	500	33.3%
Gas, Oil, Grease	86,504	95,000	95,000	-	0.0%
Electricity	18,889	18,000	20,000	2,000	11.1%
Telephone	32,704	38,000	40,000	2,000	5.3%
Contracted Services	-	1,000	1,000	-	0.0%
Equipment Repairs	664	2,000	2,000	-	0.0%
Travel & Training	10,351	15,000	17,500	2,500	16.7%
Water & Heat	2,471	3,000	4,000	1,000	33.3%
Memberships/Dues/Subscriptions	2,784	4,000	4,000	-	0.0%
Advertising	-	500	1,500	1,000	200.0%
Postage	1,638	1,500	1,500	-	0.0%
Buildings & Grounds Maint.	7,141	8,000	15,000	7,000	87.5%
Narcotics Expenses	-	5,000	5,000	-	0.0%
Prisoner Expenses	9,056	10,000	10,000	-	0.0%
Miscellaneous Expenses	1,314	1,000	500	(500)	-50.0%
Professional Services	619	2,000	12,800	10,800	540.0%
Lease Agreements	7,181	8,000	10,000	2,000	25.0%
Service Contracts	24,087	22,800	24,100	1,300	5.7%
Safety Patrol and Cadets	203	600	600	-	0.0%
Other Insurance Expense	66,986	70,000	70,000	-	0.0%
Vehicle Accessory	5,616	50,000	50,000	-	0.0%
Safety Vests	1,784	4,400	5,000	600	13.6%
Pre-employment Expense	1,226	2,000	3,000	1,000	50.0%
Employee Assistance Program	807	1,500	1,500	-	0.0%
<b>Total Operating</b>	<b>416,049</b>	<b>491,800</b>	<b>541,000</b>	<b>49,200</b>	<b>10.0%</b>
<b>Capital Outlay</b>					
Police Machinery & Equipment	233,216	-	25,000	25,000	100.0%
Computer Outlay	3,800	15,000	25,000	10,000	66.7%

# Police Department Budget

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	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Transportation	15,299	40,000	-	(40,000)	-100.0%
Other Outlay	-	-	21,000	21,000	100.0%
<b>Total Capital Outlay</b>	<b>252,315</b>	<b>55,000</b>	<b>71,000</b>	<b>16,000</b>	<b>29.1%</b>
<b>Police Total</b>	<b>2,657,659</b>	<b>2,754,475</b>	<b>2,915,895</b>	<b>161,420</b>	<b>5.9%</b>

# Fire Department Budget Summary

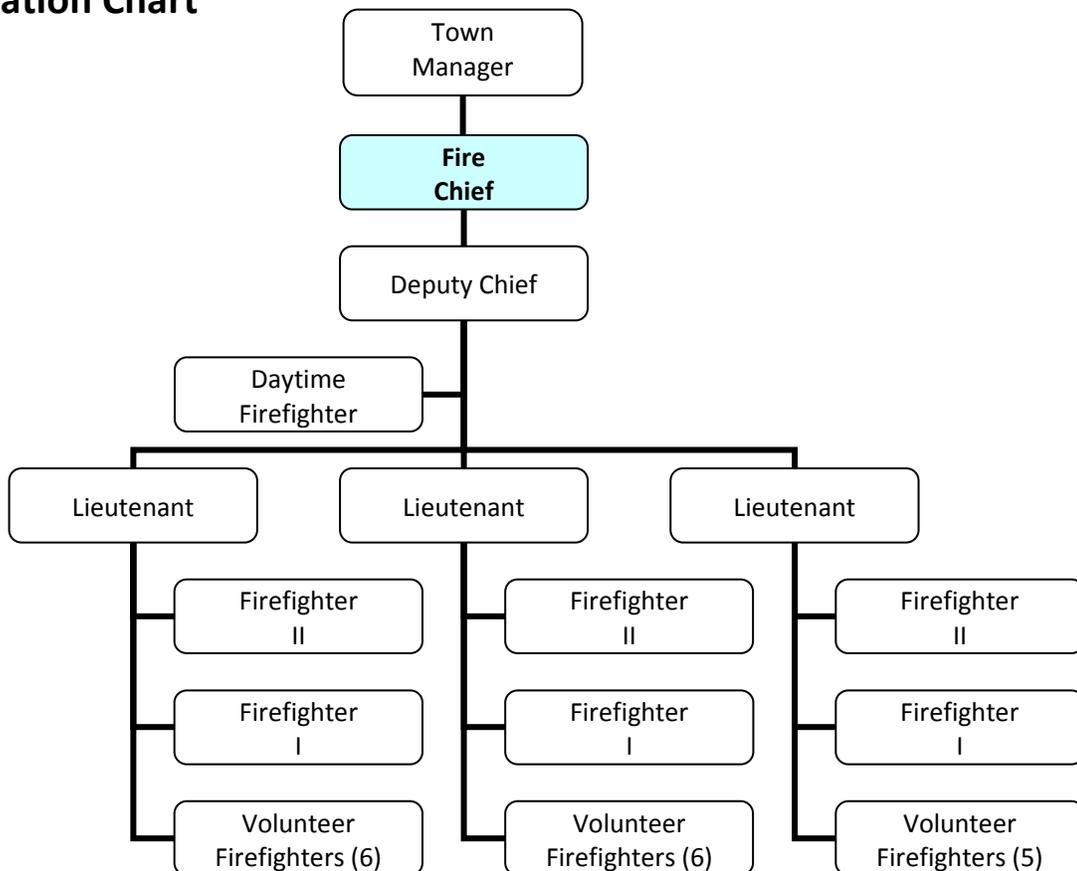
## Budget Highlights

The total budget for the Fire Department in FY 09/10 is \$851,830. This is a \$149,653, or 21.3%, increase from FY 08/09. Personnel expenses will increase by \$103,478, or 20.2%, from FY 08/09 levels due to the addition of three new full-time firefighter positions. Operating costs will increase by \$15,175, or 9.4%, due to increases in professional services and service contracts expenditures, as well as incremental increases among a variety of annual operating expenses. The capital outlay budget will increase by \$31,000, or 108.8%, over the previous year due to the purchase of new fire equipment, as well new computers and related software expenses.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	483,537	512,877	616,355	103,478	20.2%
Operating Expenditures	161,240	160,800	175,975	15,175	9.4%
Capital Outlay	31,823	28,500	59,500	31,000	108.8%
<b>Total</b>	<b>676,600</b>	<b>702,177</b>	<b>851,830</b>	<b>149,653</b>	<b>21.3%</b>

## Organization Chart



# Fire Department Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	326,409	347,869	409,675	61,806	17.8%
Salaries - Overtime	25,071	24,000	32,304	8,304	34.6%
Social Security	25,311	28,448	33,811	5,363	18.9%
SC Law Enforcement Retirement	32,551	34,646	41,744	7,098	20.5%
SC Retirement	3,647	3,683	3,682	(1)	0.0%
SC Deferred Compensation	2,341	2,340	3,120	780	33.3%
Medical Insurance	60,587	62,446	80,871	18,425	29.5%
Workers Compensation	7,620	9,445	11,148	1,703	18.0%
<b>Total Personnel</b>	<b>483,537</b>	<b>512,877</b>	<b>616,355</b>	<b>103,478</b>	<b>20.2%</b>
<b>Operating Expenses</b>					
Uniforms	20,771	18,000	18,000	-	0.0%
Materials & Supplies	25,370	28,000	28,000	-	0.0%
Vehicle Maintenance	15,607	9,000	9,000	-	0.0%
Gas, Oil, Grease	16,933	20,000	18,000	(2,000)	-10.0%
Electricity	8,130	7,500	8,000	500	6.7%
Telephone	7,306	7,000	8,000	1,000	14.3%
Natural Gas	6,468	10,000	10,000	-	0.0%
Equipment Repairs	1,950	2,500	2,500	-	0.0%
Travel & Training	8,083	8,000	10,000	2,000	25.0%
Water & Heat	1,788	2,000	2,000	-	0.0%
Memberships/Dues/Subscriptions	2,463	3,000	3,000	-	0.0%
Advertising	-	200	-	(200)	-100.0%
Postage	346	450	450	-	0.0%
Buildings & Grounds Maint.	15,794	12,000	12,000	-	0.0%
Miscellaneous Expenses	332	500	500	-	0.0%
Professional Services	-	-	5,400	5,400	100.0%
Service Contracts	9,636	11,925	21,400	9,475	79.5%
Other Insurance Expense	17,640	18,500	18,500	-	0.0%
SCBA Maintenance	2,425	2,000	1,000	(1,000)	-50.0%
Employee Assistance Program	198	225	225	-	0.0%
<b>Total Operating</b>	<b>161,240</b>	<b>160,800</b>	<b>175,975</b>	<b>15,175</b>	<b>9.4%</b>
<b>Capital Outlay</b>					
Fire Machinery & Equipment	27,968	26,500	46,500	20,000	75.5%
Computer Outlay	3,855	2,000	13,000	11,000	550.0%
<b>Total Capital Outlay</b>	<b>31,823</b>	<b>28,500</b>	<b>59,500</b>	<b>31,000</b>	<b>108.8%</b>
<b>Fire Total</b>	<b>676,600</b>	<b>702,177</b>	<b>851,830</b>	<b>149,653</b>	<b>21.3%</b>

# Public Works

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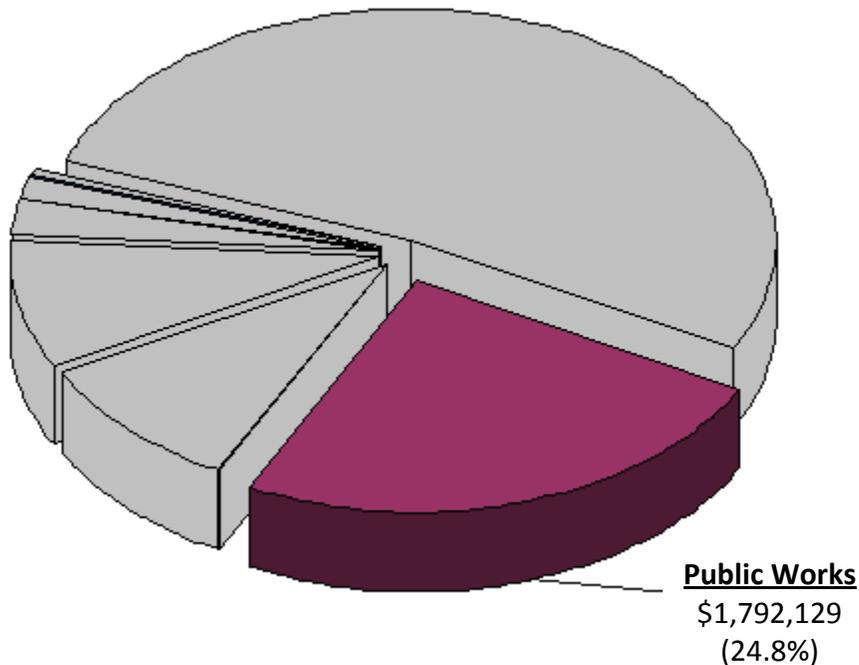
The Public Works section of the general fund includes the following departments, each of which are housed under the Town of Fort Mill's Public Works Department:

- Public Works Administration
- Streets Division
- Sanitation Division
- Buildings & Grounds Division
- Garage Division

The Public Works Department is responsible for a variety of public service functions, including:

- Collecting and disposing of solid waste and recyclable materials;
- Maintaining the town's four cemeteries (Unity, Old Unity, Greenhill & Macedonia);
- Street maintenance and cleaning;
- Maintaining town facilities, parks, public spaces, and town-maintained rights-of-way; and
- Maintaining vehicles and equipment in the town's municipal fleet

With a total budget of \$1,792,129, the Public Works section will account for 24.8% of the total general fund expenditures in FY 09/10.



# Public Works Administration Budget Summary

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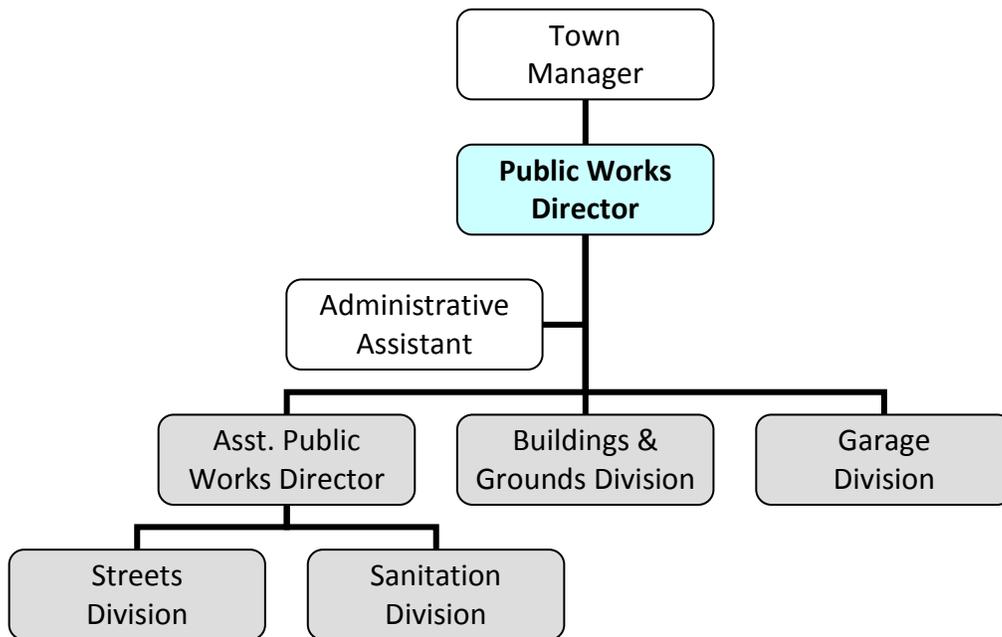
## Budget Highlights

The total budget for Public Works Administration in FY 09/10 is \$100,263. This is a \$14,820, or 12.9%, decrease from FY 08/09. Personnel expenses will increase by \$2,331, or 4.1%, from FY 08/09. A majority of this increase may be attributed to increases in employee medical insurance. Operating costs will decrease by \$9,325, or 19.4%, largely due to reductions in materials and supplies as well as travel and training expenses. The capital outlay budget will decrease by \$7,826, or 75.8%, due to a reduction in one-time capital expenditures from FY 08/09.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	115,742	56,707	59,038	2,331	4.1%
Operating Expenditures	25,482	48,050	38,725	(9,325)	-19.4%
Capital Outlay	1,943	10,326	2,500	(7,826)	-75.8%
<b>Total</b>	<b>143,167</b>	<b>115,083</b>	<b>100,263</b>	<b>(14,820)</b>	<b>-12.9%</b>

## Organization Chart



# Public Works Administration Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	89,615	43,916	44,522	606	1.4%
Social Security	6,527	3,360	3,406	46	1.4%
SC Retirement	8,231	4,124	4,181	57	1.4%
SC Deferred Compensation	390	130	260	130	100.0%
Medical Insurance	10,098	4,468	5,983	1,515	33.9%
Workers Compensation	882	709	686	(23)	-3.2%
<b>Total Personnel</b>	<b>115,742</b>	<b>56,707</b>	<b>59,038</b>	<b>2,331</b>	<b>4.1%</b>
<b>Operating Expenses</b>					
Uniforms	982	800	400	(400)	-50.0%
Materials & Supplies	4,500	23,200	13,500	(9,700)	-41.8%
Vehicle Maintenance	582	1,000	1,000	-	0.0%
Gas, Oil, Grease	1,678	1,500	1,500	-	0.0%
Electricity	3,212	3,500	3,500	-	0.0%
Telephone	7,576	8,000	8,000	-	0.0%
Travel & Training	2,758	3,000	1,000	(2,000)	-66.7%
Water & Heat	-	1,000	1,000	-	0.0%
Memberships/Dues/Subscriptions	327	500	125	(375)	-75.0%
Buildings & Grounds Maint.	656	2,000	2,000	-	0.0%
Miscellaneous Expenses	326	500	500	-	0.0%
Professional Services	-	-	1,350	1,350	100.0%
Service Contracts	-	-	2,300	2,300	100.0%
Other Insurance Expense	2,256	2,500	2,500	-	0.0%
Pre-employment Expense	597	500	-	(500)	-100.0%
Employee Assistance Program	33	50	50	-	0.0%
<b>Total Operating</b>	<b>25,482</b>	<b>48,050</b>	<b>38,725</b>	<b>(9,325)</b>	<b>-19.4%</b>
<b>Capital Outlay</b>					
Computer Outlay	1,943	10,326	2,500	(7,826)	-75.8%
<b>Total Capital Outlay</b>	<b>1,943</b>	<b>10,326</b>	<b>2,500</b>	<b>(7,826)</b>	<b>-75.8%</b>
<b>PW Administration Total</b>	<b>143,167</b>	<b>115,083</b>	<b>100,263</b>	<b>(14,820)</b>	<b>-12.9%</b>

# Streets Division Budget Summary

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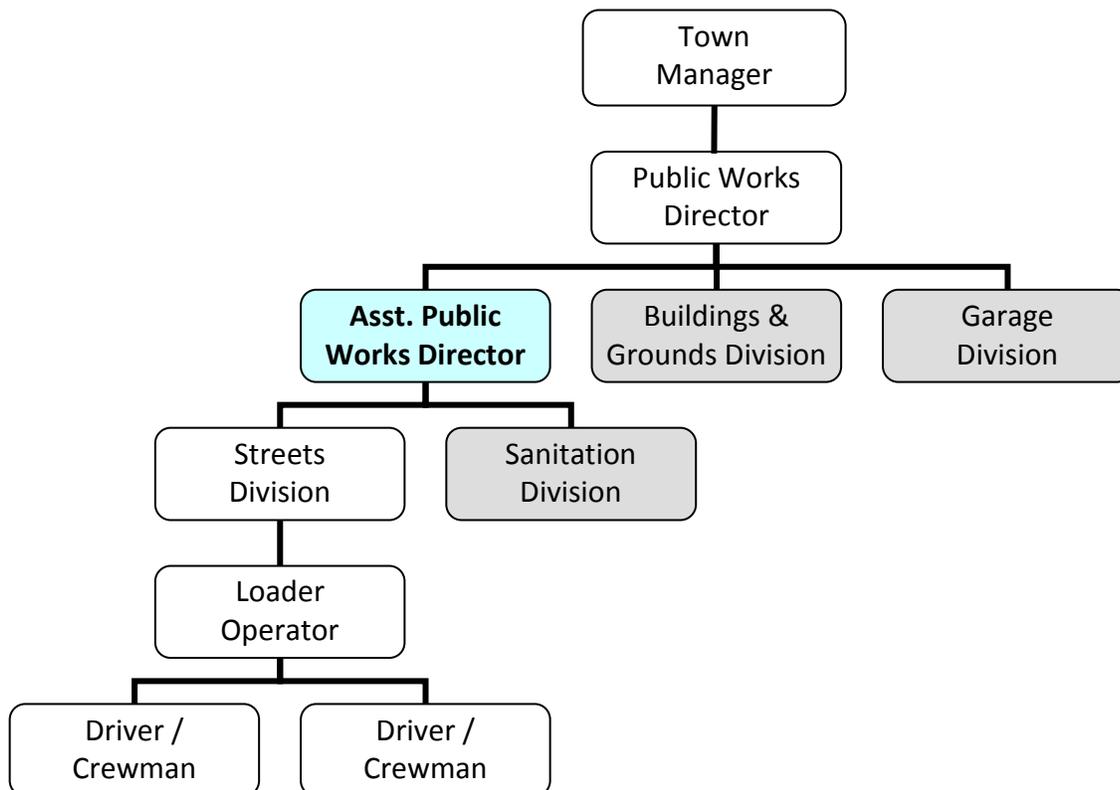
## Budget Highlights

The total budget for Streets Division of the Public Works Department in FY 09/10 is \$477,899. This is a \$46,901, or 10.9%, increase from FY 08/09. Personnel expenses will remain relatively unchanged from FY 08/09 levels, reducing by only \$399, or 0.3%. Over 68% of the division's budget will be dedicated to operating costs, which will increase by \$63,500, or 24%, over the previous year due to increased costs for electricity and service contracts. No general fund capital expenditures have been budgeted for the Streets Division in FY 09/10.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	142,752	150,698	150,299	(399)	-0.3%
Operating Expenditures	255,935	264,100	327,600	63,500	24.0%
Capital Outlay	-	16,200	-	(16,200)	-100.0%
<b>Total</b>	<b>398,687</b>	<b>430,998</b>	<b>477,899</b>	<b>46,901</b>	<b>10.9%</b>

## Organization Chart



# Streets Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	95,990	102,239	102,239	-	0.0%
Salaries - Overtime	3,050	2,000	2,000	-	0.0%
Social Security	6,982	7,974	7,974	-	0.0%
SC Retirement	9,103	9,788	9,788	-	0.0%
SC Deferred Compensation	909	910	910	-	0.0%
Medical Insurance	23,981	24,347	23,966	(381)	-1.6%
Workers Compensation	2,737	3,440	3,422	(18)	-0.5%
<b>Total Personnel</b>	<b>142,752</b>	<b>150,698</b>	<b>150,299</b>	<b>(399)</b>	<b>-0.3%</b>
<b>Operating Expenses</b>					
Uniforms	2,626	3,500	3,500	-	0.0%
Materials & Supplies	6,720	10,000	10,000	-	0.0%
Vehicle Maintenance	19,165	8,000	10,000	2,000	25.0%
Gas, Oil, Grease	28,868	28,000	25,000	(3,000)	-10.7%
Electricity	99,035	100,000	110,000	10,000	10.0%
Equipment Repairs	12,112	15,000	20,000	5,000	33.3%
Tree Trimming	2,300	6,000	6,000	-	0.0%
Street Repairs	73,805	80,000	80,000	-	0.0%
Equipment Rental	66	1,000	1,000	-	0.0%
Miscellaneous Expenses	554	1,000	500	(500)	-50.0%
Service Contracts	-	-	50,000	50,000	100.0%
Other Insurance Expense	10,606	11,500	11,500	-	0.0%
Employee Assistance Program	77	100	100	-	0.0%
<b>Total Operating</b>	<b>255,935</b>	<b>264,100</b>	<b>327,600</b>	<b>63,500</b>	<b>24.0%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	-	16,200	-	(16,200)	-100.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>16,200</b>	<b>-</b>	<b>(16,200)</b>	<b>-100.0%</b>
<b>Streets Total</b>	<b>398,687</b>	<b>430,998</b>	<b>477,899</b>	<b>46,901</b>	<b>10.9%</b>

# Sanitation Division Budget Summary

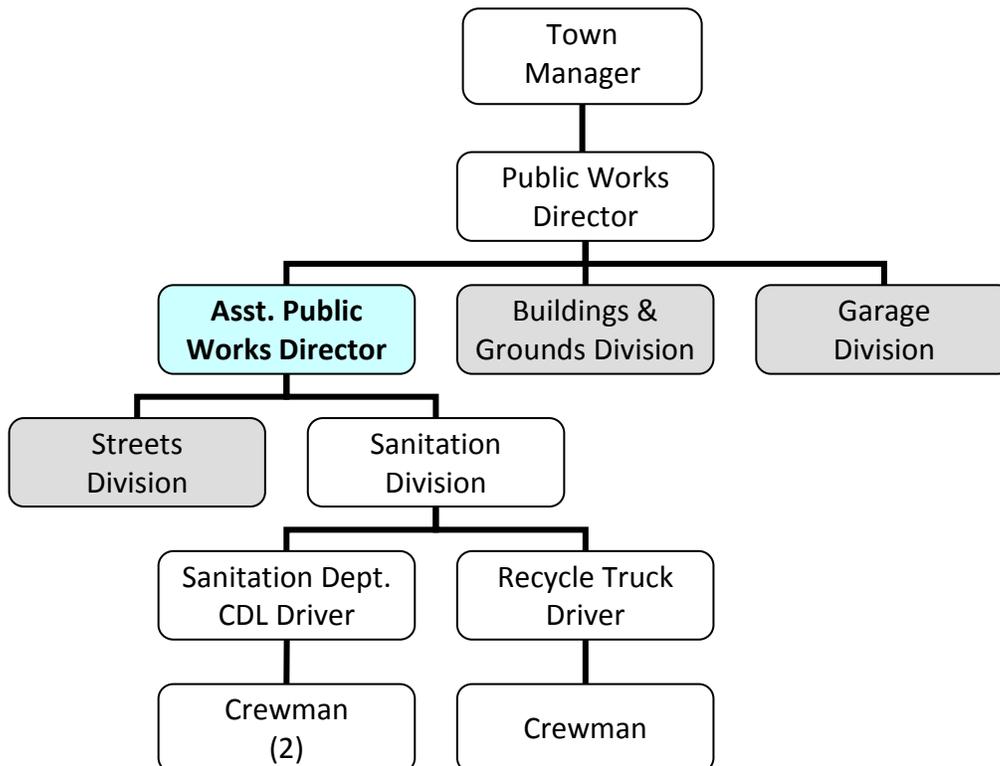
## Budget Highlights

The total budget for Sanitation Division of the Public Works Department in FY 09/10 is \$475,448. This is a \$30,307, or 6.0%, decrease from FY 08/09. Personnel expenses will increase by \$4,193, or 1.7%, due to increases in employee medical insurance. Operating costs will be reduced by \$34,500, or 13.1%, compared to FY 08/09 due to reductions in service contracts and the purchase of supplies, roll carts and repair kits; however a portion of these reductions will be offset by increases in landfill costs and vehicle maintenance. No general fund capital expenditures have been budgeted for the Sanitation Division in FY 09/10.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	185,163	241,605	245,798	4,193	1.7%
Operating Expenditures	271,143	264,150	229,650	(34,500)	-13.1%
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>456,306</b>	<b>505,755</b>	<b>475,448</b>	<b>(30,307)</b>	<b>-6.0%</b>

## Organization Chart



# Sanitation Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	130,034	169,965	169,355	(610)	-0.4%
Salaries - Overtime	619	2,000	2,000	-	0.0%
Social Security	9,588	13,155	13,109	(46)	-0.3%
SC Retirement	12,006	16,148	16,090	(58)	-0.4%
SC Deferred Compensation	919	1,430	1,430	-	0.0%
Medical Insurance	27,257	33,232	38,188	4,956	14.9%
Workers Compensation	4,740	5,675	5,626	(49)	-0.9%
<b>Total Personnel</b>	<b>185,163</b>	<b>241,605</b>	<b>245,798</b>	<b>4,193</b>	<b>1.7%</b>
<b>Operating Expenses</b>					
Uniforms	3,590	4,000	4,000	-	0.0%
Materials & Supplies	2,268	6,000	3,000	(3,000)	-50.0%
Vehicle Maintenance	44,285	25,000	30,000	5,000	20.0%
Gas, Oil, Grease	33,188	38,000	38,000	-	0.0%
Miscellaneous Expenses	53	1,000	500	(500)	-50.0%
Service Contracts	44,979	40,000	-	(40,000)	-100.0%
Landfill Costs	107,312	110,000	120,000	10,000	9.1%
Rollouts & Repair Kits	23,712	26,000	20,000	(6,000)	-23.1%
Recycling Bins	4,034	6,000	6,000	-	0.0%
Other Insurance Expense	7,602	8,000	8,000	-	0.0%
Employee Assistance Program	121	150	150	-	0.0%
<b>Total Operating</b>	<b>271,143</b>	<b>264,150</b>	<b>229,650</b>	<b>(34,500)</b>	<b>-13.1%</b>
<b>Capital Outlay</b>					
Capital Outlay	-	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Sanitation Total</b>	<b>456,306</b>	<b>505,755</b>	<b>475,448</b>	<b>(30,307)</b>	<b>-6.0%</b>

# Buildings & Grounds Division Budget Summary

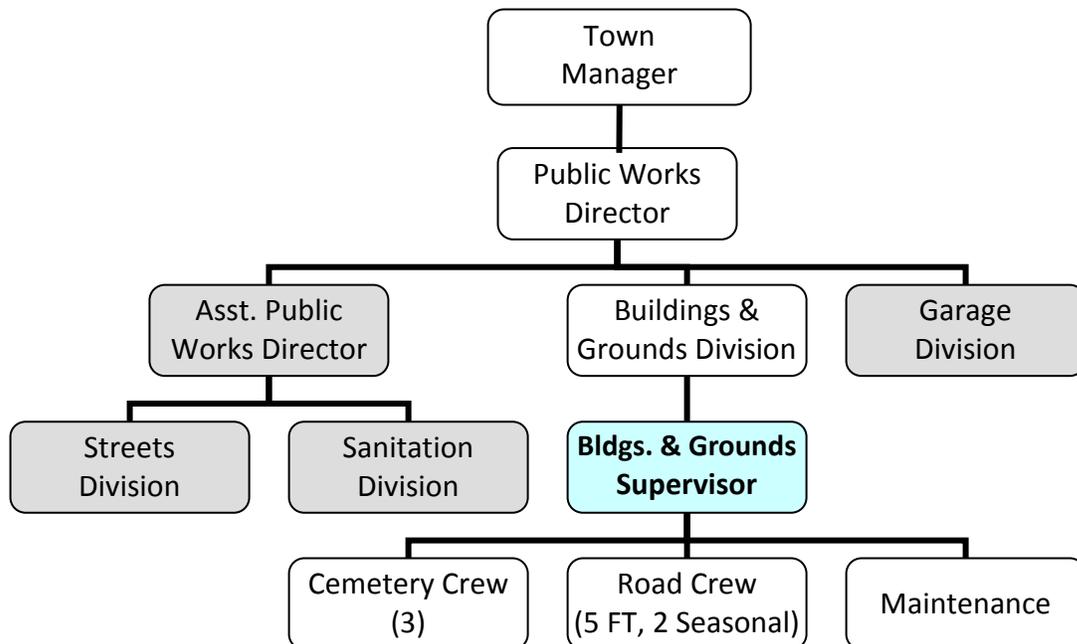
## Budget Highlights

The total budget for Buildings & Grounds Division of the Public Works Department in FY 09/10 is \$654,878. This is an increase of \$87,405, or 15.4%, from FY 08/09. Personnel expenses will increase by \$43,405, or 9.4%, due to the funding of an existing position that was not budgeted for in the FY 08/09 budget. Operating costs will increase by \$32,500, or 34.3%, due in part to increased costs for vehicle maintenance. A significant portion of this increase (\$25,000) may also be attributed to service contracts related to the maintenance of Walter Y. Elisha Park, which the town began leasing from Springs Industries during FY 08/09. Capital expenditures will increase by \$11,500, or 88.5%, compared to FY 08/09 due to the installation of cemetery fencing, as well as the purchase of additional machinery and equipment.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	404,914	459,673	503,078	43,405	9.4%
Operating Expenditures	74,569	94,800	127,300	32,500	34.3%
Capital Outlay	8,682	13,000	24,500	11,500	88.5%
<b>Total</b>	<b>488,165</b>	<b>567,473</b>	<b>654,878</b>	<b>87,405</b>	<b>15.4%</b>

## Organization Chart



## Buildings & Grounds Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	275,670	311,522	343,444	31,922	10.2%
Salaries - Overtime	9,956	10,000	10,000	-	0.0%
Social Security	21,204	24,596	27,038	2,442	9.9%
SC Retirement	25,147	30,191	31,310	1,119	3.7%
SC Deferred Compensation	2,594	2,860	3,120	260	9.1%
Medical Insurance	61,798	70,569	77,077	6,508	9.2%
Workers Compensation	8,546	9,935	11,089	1,154	11.6%
<b>Total Personnel</b>	<b>404,914</b>	<b>459,673</b>	<b>503,078</b>	<b>43,405</b>	<b>9.4%</b>
<b>Operating Expenses</b>					
Uniforms	7,373	12,000	13,000	1,000	8.3%
Materials & Supplies	16,631	25,000	25,000	-	0.0%
Vehicle Maintenance	3,928	5,000	12,000	7,000	140.0%
Gas, Oil, Grease	20,034	24,000	24,000	-	0.0%
Equipment Repairs	11,172	10,000	10,000	-	0.0%
Miscellaneous Expenses	1,663	1,000	500	(500)	-50.0%
Service Contracts	6,467	10,000	35,000	25,000	250.0%
Other Insurance Expense	7,104	7,500	7,500	-	0.0%
Employee Assistance Program	198	300	300	-	0.0%
<b>Total Operating</b>	<b>74,569</b>	<b>94,800</b>	<b>127,300</b>	<b>32,500</b>	<b>34.3%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	8,682	13,000	19,500	6,500	50.0%
Other Outlay	-	-	5,000	5,000	100.0%
<b>Total Capital Outlay</b>	<b>8,682</b>	<b>13,000</b>	<b>24,500</b>	<b>11,500</b>	<b>88.5%</b>
<b>Building &amp; Grounds Total</b>	<b>488,165</b>	<b>567,473</b>	<b>654,878</b>	<b>87,405</b>	<b>15.4%</b>

# Garage Budget Division Summary

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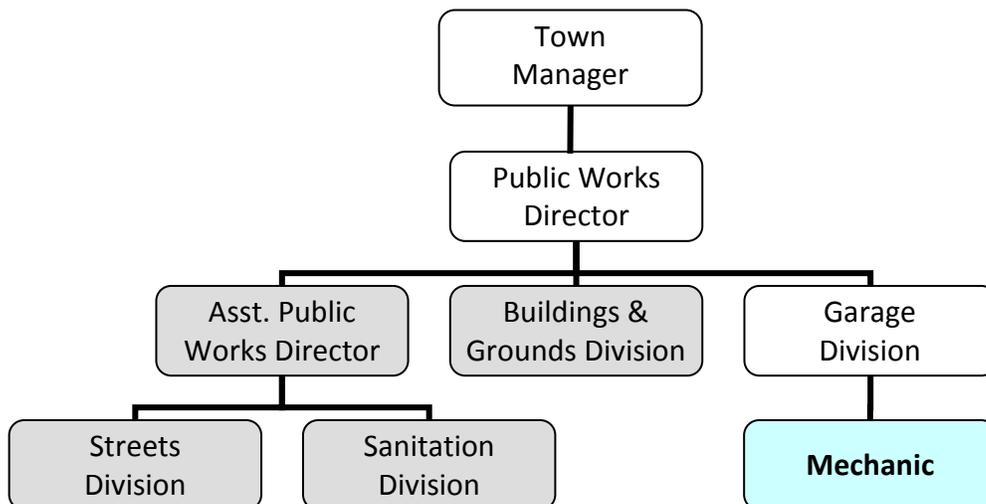
## Budget Highlights

The total budget for Garage Division of the Public Works Department in FY 09/10 is \$83,641. This is a decrease of \$32,488, or 28.0%, from the FY 08/09 budget. Personnel expenses will remain relatively unchanged, increasing by only \$512, or 1.0%, compared to the previous year. Operating costs will be reduced by \$14,000, or 31.4%, due to a significant reduction in the amount budgeted for building and grounds maintenance. No general fund revenues have been budgeted for capital purchases in the Garage Division in FY 09/10.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	51,616	52,599	53,111	512	1.0%
Operating Expenditures	31,087	44,530	30,530	(14,000)	-31.4%
Capital Outlay	-	19,000	-	(19,000)	-100.0%
<b>Total</b>	<b>82,703</b>	<b>116,129</b>	<b>83,641</b>	<b>(32,488)</b>	<b>-28.0%</b>

## Organization Chart



# Garage Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	37,395	39,000	39,389	389	1.0%
Salaries - Overtime	1,079	-	-	-	0.0%
Social Security	2,922	2,984	3,013	29	1.0%
SC Retirement	3,536	3,662	3,699	37	1.0%
SC Deferred Compensation	260	260	260	-	0.0%
Medical Insurance	5,772	5,940	5,983	43	0.7%
Workers Compensation	653	753	767	14	1.9%
<b>Total Personnel</b>	<b>51,616</b>	<b>52,599</b>	<b>53,111</b>	<b>512</b>	<b>1.0%</b>
<b>Operating Expenses</b>					
Uniforms	766	900	900	-	0.0%
Materials & Supplies	5,645	5,000	4,000	(1,000)	-20.0%
Vehicle Maintenance	1,866	1,000	1,000	-	0.0%
Gas, Oil, Grease	3,641	6,000	5,000	(1,000)	-16.7%
Electricity	4,095	4,000	4,000	-	0.0%
Telephone	2,179	2,000	2,000	-	0.0%
Equipment Repairs	-	1,500	1,500	-	0.0%
Water & Heat	4,302	6,500	6,500	-	0.0%
Buildings & Grounds Maint.	6,605	15,000	3,000	(12,000)	-80.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Other Insurance Expense	1,966	2,100	2,100	-	0.0%
Employee Assistance Program	22	30	30	-	0.0%
<b>Total Operating</b>	<b>31,087</b>	<b>44,530</b>	<b>30,530</b>	<b>(14,000)</b>	<b>-31.4%</b>
<b>Capital Outlay</b>					
Machinery & Equipment	-	19,000	-	(19,000)	-100.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>19,000</b>	<b>-</b>	<b>(19,000)</b>	<b>-100.0%</b>
<b>Garage Total</b>	<b>82,703</b>	<b>116,129</b>	<b>83,641</b>	<b>(32,488)</b>	<b>-28.0%</b>

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# Recreation

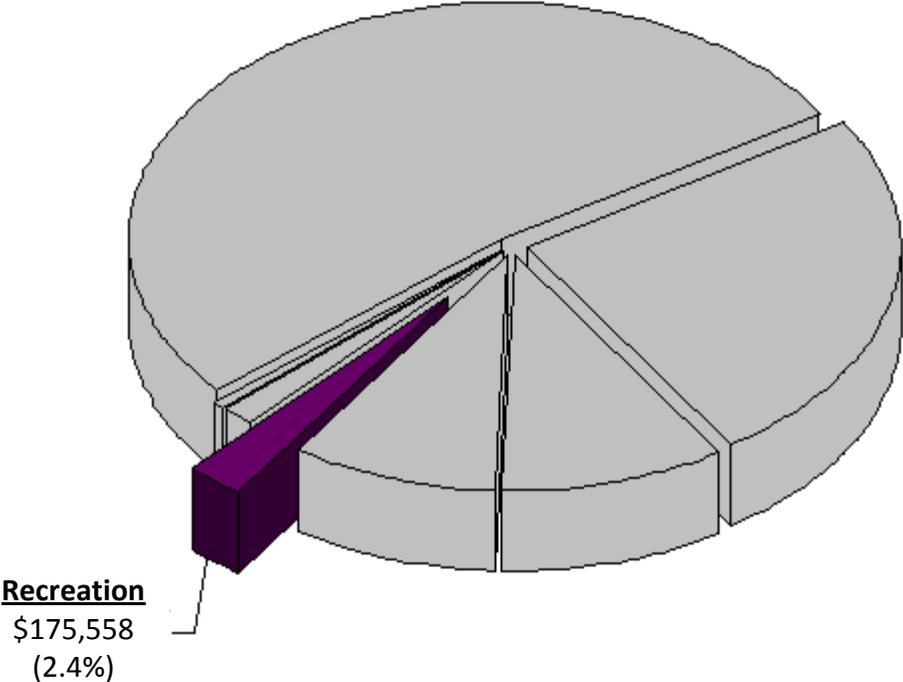
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The Recreation section of the general fund includes the following department:

- Parks and Recreation

The Parks & Recreation Department is responsible for the overall management of the town’s Parks & Recreation facilities and green spaces. These facilities are Harris Street Park, Steele Street Park, Confederate Park, Doby Bridge Park, Calhoun Street Park, and the Spratt Building.

With a total budget of \$175,558, the Recreation section will account for 2.4% of the total general fund expenditures in FY 09/10.



# Parks & Recreation Department Budget Summary

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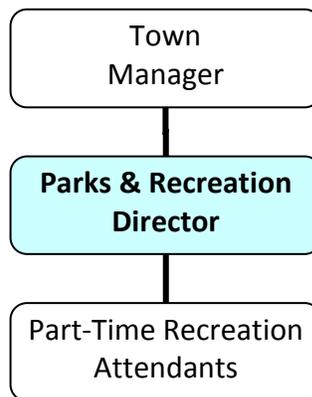
## Budget Highlights

The total budget for the Parks & Recreation Department in FY 09/10 is \$175,558. This is an increase of \$9,305, or 5.6%, from the FY 08/09 budget. Personnel expenses will increase slightly by \$1,455, or 2.1%, from FY 08/09 levels. Operating expenses have been budgeted at 5.6% higher than the previous year due to incremental increases among a variety of annual operating expenses, such as: water and heat, buildings and grounds, and contract-related expenditures. The capital outlay budget for FY 09/10 includes \$2,500 for the purchase of new computer equipment.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	64,867	70,123	71,578	1,455	2.1%
Operating Expenditures	89,780	96,130	101,480	5,350	5.6%
Capital Outlay	5,250	-	2,500	2,500	100.0%
<b>Total</b>	<b>159,897</b>	<b>166,253</b>	<b>175,558</b>	<b>9,305</b>	<b>5.6%</b>

## Organization Chart



# Parks & Recreation Department Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	50,549	54,182	55,000	818	1.5%
Salaries - Overtime	173	500	1,000	500	100.0%
Social Security	3,847	4,184	4,284	100	2.4%
SC Retirement	3,819	4,365	4,413	48	1.1%
SC Deferred Compensation	261	260	260	-	0.0%
Medical Insurance	5,772	5,940	5,983	43	0.7%
Workers Compensation	446	692	638	(54)	-7.8%
<b>Total Personnel</b>	<b>64,867</b>	<b>70,123</b>	<b>71,578</b>	<b>1,455</b>	<b>2.1%</b>
<b>Operating Expenses</b>					
Uniforms	629	800	850	50	6.3%
Materials & Supplies	7,863	12,000	12,000	-	0.0%
Vehicle Maintenance	679	600	600	-	0.0%
Gas, Oil, Grease	1,994	2,500	2,200	(300)	-12.0%
Electricity	10,908	12,000	10,000	(2,000)	-16.7%
Telephone	828	1,000	1,000	-	0.0%
Equipment Repairs	1,193	2,000	2,000	-	0.0%
Travel & Training	1,938	2,200	2,300	100	4.5%
Water & Heat	5,308	10,000	12,000	2,000	20.0%
Memberships/Dues/Subscriptions	275	300	450	150	50.0%
Buildings & Grounds Maint.	16,095	10,000	12,000	2,000	20.0%
Miscellaneous Expenses	267	500	500	-	0.0%
Professional Services	-	-	1,350	1,350	100.0%
Festivities	40,007	40,000	40,000	-	0.0%
Service Contracts	-	-	2,000	2,000	100.0%
Equipment Rental	150	400	400	-	0.0%
Other Insurance Expense	1,624	1,800	1,800	-	0.0%
Employee Assistance Program	22	30	30	-	0.0%
<b>Total Operating</b>	<b>89,780</b>	<b>96,130</b>	<b>101,480</b>	<b>5,350</b>	<b>5.6%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	-	2,500	2,500	100.0%
Machinery and Equipment	5,250	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>5,250</b>	<b>-</b>	<b>2,500</b>	<b>2,500</b>	<b>100.0%</b>
<b>Parks &amp; Recreation Total</b>	<b>159,897</b>	<b>166,253</b>	<b>175,558</b>	<b>9,305</b>	<b>5.6%</b>

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# Non-Departmental

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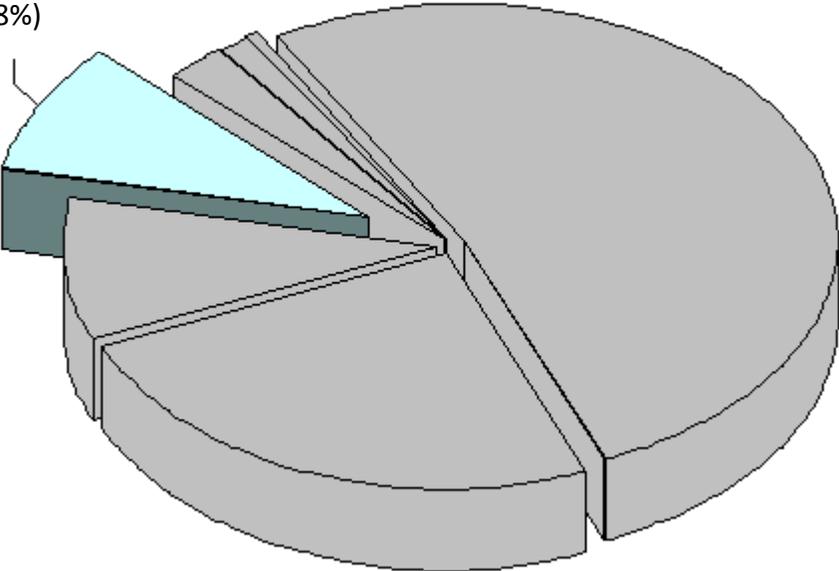
The Non-Departmental section of the general fund budget includes expenditures that may not be attributed to any one particular department. This budget includes general operational costs for the following:

- Interest expenses;
- Debt service payments on general obligation bonds;
- Lease purchase payments;
- Payments for leased real property;
- Unemployment claims;
- Assembly center;
- Municipal elections; and
- Community development

With a total budget of \$637,202, the Non-Departmental section will account for 8.8% of the total general fund expenditures in FY 09/10.

**Non-Departmental**

\$637,202  
(8.8%)



# Non-Departmental Budget Summary

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## Budget Highlights

The total Non-Departmental budget for FY 09/10 is \$637,202. This is an increase of \$45,870, or 7.8%, from the FY 08/09 budget. A number of operating expenses have increased in the Non-Departmental budget since last year, including: interest expenses, lease payments, election costs, and donations. Other budgeted expenditures, such professional services and debt service payments related to the 1994 Fire Station and 2002 Town Hall Renovation bonds, have decreased since FY 08/09. The Non-Departmental budget also includes a budget of \$10,000 for Community Development expenses, which is unchanged from FY 08/09 levels. The non-departmental budget does not include any expenditures for personnel or capital purchases.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	597,628	591,332	637,202	45,870	7.8%
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>597,628</b>	<b>591,332</b>	<b>637,202</b>	<b>45,870</b>	<b>7.8%</b>

# Non-Departmental Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Personnel	-	-	-	-	0.0%
<b>Total Personnel</b>	-	-	-	-	<b>0.0%</b>
<b>Operating Expenses</b>					
Interest Expense	79,974	-	51,679	51,679	100.0%
GO Bond - 1994 Fire Station	35,773	53,873	39,628	(14,245)	-26.4%
GO Bond - 2002 Town Hall	101,335	123,230	109,582	(13,648)	-11.1%
Rescue Squad	-	6,000	6,000	-	0.0%
Assembly Center	3,120	5,000	5,000	-	0.0%
Lease Purchase Payments	291,518	357,072	354,550	(2,522)	-0.7%
Unemployment Claims	1,840	3,000	3,000	-	0.0%
Land Lease	-	-	25,200	25,200	100.0%
Elections	5,023	1,000	5,000	4,000	400.0%
Donations	-	-	5,000	5,000	100.0%
Miscellaneous Expenses	-	500	500	-	0.0%
Professional Services	12,634	15,000	5,000	(10,000)	-66.7%
Contingencies	30,456	15,457	15,863	406	2.6%
Other Insurance Expense	956	1,200	1,200	-	0.0%
Transfer Out	25,000	-	-	-	0.0%
Transfer Out Comm. Development	10,000	10,000	10,000	-	0.0%
<b>Total Operating</b>	<b>597,628</b>	<b>591,332</b>	<b>637,202</b>	<b>45,870</b>	<b>7.8%</b>
<b>Capital Outlay</b>					
Capital Outlay	-	-	-	-	0.0%
<b>Total Capital Outlay</b>	-	-	-	-	<b>0.0%</b>
<b>Non-Departmental Total</b>	<b>597,628</b>	<b>591,332</b>	<b>637,202</b>	<b>45,870</b>	<b>7.8%</b>

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# **Gross Revenue Fund Operating Budget**

**Fiscal Year 2009-10**

# Gross Revenue Fund Revenue Summary

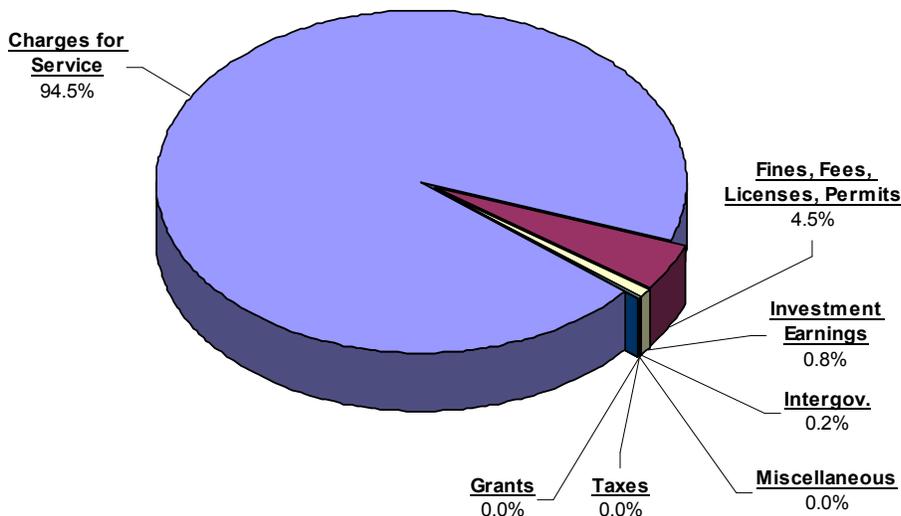
## Budget Highlights

The total gross revenue fund budget for FY 09/10 is \$5,043,388. This represents a \$403,251, or 7.4%, decrease from FY 08/09. Charges for service, which includes funds received from water and sewer sales, will account for 94.5% of all revenues. These revenues will increase by \$361,749, or 8.2%, compared to the previous year due primarily to a 7.5% increase in water and sewer rates. The rate increase was necessitated in large part due to recent drought conditions and the resulting decrease in water and sewer consumption. Rate increases were also needed to offset a 54.1% reduction in tap fee revenues due to a significant decrease in the number of new customers connecting to the town's utility systems. A \$500,000 decrease in the miscellaneous revenue category may be attributed to a one-time fund balance appropriation during FY 08/09. Intergovernmental and investment revenues will remain relatively unchanged in FY 09/10, while no revenues will be received from taxes or grants.

## Revenue Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Taxes	-	-	-	-	0.0%
Fines, Fees, Lic. & Permits	447,770	490,000	225,000	-265,000	-54.1%
Charges for Services	4,183,032	4,403,639	4,765,388	361,749	8.2%
Intergovernmental	12,000	12,000	12,000	-	0.0%
Miscellaneous	1,947,241	501,000	1,000	-500,000	-99.8%
Investment Earnings	46,998	40,000	40,000	-	0.0%
Grants	-	-	-	-	0.0%
<b>Total Revenues</b>	<b>6,637,041</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>-403,251</b>	<b>-7.4%</b>

FY 09/10 Gross Revenue Fund Revenue



# Gross Revenue Fund Revenue Details

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
<b>Total Taxes</b>	-	-	-	-	0.0%
<b>Fines, Fees, Lic. &amp; Permits</b>					
Water Taps	149,970	190,000	100,000	-90,000	-47.4%
Sewer Taps	297,800	300,000	125,000	-175,000	-58.3%
<b>Total Fines, Fees, Lic &amp; Permits</b>	<b>447,770</b>	<b>490,000</b>	<b>225,000</b>	<b>-265,000</b>	<b>-54.1%</b>
<b>Charges for Services</b>					
Water Sales & Penalties	1,271,639	1,284,998	1,479,396	194,398	15.1%
Sewer Revenue	1,678,169	1,650,000	2,010,038	360,038	21.8%
Riverview Water Sales	120,883	139,479	146,398	6,919	5.0%
Tega Cay Water Sales	190,145	220,916	254,394	33,478	15.2%
York County Water Sales	922,196	1,108,246	875,162	-233,084	-21.0%
<b>Total Charges for Services</b>	<b>4,183,032</b>	<b>4,403,639</b>	<b>4,765,388</b>	<b>361,749</b>	<b>8.2%</b>
<b>Intergovernmental</b>					
Tega Cay Water Line Payment	12,000	12,000	12,000	-	0.0%
<b>Total Intergovernmental</b>	<b>12,000</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>0.0%</b>
<b>Miscellaneous</b>					
Miscellaneous	201	1,000	1,000	-	0.0%
Sale of Fixed Assets	-	-	-	-	0.0%
Donated Capital Assets*	1,968,040	-	-	-	0.0%
Transfers	-21,000	-	-	-	0.0%
Fund Balance Appropriation	-	500,000	-	-500,000	-100.0%
<b>Total Miscellaneous</b>	<b>1,947,241</b>	<b>501,000</b>	<b>1,000</b>	<b>-500,000</b>	<b>-99.8%</b>
<b>Investment Earnings</b>					
Interest Income	46,998	40,000	40,000	-	0.0%
<b>Total Grants</b>	<b>46,998</b>	<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>0.0%</b>
<b>Grants</b>					
<b>Total Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Total Revenues</b>	<b>6,637,041</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>-403,251</b>	<b>-7.4%</b>

\* Donated capital assets includes fixed assets such as streets, sidewalks, water, sewer, stormwater, and other infrastructure donated to the town, oftentimes as a result of new development. Such assets are listed in the town's annual audit as non-operating revenues.

# Gross Revenue Fund Expenditure Summary (All Departments)

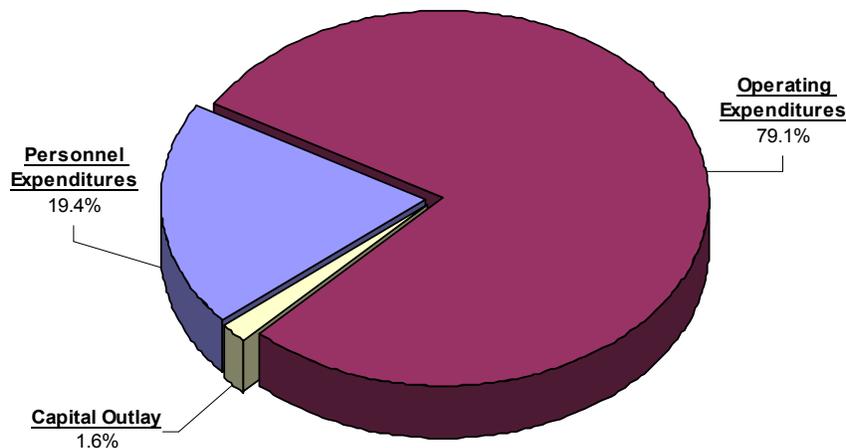
## Budget Highlights

The Town of Fort Mill's budgeted gross revenue fund expenditures are in balance with the budgeted revenues of \$5,043,388. While the total expenditures incurred by gross revenue fund activities are budgeted at \$4,724,037, an additional \$319,351 will be charged to this fund to cover expenses incurred by general fund departments in support of gross revenue fund activities (such as utility billing and payments). Across all activities, a total of \$914,285, or 19.4% of budgeted expenditures, can be attributed to personnel costs, such as salaries, benefits, medical insurance, and worker's compensation. Personnel costs will decrease by \$72,517, or 7.3%, compared to the previous year. Operating expenditures will decrease by \$245,904, or 6.2%, from FY 08/09 levels, but will continue to account for the largest portion of gross revenue fund expenditures at 79.1%. Capital expenditures, which account for 1.6% of the FY 09/10 gross revenue fund budget, will be reduced by \$31,925, or 30.0%, from the previous year; however, a total of \$79,000 in capital expenditures will be secured under a lease-purchase agreement during FY 09/10 to support gross revenue fund activities.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	772,712	986,802	914,285	(72,517)	-7.3%
Operating Expenditures	3,810,722	3,981,256	3,735,352	(245,904)	-6.2%
Capital Outlay	11,527	106,325	74,400	(31,925)	-30.0%
<b>Subtotal</b>	<b>4,594,961</b>	<b>5,074,383</b>	<b>4,724,037</b>	<b>(350,346)</b>	<b>-6.9%</b>
Allocation to Gross Revenue	292,979	372,256	319,351	(52,905)	-14.2%
<b>Total Expenditures</b>	<b>4,887,940</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>(403,251)</b>	<b>-7.4%</b>

## FY 09/10 Gross Revenue Fund Expenditure Summary (All Activities)



Percentages do not include \$319,351 in expenses incurred by the General Fund and charged to the Gross Revenue Fund.

# Gross Revenue Fund Expenditure Details (All Departments)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	517,232	665,617	623,770	(41,847)	-6.3%
Salaries - Overtime	47,756	55,000	43,500	(11,500)	-20.9%
Social Security	40,999	55,127	51,046	(4,081)	-7.4%
SC Retirement	51,634	67,666	62,079	(5,587)	-8.3%
Medical Insurance	99,047	121,097	114,457	(6,640)	-5.5%
SC Deferred Compensation	4,026	4,810	4,420	(390)	-8.1%
Workers Compensation	12,018	17,485	15,013	(2,472)	-14.1%
<b>Total Personnel</b>	<b>772,712</b>	<b>986,802</b>	<b>914,285</b>	<b>(72,517)</b>	<b>-7.3%</b>
<b>Operating Expenses</b>					
Advertising	1,060	2,200	2,200	0	0.0%
Alum	31,653	25,000	28,750	3,750	15.0%
Bond Administration Fee	23,374	8,500	8,000	(500)	-5.9%
Buildings & Grounds Maint.	13,480	12,500	12,500	0	0.0%
Bulk Water	1,348,334	1,604,468	1,450,000	(154,468)	-9.6%
Chemicals	11,959	20,000	20,000	0	0.0%
Contingencies	10,805	0	0	0	0.0%
Depreciation Expense	761,640	0	0	0	0.0%
Depreciation Fund	124,961	100,000	132,642	32,642	32.6%
Electricity	64,998	67,000	71,875	4,875	100.0%
Electricity Lift Stations	30,904	31,000	40,000	9,000	29.0%
Employee Assistance Program	341	500	415	(85)	-17.0%
Equipment Repairs	61,800	40,500	40,500	0	0.0%
Gas, Oil, Grease	33,812	41,850	33,000	(8,850)	-21.1%
Hydrant Repairs & Maintenance	13,613	20,000	20,000	0	0.0%
Interest Expense	449,154	0	409,644	409,644	100.0%
Lab Supplies	4,380	5,000	5,000	0	0.0%
Landfill Fees Sludge	58,701	75,000	75,000	0	0.0%
Lease Purchase Payment	0	21,000	0	(21,000)	-100.0%
Lime	16,495	17,000	19,550	2,550	100.0%
Loan Payment - 1998 Refunding	0	476,339	265,000	(211,339)	-44.4%
Loan Payment - 2001	0	34,779	23,810	(10,969)	100.0%
Loan Payment - 2003A	0	40,546	24,158	(16,388)	-40.4%
Loan Payment - 2004	0	187,221	105,475	(81,746)	-43.7%
Loan Payment - Rock Hill	0	203,987	113,058	(90,929)	-44.6%
Materials & Supplies	135,156	164,500	190,000	25,500	15.5%
Memberships/Dues/Subscriptions	1,576	1,900	2,025	125	6.6%
Miscellaneous Expenses	2,423	3,500	3,500	0	0.0%
Natural Gas	122	10,000	10,000	0	0.0%
O&M Maintenance	0	400,000	100,000	(300,000)	-75.0%
Other Insurance Expense	37,144	37,146	23,000	(14,146)	-38.1%
Permits	16,282	16,000	16,000	0	0.0%
Postage	15,598	15,000	35,000	20,000	133.3%

## Gross Revenue Fund Expenditure Details (All Departments)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Pre-employment Expense	67	1,000	500	(500)	-50.0%
Professional Services	90,877	67,000	205,850	138,850	207.2%
Pump Station Monitoring	1,390	5,000	10,000	5,000	100.0%
Pump Station Repairs	84,143	30,000	30,000	0	0.0%
Service Contracts	69,214	10,500	35,500	25,000	238.1%
Street Repairs	114,506	100,000	100,000	0	0.0%
Telephone	14,330	16,000	16,000	0	0.0%
Travel & Training	2,511	9,200	10,200	1,000	10.9%
Uniforms	10,650	15,620	16,700	1,080	6.9%
Vehicle Maintenance	14,634	17,000	16,000	(1,000)	-5.9%
Water & Heat	1,026	3,500	4,500	1,000	28.6%
Water Meter Replacement	137,612	24,000	10,000	(14,000)	-58.3%
<b>Total Operating</b>	<b>3,810,722</b>	<b>3,981,256</b>	<b>3,735,352</b>	<b>(245,904)</b>	<b>-6.2%</b>
<b>Capital Outlay</b>					
Computer Outlay	2,515	15,325	13,000	(2,325)	-15.2%
Machinery and Equipment	9,012	21,000	61,400	40,400	192.4%
Transportation	0	70,000	0	(70,000)	-100.0%
<b>Total Capital Outlay</b>	<b>11,527</b>	<b>106,325</b>	<b>74,400</b>	<b>(31,925)</b>	<b>-30.0%</b>
<b>Subtotal</b>	<b>4,594,961</b>	<b>5,074,383</b>	<b>4,724,037</b>	<b>(350,346)</b>	<b>-6.9%</b>
Gross Revenue Allocation	292,979	372,256	319,351	(52,905)	-14.2%
<b>Total Expenditures</b>	<b>4,887,940</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>(403,251)</b>	<b>-7.4%</b>

# Gross Revenue Fund Expenditure Summary (By Department)

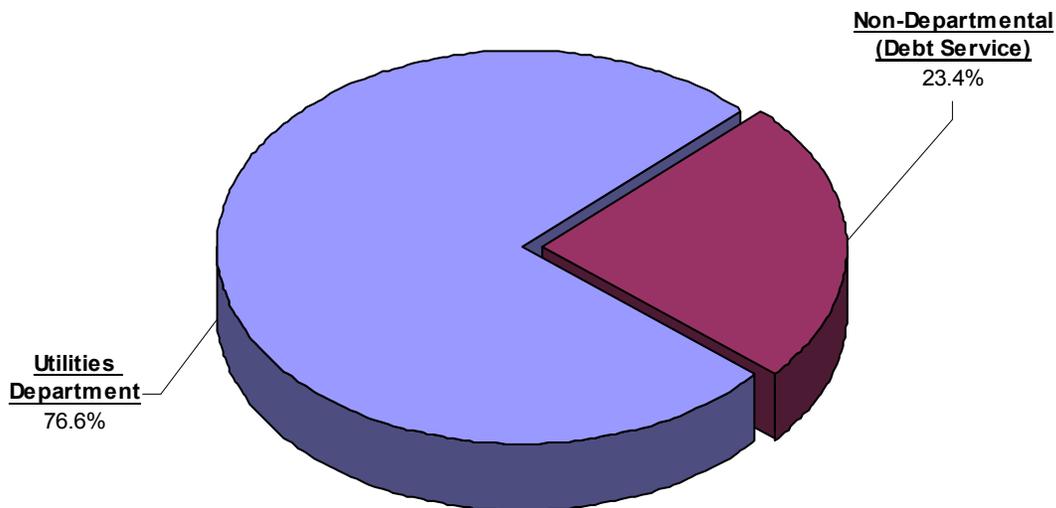
## Budget Highlights

The gross revenue fund supports the operation and maintenance of the town’s utility systems. The Utilities Department will account for \$3,861,601, or 76.6% of total gross revenue fund expenditures, in FY 09/10. This represents a decrease of \$112,666, or 2.8%, from FY 08/09 levels. The Utilities Department is divided into four divisions: Water and Sewer Administration, Water Maintenance, Waste Treatment, and Sewer Maintenance. Non-Departmental expenses, which include debt service payments on major capital projects, will make up the remaining \$1,181,787, or 23.4% of total expenditures. Non-Departmental expenditures will decrease by \$290,585, or 19.7%, from FY 08/09 levels.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Utilities Department	3,518,007	3,974,267	3,861,601	(112,666)	-2.8%
Non-Departmental	1,369,933	1,472,372	1,181,787	(290,585)	-19.7%
<b>Total Expenditures</b>	<b>4,887,940</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>(403,251)</b>	<b>-7.4%</b>

## FY 09/10 Gross Revenue Fund Expenditure Summary (By Department)



## Gross Revenue Fund Expenditure Details (By Department)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Utilities Department</b>					
Water & Sewer Admin	1,894,638	2,301,358	2,243,635	(57,723)	-2.5%
Water Maintenance	731,796	704,229	677,561	(26,668)	-3.8%
Waste Treatment	522,374	579,334	641,299	61,965	10.7%
Sewer Maintenance	369,199	389,346	299,106	(90,240)	-23.2%
<b>Total Utilities</b>	<b>3,518,007</b>	<b>3,974,267</b>	<b>3,861,601</b>	<b>(112,666)</b>	<b>-2.83%</b>
<b>Non-Departmental</b>					
Non-Departmental	1,369,933	1,472,372	1,181,787	(290,585)	-19.7%
<b>Total Non-Departmental</b>	<b>1,369,933</b>	<b>1,472,372</b>	<b>1,181,787</b>	<b>(290,585)</b>	<b>-19.7%</b>
<b>Total Expenditures</b>	<b>4,887,940</b>	<b>5,446,639</b>	<b>5,043,388</b>	<b>(403,251)</b>	<b>-7.4%</b>

# Utilities Department

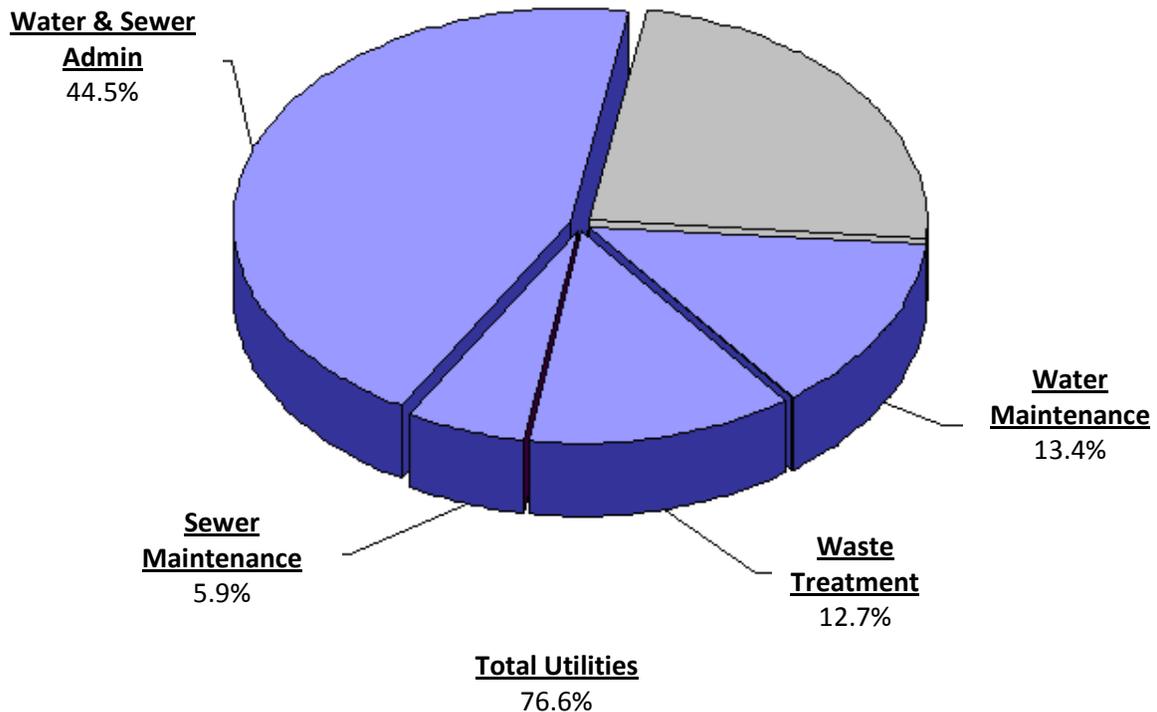
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The Utilities Department may be divided into the following four divisions:

- Water & Sewer Administration
- Water Maintenance
- Sewer Maintenance
- Waste Treatment

The Utilities Department is responsible for the operations and maintenance of the town's utility systems, including municipal water and sewer services. The Water and Sewer Administration division, which includes general management of the department, accounts for the largest portion of the department's expenditures. Because the Town of Fort Mill does not operate a municipal water plant, approximately 65% of the Water and Sewer Administration budget is dedicated toward the purchase of bulk water from the City of Rock Hill. The Water Maintenance and Sewer Maintenance divisions are responsible for the general maintenance and upkeep of the town's existing water and sewer infrastructure. The Waste Treatment division is responsible for operating the town's wastewater treatment plant.

With a total budget of \$3,861,601, the Utilities Department will account for 76.6% of the total gross revenue fund expenditures in FY 09.



# Water & Sewer Administration Division Budget Summary

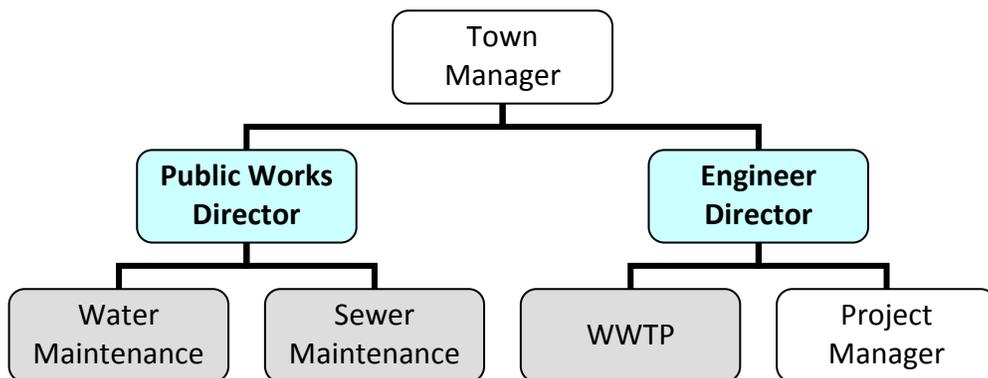
## Budget Highlights

The total budget for the Water and Sewer Administration Division in FY 09/10 is \$2,243,635. This includes \$319,351 in expenditures incurred by other departments in support of Water and Sewer activities (such as billing and payments) and charged to the Water and Sewer Administration budget. Compared to FY 08/09, the total Water and Sewer Administration budget will decrease by \$57,723, or 2.5%. Personnel expenses will increase slightly by \$3,253, or 1.5%, from FY 08/09 levels. A significant increase in professional services expenditures will be offset by a 9.6% reduction in the amount budgeted for bulk water purchases from the City of Rock Hill. As a result, the total operating expenses in FY 09/10 will remain relatively unchanged from the previous year. The capital outlay budget for FY 09/10 will include \$7,000 for the purchase of new computer equipment.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	117,105	212,091	215,344	3,253	1.5%
Operating Expenditures	1,473,027	1,701,686	1,701,940	254	0.0%
Capital Outlay	11,527	15,325	7,000	(8,325)	-54.3%
<b>Subtotal</b>	<b>1,601,659</b>	<b>1,929,102</b>	<b>1,924,284</b>	<b>(4,818)</b>	<b>-0.2%</b>
Allocation to Gross Revenue	292,979	372,256	319,351	(52,905)	-14.2%
<b>Total</b>	<b>1,894,638</b>	<b>2,301,358</b>	<b>2,243,635</b>	<b>(57,723)</b>	<b>-2.5%</b>

## Organization Chart



# Water & Sewer Administration Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	88,729	162,538	161,274	(1,264)	-0.8%
Social Security	6,254	12,434	12,337	(97)	-0.8%
SC Retirement	8,186	15,262	15,144	(118)	-0.8%
SC Deferred Compensation	390	650	780	130	20.0%
Medical Insurance	12,246	18,582	23,230	4,648	25.0%
Workers Compensation	1,300	2,625	2,579	(46)	-1.8%
<b>Total Personnel</b>	<b>117,105</b>	<b>212,091</b>	<b>215,344</b>	<b>3,253</b>	<b>1.5%</b>
<b>Operating Expenses</b>					
Uniforms	448	800	1,000	200	25.0%
Materials & Supplies	10,105	9,000	10,000	1,000	11.1%
Vehicle Maintenance	422	1,000	1,000	-	0.0%
Gas, Oil, Grease	2,045	3,000	3,000	-	0.0%
Electricity	1,327	2,000	2,000	-	0.0%
Telephone	9,968	11,000	11,000	-	0.0%
Travel & Training	775	4,000	5,000	1,000	25.0%
Water & Heat	-	-	1,000	1,000	100.0%
Memberships/Dues/Subscriptions	1,351	900	1,025	125	13.9%
Permits	13,869	12,500	12,500	-	0.0%
Advertising	1,060	2,200	2,200	-	0.0%
Postage	15,598	15,000	35,000	20,000	133.3%
Buildings & Grounds Maint.	(50)	1,500	1,500	-	0.0%
Miscellaneous Expenses	1,361	1,000	1,000	-	0.0%
Professional Services	63,523	30,000	162,650	132,650	442.2%
Service Contracts	525	-	-	-	0.0%
Bulk Water	1,348,334	1,604,468	1,450,000	(154,468)	-9.6%
Other Insurance Expense	2,268	2,268	1,500	(768)	-33.9%
Pre-employment Expense	67	1,000	500	(500)	-50.0%
Employee Assistance Program	33	50	65	15	30.0%
<b>Total Operating</b>	<b>1,473,027</b>	<b>1,701,686</b>	<b>1,701,940</b>	<b>254</b>	<b>0.0%</b>
<b>Capital Outlay</b>					
Computer Outlay	2,515	15,325	7,000	(8,325)	-54.3%
Machinery and Equipment	9,012	-	-	-	0.0%
<b>Total Capital Outlay</b>	<b>11,527</b>	<b>15,325</b>	<b>7,000</b>	<b>(8,325)</b>	<b>-54.3%</b>
<b>Water &amp; Sewer Admin Subtotal</b>	<b>1,601,659</b>	<b>1,929,102</b>	<b>1,924,284</b>	<b>(4,818)</b>	<b>-0.2%</b>
Gross Revenue Allocation	292,979	372,256	319,351	(52,905)	-14.2%
<b>Water &amp; Sewer Admin Total</b>	<b>1,894,638</b>	<b>2,301,358</b>	<b>2,243,635</b>	<b>(57,723)</b>	<b>-2.5%</b>

# Water Maintenance Division Budget Summary

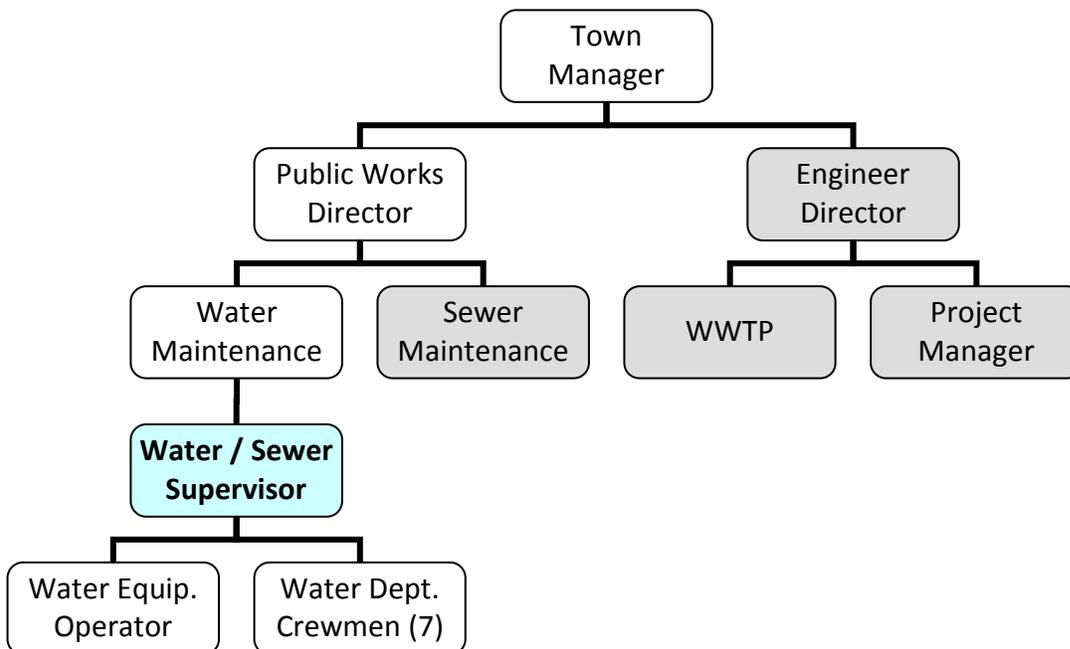
## Budget Highlights

The total budget for the Water Maintenance Division in FY 09/10 is \$677,561. This is a decrease of \$26,668, or 3.8%, from the FY 08/09 budget. Personnel expenses will decrease by \$27,552, or 7.6%, from the previous year due in large part to a 50% reduction in overtime expenses. The FY 09/10 budget includes a new \$25,000 service contract for tree trimming; however, these costs will be mostly offset by reductions in water meter replacement costs and insurance expenses. As a result, operating expenses will increase by a modest \$5,484, or 1.9%. The capital outlay budget will decrease by \$4,600, or 8.2%, from the previous year. The capital outlay budget includes \$51,400 for the purchase of new machinery and equipment. While the transportation budget has been reduced to zero in FY 09/10, the Water Maintenance division will purchase one utility truck and two pick up trucks under a lease-purchase agreement, allowing these costs to be spread over future budget years.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	331,262	364,038	336,486	(27,552)	-7.6%
Operating Expenditures	400,534	284,191	289,675	5,484	1.9%
Capital Outlay	-	56,000	51,400	(4,600)	-8.2%
<b>Total</b>	<b>731,796</b>	<b>704,229</b>	<b>677,561</b>	<b>(26,668)</b>	<b>-3.8%</b>

## Organization Chart



# Water Maintenance Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	208,287	223,149	220,376	(2,773)	-1.2%
Salaries - Overtime	30,913	40,000	20,000	(20,000)	-50.0%
Social Security	17,439	20,131	18,389	(1,742)	-8.7%
SC Retirement	21,990	24,710	22,571	(2,139)	-8.7%
SC Deferred Compensation	1,946	1,950	1,950	0	0.0%
Medical Insurance	44,972	46,796	47,142	346	0.7%
Workers Compensation	5,715	7,302	6,058	(1,244)	-17.0%
<b>Total Personnel</b>	<b>331,262</b>	<b>364,038</b>	<b>336,486</b>	<b>(27,552)</b>	<b>-7.6%</b>
<b>Operating Expenses</b>					
Uniforms	5,676	7,500	7,500	-	0.0%
Materials & Supplies	74,554	90,000	90,000	-	0.0%
Vehicle Maintenance	6,373	8,000	8,000	-	0.0%
Gas, Oil, Grease	13,708	13,000	13,000	-	0.0%
Travel & Training	-	1,000	1,000	-	0.0%
Water Meter Replacement	137,612	24,000	10,000	(14,000)	-58.3%
Equipment Repairs	11,949	9,000	9,000	-	0.0%
Street Repairs	114,506	100,000	100,000	-	0.0%
Hydrant Repairs & Maintenance	13,613	20,000	20,000	-	0.0%
Miscellaneous Expenses	272	1,000	1,000	-	0.0%
Professional Services	420	-	-	-	0.0%
Service Contracts	11,195	-	25,000	25,000	100.0%
Other Insurance Expense	10,490	10,491	5,000	(5,491)	-52.3%
Employee Assistance Program	165	200	175	(25)	-12.5%
<b>Total Operating</b>	<b>400,534</b>	<b>284,191</b>	<b>289,675</b>	<b>5,484</b>	<b>1.9%</b>
<b>Capital Outlay</b>					
Transportation	-	50,000	-	(50,000)	-100.0%
Machinery and Equipment	-	6,000	51,400	45,400	756.7%
<b>Total Capital Outlay</b>	<b>-</b>	<b>56,000</b>	<b>51,400</b>	<b>(4,600)</b>	<b>-8.2%</b>
<b>Water Maintenance Total</b>	<b>731,796</b>	<b>704,229</b>	<b>677,561</b>	<b>(26,668)</b>	<b>-3.8%</b>

# Sewer Maintenance Division Budget Summary

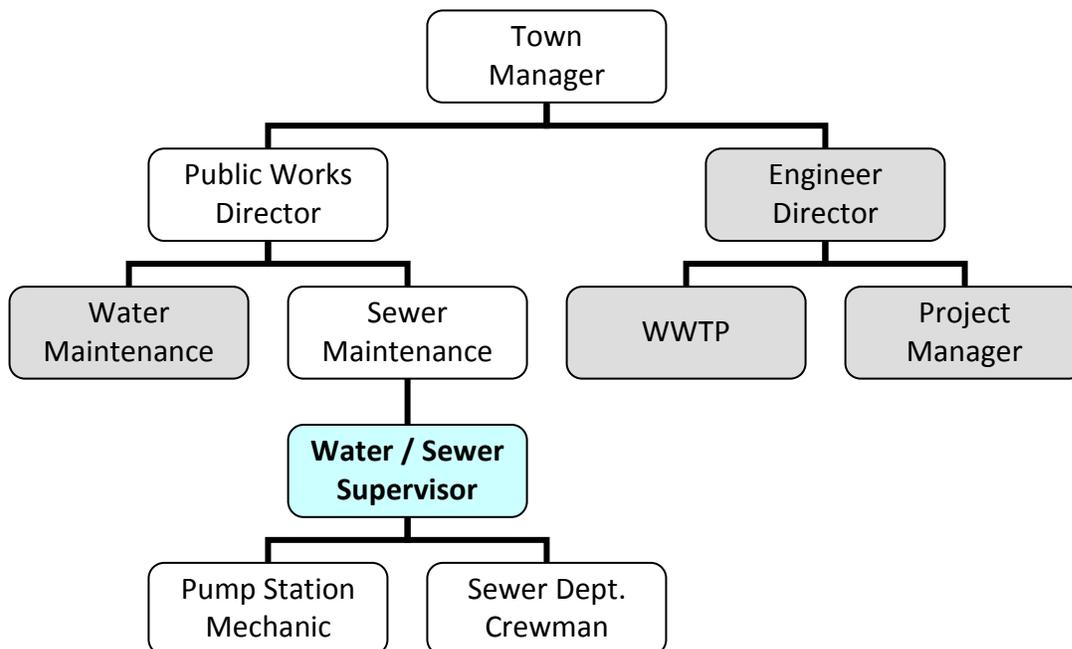
## Budget Highlights

The total budget for the Sewer Maintenance Division in FY 09/10 is \$299,106. This is a decrease of \$90,240, or 23.2%, from the FY 08/09 budget. Personnel expenses will decrease by \$69,148, or 34.1%, over the previous year due to the elimination of positions that were budgeted in FY 08/09 but never filled. Despite increases in electricity costs and pump station monitoring, the division's operating budget will increase by only \$3,908, or 2.5%, due to offsetting cost reductions in gas, oil, and grease expenses, as well as insurance costs. The division's capital outlay budget for FY 09/10 will be \$25,000, or 86.2%, less than in FY 08/09. This can be attributed primarily to a vehicle that was budgeted for and purchased in the preceding year.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	122,240	202,679	133,531	(69,148)	-34.1%
Operating Expenditures	246,959	157,667	161,575	3,908	2.5%
Capital Outlay	-	29,000	4,000	(25,000)	-86.2%
<b>Total</b>	<b>369,199</b>	<b>389,346</b>	<b>299,106</b>	<b>(90,240)</b>	<b>-23.2%</b>

## Organization Chart



# Sewer Maintenance Division Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	77,643	130,874	83,631	(47,243)	-36.1%
Salaries - Overtime	12,639	15,000	15,000	-	0.0%
Social Security	6,854	11,159	7,545	(3,614)	-32.4%
SC Retirement	8,295	13,698	9,261	(4,437)	-32.4%
SC Deferred Compensation	650	1,170	650	(520)	-44.4%
Medical Insurance	14,430	26,730	14,958	(11,772)	-44.0%
Workers Compensation	1,729	4,048	2,486	(1,562)	-38.6%
<b>Total Personnel</b>	<b>122,240</b>	<b>202,679</b>	<b>133,531</b>	<b>(69,148)</b>	<b>-34.1%</b>
<b>Operating Expenses</b>					
Uniforms	1,474	3,120	4,000	880	28.2%
Materials & Supplies	36,915	40,000	40,000	-	0.0%
Vehicle Maintenance	6,993	5,000	5,000	-	0.0%
Gas, Oil, Grease	13,451	20,000	12,000	(8,000)	-40.0%
Equipment Repairs	8,538	10,000	10,000	-	0.0%
Travel & Training	50	1,000	1,000	-	0.0%
Electricity Lift Stations	30,904	31,000	40,000	9,000	29.0%
Pump Station Repairs	84,143	30,000	30,000	-	0.0%
Pump Station Monitoring	1,390	5,000	10,000	5,000	100.0%
Buildings & Grounds Maint.	4,834	5,000	5,000	-	0.0%
Miscellaneous Expenses	500	1,000	1,000	-	0.0%
Service Contracts	51,266	-	-	-	0.0%
Other Insurance Expense	6,446	6,447	3,500	(2,947)	-45.7%
Employee Assistance Program	55	100	75	(25)	-25.0%
<b>Total Operating</b>	<b>246,959</b>	<b>157,667</b>	<b>161,575</b>	<b>3,908</b>	<b>2.5%</b>
<b>Capital Outlay</b>					
Transportation	-	20,000	-	(20,000)	-100.0%
Machinery and Equipment	-	9,000	4,000	(5,000)	-55.6%
<b>Total Capital Outlay</b>	<b>-</b>	<b>29,000</b>	<b>4,000</b>	<b>(25,000)</b>	<b>-86.2%</b>
<b>Sewer Maintenance Total</b>	<b>369,199</b>	<b>389,346</b>	<b>299,106</b>	<b>(90,240)</b>	<b>-23.2%</b>

# Waste Treatment Division Budget Summary (WWTP)

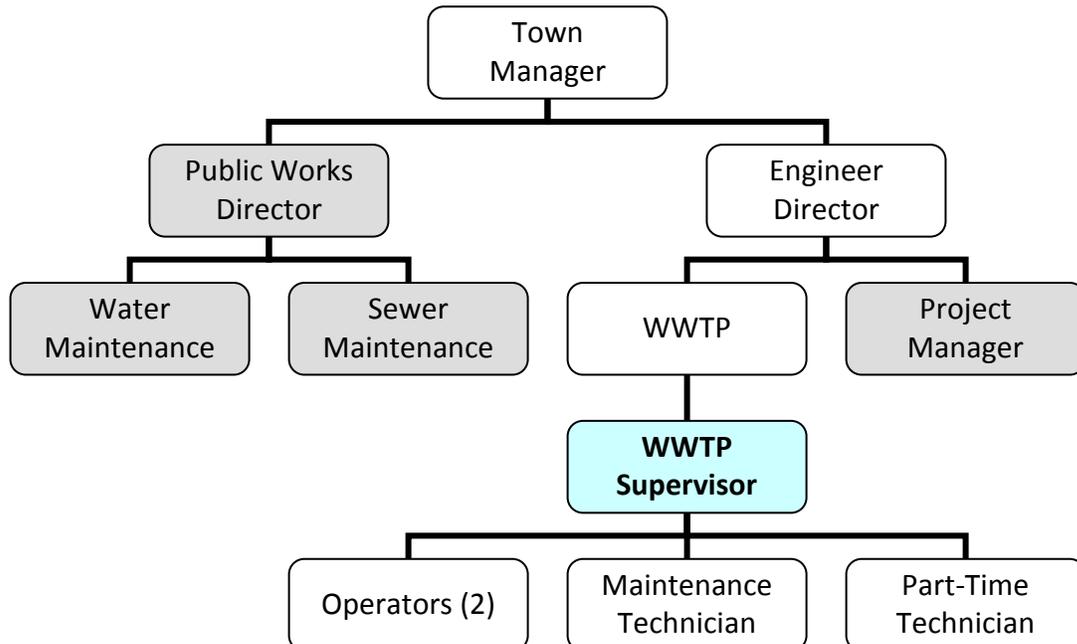
## Budget Highlights

The total budget for the Waste Treatment Division in FY 09/10 is \$641,299. This is an increase of \$61,965, or 10.7%, over the FY 08/09 budget. Personnel expenses will increase \$20,930, or 10.1%, from FY 08/09 levels due to increased costs associated with existing personnel, as well as an additional \$8,500 budgeted for overtime expenses. Operating expenses will increase by \$35,035, or 9.6%, from FY 08/09 levels due to increased costs for materials, supplies, and sewer treatment chemicals. The capital outlay budget will double from \$6,000 to \$12,000 due to the addition of \$6,000 for the installation of internet access at the wastewater treatment plant.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	202,105	207,994	228,924	20,930	10.1%
Operating Expenditures	320,269	365,340	400,375	35,035	9.6%
Capital Outlay	-	6,000	12,000	6,000	100.0%
<b>Total</b>	<b>522,374</b>	<b>579,334</b>	<b>641,299</b>	<b>61,965</b>	<b>10.7%</b>

## Organization Chart



## Waste Treatment Division Budget (WWTP)

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Salaries	142,573	149,056	158,489	9,433	6.3%
Salaries - Overtime	4,204	-	8,500	8,500	100.0%
Social Security	10,452	11,403	12,775	1,372	12.0%
SC Retirement	13,163	13,996	15,103	1,107	7.9%
SC Deferred Compensation	1,040	1,040	1,040	-	0.0%
Medical Insurance	27,399	28,989	29,127	138	0.5%
Workers Compensation	3,274	3,510	3,890	380	10.8%
<b>Total Personnel</b>	<b>202,105</b>	<b>207,994</b>	<b>228,924</b>	<b>20,930</b>	<b>10.1%</b>
<b>Operating Expenses</b>					
Uniforms	3,052	4,200	4,200	-	0.0%
Materials & Supplies	13,582	25,500	50,000	24,500	96.1%
Vehicle Maintenance	846	3,000	2,000	(1,000)	-33.3%
Gas, Oil, Grease	4,608	5,850	5,000	(850)	-14.5%
Electricity	63,671	65,000	69,875	4,875	7.5%
Telephone	4,362	5,000	5,000	-	0.0%
Travel & Training	1,686	3,200	3,200	-	0.0%
Water & Heat	1,026	3,500	3,500	-	0.0%
Memberships/Dues/Subscriptions	225	1,000	1,000	-	0.0%
Buildings & Grounds Maint.	8,696	6,000	6,000	-	0.0%
Equipment Repairs	41,313	21,500	21,500	-	0.0%
Lab Supplies	4,380	5,000	5,000	-	0.0%
Landfill Fees Sludge	58,701	75,000	75,000	-	0.0%
Permits	2,413	3,500	3,500	-	0.0%
Chemicals	11,959	20,000	20,000	-	0.0%
Lime	16,495	17,000	19,550	2,550	15.0%
Alum	31,653	25,000	28,750	3,750	15.0%
Natural Gas	122	10,000	10,000	-	0.0%
Miscellaneous Expenses	290	500	500	-	0.0%
Professional Services	26,934	37,000	43,200	6,200	16.8%
Service Contracts	6,228	10,500	10,500	-	0.0%
Other Insurance Expense	17,940	17,940	13,000	(4,940)	-27.5%
Employee Assistance Program	88	150	100	(50)	-33.3%
<b>Total Operating</b>	<b>320,269</b>	<b>365,340</b>	<b>400,375</b>	<b>35,035</b>	<b>9.6%</b>
<b>Capital Outlay</b>					
Computer Outlay	-	-	6,000	6,000	100.0%
Machinery and Equipment	-	6,000	6,000	-	0.0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>6,000</b>	<b>12,000</b>	<b>6,000</b>	<b>100.0%</b>
<b>Waste Treatment Total</b>	<b>522,374</b>	<b>579,334</b>	<b>641,299</b>	<b>61,965</b>	<b>10.7%</b>

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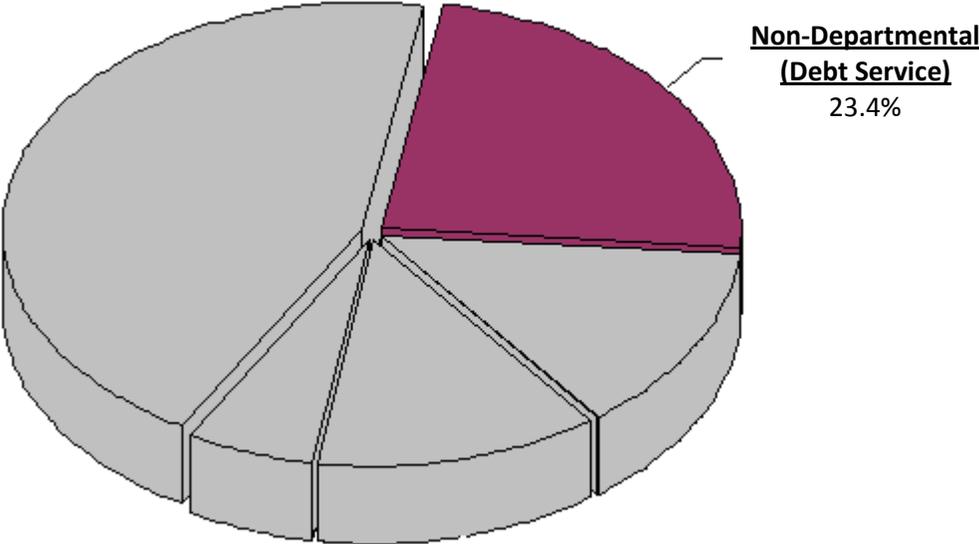
# Non-Departmental

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The Non-Departmental section of the gross fund budget includes expenditures that may not be attributed to any one particular department. This budget includes general operational costs for the following:

- Interest expenses;
- Debt service payments on long-term bonds;
- Bond administration fees;
- Lease purchase payments;
- Depreciation; and
- Maintenance

With a total budget of \$1,181,787, the Non-Departmental section will account for 23.4% of the total gross revenue fund expenditures in FY 09/10.



# Non-Departmental Budget Summary

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## Budget Highlights

The total Non-Departmental budget for FY 09/10 is \$1,181,787. This is a decrease of \$290,585, or 19.7%, from the FY 08/09 budget. In FY 09/10, approximately 80.3% of the non-departmental expenditures may be attributed to debt service (principal and interest) payments made on major capital projects, such as the Rock Hill water line project, the Tega Cay and Banks Street water line extensions, two major upgrades to the town's waste water treatment plant, and the 1998 refunding loan. Compared to FY 08/09, the total combined debt service expenses for these projects will decrease by \$23,227, or 2.4%. While depreciation costs will increase by \$32,642, or 32.6%, compared to the previous year, the largest decrease may be attributed to a 75% reduction in funds set aside for unbudgeted operations and maintenance expenses (such as broken lines and emergency repairs). The non-departmental budget will not include any personnel or capital outlay expenditures.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	1,369,933	1,472,372	1,181,787	(290,585)	-19.7%
Capital Outlay	-	-	-	-	0.0%
<b>Total</b>	<b>1,369,933</b>	<b>1,472,372</b>	<b>1,181,787</b>	<b>(290,585)</b>	<b>-19.7%</b>

# Non-Departmental Budget

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Personnel</b>					
Personnel	-	-	-	-	0.0%
<b>Total Personnel</b>	-	-	-	-	<b>0.0%</b>
<b>Operating Expenses</b>					
Loan Payment - Rock Hill	-	203,987	113,058	(90,929)	-44.6%
Loan Payment - 1998 Refunding	-	476,339	265,000	(211,339)	-44.4%
Loan Payment - 2001	-	34,779	23,810	(10,969)	-31.5%
Loan Payment - 2003A	-	40,546	24,158	(16,388)	-40.4%
Loan Payment - 2004	-	187,221	105,475	(81,746)	-43.7%
Lease Purchase Payment	-	21,000	-	(21,000)	-100.0%
Bond Administration Fee	23,374	8,500	8,000	(500)	-5.9%
Interest Expense	449,154	-	409,644	409,644	100.0%
Depreciation Fund	124,961	100,000	132,642	32,642	32.6%
Depreciation Expense	761,640	-	-	-	0.0%
O&M Maintenance	-	400,000	100,000	(300,000)	-75.0%
Contingencies	10,805	-	-	-	0.0%
<b>Total Operating</b>	<b>1,369,933</b>	<b>1,472,372</b>	<b>1,181,787</b>	<b>(290,585)</b>	<b>-19.7%</b>
<b>Capital Outlay</b>					
Capital Outlay	-	-	-	-	0.0%
<b>Total Capital Outlay</b>	-	-	-	-	<b>0.0%</b>
<b>Non-Departmental Total</b>	<b>1,369,933</b>	<b>1,472,372</b>	<b>1,181,787</b>	<b>(290,585)</b>	<b>-19.7%</b>

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# **Capital Projects Fund**

**Fiscal Year 2009-10**

# Capital Projects Fund Revenue Summary

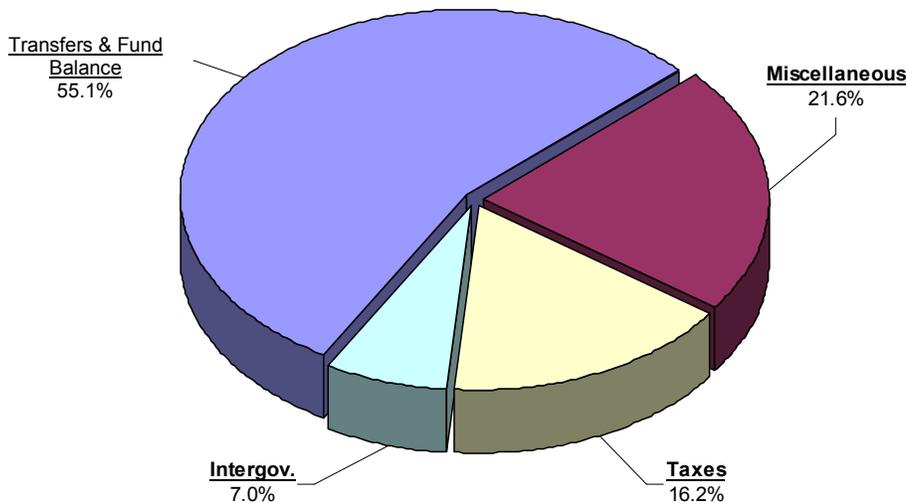
## Budget Highlights

The total capital projects fund budget for FY 09/10 is \$925,000. This is a net increase of \$331,309, or 55.8%, from FY 08/09. At \$510,000, transfers and fund balance appropriations will make up the largest revenue source in FY 09/10, accounting for 55.1% of all capital projects fund revenues. This includes a \$400,000 transfer from the capital projects fund fund balance for a streetscaping project, and \$110,000 from the hospitality tax fund balance for a theater renovation project. Miscellaneous revenues from the sale of mausoleum spaces will generate \$200,000, or 21.6% of all capital project fund revenues. Tax revenues from hospitality tax collections are expected to be on par with FY 08/09 levels, and will make up 16.2% of all revenues. Intergovernmental revenues will drop to \$65,000 in FY 09/10, a \$278,691, or 81.1% decrease from the previous year. No revenues are expected to be generated from fines, fees, licenses and permits; charges for services; investment income; or grants.

## Revenue Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Taxes	137,713	150,000	150,000	-	0.0%
Fines, Fees, Lic & Permits	-	-	-	-	0.0%
Charges for Services	-	-	-	-	0.0%
Intergovernmental	257,260	343,691	65,000	-278,691	-81.1%
Miscellaneous	-	-	200,000	200,000	100.0%
Investment Income	356	-	-	-	0.0%
Grants	-	-	-	-	0.0%
Transfers / Fund Balance Approp.	25,000	100,000	510,000	410,000	410.0%
<b>Total Revenues</b>	<b>420,329</b>	<b>593,691</b>	<b>925,000</b>	<b>331,309</b>	<b>55.8%</b>

## FY 09/10 Capital Projects Fund Revenue Summary



## Capital Projects Fund Revenue Details

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
<b>Taxes</b>					
Hospitality Tax Collections	137,713	150,000	150,000	-	0.0%
<b>Total Taxes</b>	<b>137,713</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>
<b>Fines, Fees, Lic. &amp; Permits</b>					
Fines, Fees, Lic. & Permits	-	-	-	-	0.0%
<b>Total Fines, Fees, Lic &amp; Permits</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Charges for Services</b>					
Charges for Services	-	-	-	-	0.0%
<b>Total Charges for Services</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Intergovernmental</b>					
State Parks & Recreation Funding	-	34,000	5,000	-29,000	-85.3%
York County Parks & Rec. Funding	-	60,000	60,000	-	0.0%
SCDOT Enhancement Funds	257,260	249,691	-	-249,691	-100.0%
<b>Total Intergovernmental</b>	<b>257,260</b>	<b>343,691</b>	<b>65,000</b>	<b>-278,691</b>	<b>-81.1%</b>
<b>Miscellaneous</b>					
Sale of Mausoleum Spaces	-	-	200,000	200,000	100.0%
<b>Total Miscellaneous</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>100.0%</b>
<b>Investment Earnings</b>					
Interest Income	356	-	-	-	0.0%
<b>Total Grants</b>	<b>356</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Grants</b>					
Grants	-	-	-	-	0.0%
<b>Total Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>Transfers / Fund Balance Approp.</b>					
Approp. from CP Fund Balance	25,000	100,000	400,000	300,000	300.0%
Approp. from HTAX Fund Balance	-	-	110,000	110,000	100.0%
<b>Total Transfers</b>	<b>25,000</b>	<b>100,000</b>	<b>510,000</b>	<b>410,000</b>	<b>410.0%</b>
<b>Total Revenues</b>	<b>420,329</b>	<b>593,691</b>	<b>925,000</b>	<b>331,309</b>	<b>55.8%</b>

# Capital Projects Fund Expenditure Summary

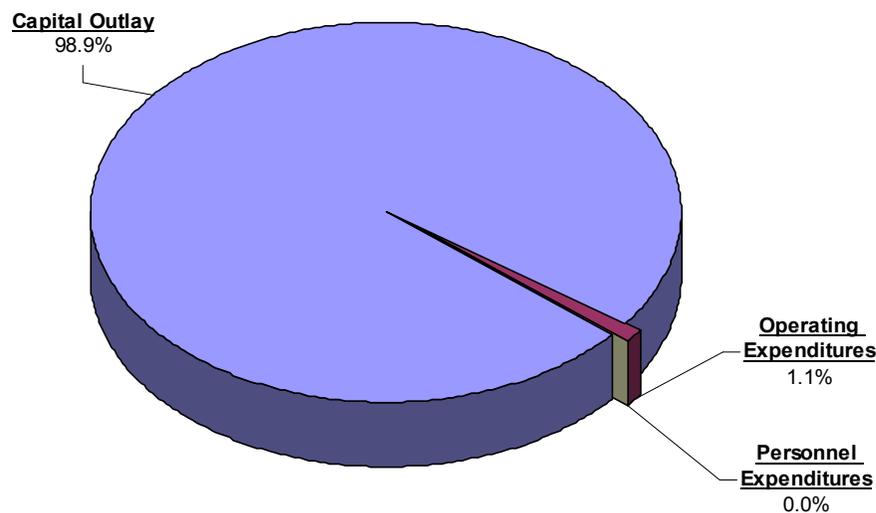
## Budget Highlights

The total budgeted expenditures in the FY 09/10 capital projects fund are in balance with the projected revenues of \$925,000. This represents an increase of \$331,309, or 55.8%, from FY 08/09 levels. The overwhelming majority (98.9%) of expenditures will be attributed to capital outlay costs. Compared to FY 08/09, capital outlay expenditures will increase by \$321,309, or 54.1%. This increase is due to the inclusion of several major construction projects in the FY 09/10 capital projects budget, such as the Main and White Street Landscaping Project, renovation of the old downtown theater, construction of a new mausoleum, and improvements at Elisha Park. A total of \$10,000, or 1.1% of the total expenditures, has been budgeted from hospitality tax revenues to support operating costs. These costs will include expenses related to advertising and promotion of tourism-related events and activities within the town. No personnel expenditures have been budgeted in the FY 09/10 capital projects fund budget.

## Expenditure Summary

	FY 07/08 Actual	FY 08/09 Adopted	FY 09/10 Adopted	Change (\$)	Change (%)
Personnel Expenditures	-	-	-	-	0.0%
Operating Expenditures	-	-	10,000	10,000	100.0%
Capital Outlay	378,643	593,691	915,000	321,309	54.1%
<b>Total</b>	<b>378,643</b>	<b>593,691</b>	<b>925,000</b>	<b>331,309</b>	<b>55.8%</b>

## FY 09/10 Capital Projects Fund Expenditure Summary



# Capital Projects Fund Expenditure Details

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Parks and Recreation Projects	
<b>Project Name</b>	Steele Street Park Fencing
<b>Project Description</b>	This project will include the removal of an old metal chain link fence at Steele Street Park and the installation of a replacement vinyl-coated chain link fence.
<b>FY 09/10 Project Budget</b>	\$5,000
<b>Financial Impact</b>	There is no long-term financial impact associated with this project.
<b>Project Name</b>	Doby Bridge Park Maintenance Building
<b>Project Description</b>	This project will include the installation of electricity in an existing maintenance building at Doby Bridge Park.
<b>FY 09/10 Project Budget</b>	\$2,500
<b>Financial Impact</b>	The town will see a small increase in electric consumption; however the financial impact associated with this project will be negligible in future budget years.
<b>Project Name</b>	Confederate Park Monument Bases
<b>Project Description</b>	This project will include the replacement of existing concrete monument bases in Confederate Park with new brick bases.
<b>FY 09/10 Project Budget</b>	\$5,000
<b>Financial Impact</b>	There is no long-term financial impact associated with this project.
<b>Project Name</b>	Elisha Park Improvements
<b>Project Description</b>	The town entered into a five year lease agreement in FY 09/10 and expects to make various improvements to Elisha Park, including the installation of new landscaping, fencing, and recreational facilities.
<b>FY 09/10 Project Budget</b>	\$30,000
<b>Financial Impact</b>	The town will be responsible for all facilities and grounds at the park. The financial impact associated with maintenance of these improvements is estimated to be \$3,000 to \$5,000 per year.
<b>Project Name</b>	Miscellaneous Recreation projects
<b>Project Description</b>	Recreation projects will be selected and implemented during FY 2009/10 as projects and priorities are identified.
<b>FY 09/10 Project Budget</b>	\$22,500
<b>Financial Impact</b>	To be determined as projects are selected.

# Capital Projects Fund Expenditures

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Parks and Recreation Projects (Continued)	
<b>Project Name</b>	Main Street / White Street Landscaping
<b>Project Description</b>	This project will include the installation of landscaping, trees, sidewalks, lighting, and benches on a parcel of land at the intersection of Main and White Streets. The town is currently leasing this property on a month-to-month basis. A retaining wall which previously collapsed along White Street will also be replaced. Project costs will include design and engineering services.
<b>FY 09/10 Project Budget</b>	\$400,000
<b>Financial Impact</b>	The town will assume all maintenance costs associated with these improvements. Such costs will include utilities, water, materials and supplies, as well as staff time to perform maintenance and upkeep. The financial impact in future budget is estimated to be between \$10,000 and \$20,000 annually.
Hospitality Tax Projects	
<b>Project Name</b>	Theater Renovation
<b>Project Description</b>	A study will be completed to determine the feasibility of renovating and restoring the old theater building at Main and Academy Streets. The town entered into a 20 year lease for the theater portion of the building during FY 08/09. If the feasibility study reveals that the project is viable, the remaining funds may be used in FY 09/10 to begin renovation work.
<b>FY 09/10 Project Budget</b>	\$250,000
<b>Financial Impact</b>	The financial impact will depend on the results of the feasibility study. An operating plan will be developed at a future date if the town chooses to proceed with the renovation project,
<b>Project Name</b>	Tourism Promotion
<b>Project Description</b>	These funds will be dedicated toward advertising and promotion of tourism-generating activities, festivals, and events in the Town of Fort Mill.
<b>FY 09/10 Project Budget</b>	\$10,000
<b>Financial Impact</b>	There is no long-term financial impact associated with this project.

# Capital Projects Fund Expenditures

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Cemetery Projects	
<b>Project Name</b>	Mausoleum Construction
<b>Project Description</b>	This project will include the construction of a 30' x 15' x 15' mausoleum at the town's Unity Cemetery. The mausoleum will include space for 100 crypts and 70 urn niches.
<b>FY 09/10 Project Budget</b>	\$200,000
<b>Financial Impact</b>	The sale of crypts and niches in the new mausoleum is expected to generate approximately \$400,000 in revenue. Ongoing operating and maintenance costs are estimated to be around \$5,000 per year, which is significantly lower than for a comparable number of cemetery plots. Additional equipment, such as a scissor lift, will be needed to assist with interments, with an estimated cost of \$10,000.
<b>TOTAL CAPITAL EXPENDITURES</b>	
	<b>\$925,000</b>

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