



**TOWN OF FORT MILL  
AD HOC APPOINTMENTS COMMITTEE MEETING  
April 1, 2021  
3:30 PM**

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**AGENDA**

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- 1. March 29, 2021**

**ITEMS FOR INFORMATION / DISCUSSION**

- 1. Review of Existing Board & Commission Vacancies**

- a. Board of Zoning Appeals**

*2 Vacancies*

*2 Eligible for Reappointment*

- b. Historic Review Board**

*3 Vacancies*

*2 Eligible for Reappointment*

- c. Planning Commission**

*2 Vacancies*

*2 Eligible for Reappointment*

- 2. Review and Selection of Applicants**

- 3. Schedule Date(s) for Applicant Interviews (If Necessary)**

**ADJOURN**

The following press was notified of the meeting by email or fax in accordance of the Freedom of Information Act: The Herald; CN2; WRHI; Fort Mill Times and WBTV. The agenda was also posted at the entrance to Town Hall the required length of time and on the Town website.

*The Town of Fort Mill is committed to assuring accessibility with reasonable accommodation, of Town services and facilities for all individuals, in compliance with federal law. Please contact the Town Manager's Office at 803-547-2116 if you need assistance*



**DRAFT**

**TOWN OF FORT MILL  
AD HOC APPOINTMENTS COMMITTEE MEETING MINUTES  
March 29, 2021  
3:30 PM**

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/306590149>

**Public Access by Phone: Dial (Toll Free) 1-866-899-4679 and use access code: 306-590-149**

**PRESENT:** Chairman Huntley, Mayor Savage and Councilman Helms were present.

**CALL TO ORDER**

**APPROVAL OF MINUTES**

- 2. June 10, 2020**
- 3. October 13, 2020**

Mayor Savage made a MOTION to approve the minutes of the June 10, 2020 and October 12, 2020 Ad Hoc Appointments Committee meeting. SECONDED by Councilman Helms. Passed 3-0

**ITEMS FOR INFORMATION / DISCUSSION**

**4. Review of Existing Board & Commission Vacancies**

**a. Board of Zoning Appeals**

*2 Vacancies*

*2 Eligible for Reappointment*

**b. Historic Review Board**

*3 Vacancies*

*2 Eligible for Reappointment*

**c. Planning Commission**

*2 Vacancies*

*2 Eligible for Reappointment*

**5. Review and Selection of Applicants**

**6. Schedule Date(s) for Applicant Interviews (If Necessary)**

Mayor Savage made a MOTION to reconvene at a later date to give Committee members more time to review the applications. Seconded by Councilman Huntley. Passed 3-0

**ADJOURN**

Councilman Helms made a MOTION to adjourn. SECONDED by Mayor Savage. Passed 3-0.

*The following press was notified of the meeting by email or fax in accordance of the Freedom of Information Act: The Herald; CN2; WRHI; Fort Mill Times and WBTB. The agenda was also posted at the entrance to Town Hall the required length of time and on the Town website.*

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**Ad Hoc Appointments Committee Meeting**  
**April 1, 2021**  
**New Business Item**

**Recommendation of Candidate(s) for Appointment to the Board of Zoning Appeals**  
 Board of Zoning Appeals (2 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates to fill two expired terms on the Town of Fort Mill’s Board of Zoning Appeals.

The two vacancies (Seats 1 and 2) are for terms expiring on **April 14, 2021**. Candidates selected to fill these seats will be appointed to a full three-year term, expiring on April 14, 2024.

The current membership of the Board of Zoning Appeals is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	Vacant			04/14/2018	04/14/2021
2	Terri Murray	324 Montmorenci Crossing	3	04/14/2018	04/14/2021
3	Jody Stegall	112 Mary Mack Lane	2	04/12/2019	04/12/2022
4	Carolyn Blair	101 W. Close Street	3	04/12/2019	04/12/2022
5	Becky Campbell	133 Forrest Street	2	04/12/2019	04/12/2022
6	Jim Thomas	202 Springs Street	2	04/24/2020	04/24/2023
7	Amber Bryant	430 Monterey Oaks Circle	4	04/24/2020	04/24/2023

The town has received applications from the following individuals who have expressed an interest in serving on the Board of Zoning Appeals:

Name	Address	Resident	Ward	Incumbent
Terri Murray	324 Montmorenci Crossing	Yes	3	Yes
Jennifer Allan	674 Avonmore Drive	Yes	4	No
Amy Hendricks	1659 Pine Bluff Court	No		No
Gary Lounsbury	460 Silver Cypress Lane	No		No
David Lindh	600 Bannerman Lane	Yes	3	No
John Pouliot	102 Grier Street	Yes	2	No

Two above applicants are not eligible to serve on the Board of Zoning Appeals because they do not meet the residency requirement. The other four applicants meet the eligibility requirement for service on the Board of Zoning Appeals and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Penelope G. Karagounis, MA

Planning Director

March 25, 2021

**Ad Hoc Appointments Committee Meeting**  
**April 1, 2021**  
**New Business Item**

**Recommendation of Candidate(s) for Appointment to the Historic Review Board**

Historic Review Board (3 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates to fill two expired terms on the Town of Fort Mill’s Historic Review Board and one vacancy term.

The two vacancies (Seats 1 and 2) will be for terms expiring on **April 14, 2021**. Candidates selected to fill these expired seats will be appointed to a full three-year term, which will expire on April 15, 2024. The seat 4 position is vacant due to a resignation and the expiration of the term is April 12, 2022.

The current membership of the Historic Review Board is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	Sarah Shaw	233 Sand Paver Way	N/A	07/09/2019	04/14/2021
2	David Booth	109 W. Summersby Street	3	04/14/2018	04/14/2021
3	Scott Couchenour	122 W. Oak Street	3	04/12/2019	04/12/2022
4	Carmen Banks	1232 Weir Court	1	04/12/2019	04/12/2022
5	Megan Brinton	535 Placid Court	N/A	04/12/2019	04/12/2022
6	Louis Roman	2405 Whites Road	4	04/24/2020	04/24/2023
7	Samantha Nifong	111 Myers Street	1	04/24/2020	04/24/2023

The town has received applications from the following individuals who have expressed an interest in serving on the Historic Review Board:

Name	Address	Resident	Ward	Incumbent
David Booth	109 W. Summersby Street	Yes	3	Yes
Mariel Izquierdo	301 Morgan Street	Yes	2	No
Amanda Burns	1841 Lillian Lane	No		No
Scot Stanley	850 Stratford Run Drive	No		No
Jonny Bivins	1144 Kanawha Court	No		No
Jessica Scarlett	123 E. Summersby Street	Yes	3	No
Amy Hendricks	1659 Pine Bluff Court	No		No

Kate Chaney	417 Brier Knob Drive	Yes	4	No
Laura Miranda	1545 Whistlers Chase Court	Yes	4	No
Steven Goodrich	929 Twin Valley Way	Yes	4	No
Robert Giglio	1285 Clingman Drive	Yes	4	No
Nikki Todaro	121 Brookshire Drive	Yes	4	No
Lipi Pratt	2309 Talon Point Circle	Yes	4	No
Brian Lucas	359 Gringley Hill Road	No		No
Elizabeth Leventis	203 Fairway Drive	Yes	2	No
Jennifer Allan	674 Avonmore Drive	Yes	4	No
Gordon Douglas	1037 Honeybee Trail	Yes	1	No
David Lindh	600 Bannerman Lane	Yes	3	No

There is no residency requirement for appointment to the Historic Review Board; however, state law does require that a municipal board have at least one or more professionals in preservation related disciplines such as architecture, history, architectural history, planning, prehistoric and historic archaeology, folklore, cultural anthropology, curation, conservation, and landscape architecture.

All applicants meet the requirements for service on the Historic Review Board and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Penelope G. Karagounis, MA  
 Planning Director  
 March 25, 2021



**Ad Hoc Appointments Committee Meeting**  
**April 1, 2020**  
**New Business Item**

**Recommendation of Candidate(s) for Appointment to the Planning Commission**

Planning Commission (2 Vacancies)

The Ad Hoc Appointments Committee is asked to review and recommend candidates to fill two expired terms on the Town of Fort Mill’s Planning Commission.

The two vacancies (Seats 1 and 2) will be for terms expiring on **April 14, 2021**. Candidates selected to fill these seats will be appointed to a full three-year term, expiring on April 15, 2024.

The current membership of the Planning Commission is as follows:

Seat	Member Name	Address	Ward	Appointed	Expiration
1	James Traynor	115 Mary Mack Lane	2	04/14/2018	04/14/2021
2	Matthew Lucarelli	496 Walden Park Drive	2	04/14/2018	04/14/2021
3	Andy Agrawal	534 Quaker Meadows Ln.	3	04/12/2019	04/12/2022
4	Dan Stout	618 Bucks Quarry Court	1	6/22/2020	4/11/2022
5	Ben Hudgins	115 Hallett Street	3	04/11/2019	04/11/2022
6	Chris Wolfe	1150 Peachtree Lane	1	04/24/2020	04/24/2023
7	Hynek Lettang	117 E. Oak Street	3	04/24/2020	04/24/2023

The town has received applications from the following individuals who have expressed an interest in serving on the Planning Commission:

Name	Address	Resident	Ward	Incumbent
James Traynor	115 Mary Mack Lane	Yes	2	Yes
Matthew Lucarelli	496 Walden Park Drive	Yes	2	Yes
Jennifer Allan	674 Avonmore Drive	Yes	4	No
Scot Stanley	850 Stratford Run Drive	No		No
Sarah Curtis	3570 Tybee Drive	Yes	4	No
Brian Woodward	2612 Saint Helena Court	Yes	1	No
Cari Bock	5522 Morris Hunt Drive	No		No
Amy Hendricks	1659 Pine Bluff Court	No		No

Dipak Shah	1716 Tailed Hawk Way	Yes	4	No
Daniel Cope	1176 King's Bottom Drive	Yes	4	No
Chip Smith	118 Country Club Drive	Yes	2	No
Eric Wood	226 Monterey Oaks Circle	Yes	4	No
Brent Kercher	3482 Richards Crossing	No		No
Tim Marsh	5694 Morris Hunt Drive	No		No
Gary Lounsbury	460 Silver Cypress Lane	No		
Jeffrey Terrell	348 Sugar Creek Crossing	Yes	3	No
Steven Goodrich	929 Twin Valley Way	Yes	3	No
Tom Fischer	1820 Hannon Farm Road	No		No
Lipi Pratt	2309 Talon Point Circle	Yes	4	No
Mike Coutts	2100 Angel Oak Drive	Yes	2	No
Elizabeth Leventis	203 Fairway Drive	Yes	2	No
James Roberts	850 Bee Balm Trail	Yes	1	No
Marie DeMartino	233 Monterey Oaks Circle	Yes	4	No
John Pouliot	102 Grier Street	Yes	2	No
Jessica Vilag	836 Treasure Court	No		No
David Lindh	600 Bannerman Lane	Yes	3	
Frances Dixon	123 Webbs Mill Drive	Yes	3	
Gordon Douglas	1037 Honeybee Trail	Yes	1	No

Many of the applicants do not meet the residency requirement for service on the Planning Commission and are not, eligible for appointment. The applicants that do meet the eligibility requirement for service on the Planning Commission and are, therefore, eligible for appointment. These appointments are at the discretion of the advisory committee and town council.

Penelope G. Karagounis, MA  
 Planning Director,  
 March 25, 2021