



Firefighter I

Fire Department

FD/9

JOB SUMMARY

This position responds to fire and other emergency incidents to suppress fires, rescue victims, provide emergency medical care, and perform other duties as required. An incumbent in this position may be designated "Firefighter II."

MAJOR DUTIES

- Responds to fire calls and uses firefighting skills to evaluate and carry out actions to most efficiently control the emergency at hand; assists with the fighting of structural fires.
- Operates a variety of ladders, hoses and other equipment at the scene of fire, rescue and other emergency incidents.
- Provides emergency medical care at emergency scenes.
- Completes required reports detailing fire incident responses.
- Completes required training and maintains required certifications.
- Inspects equipment to ensure that it is in proper working order; washes and cleans equipment on a regular basis; repairs and performs routine maintenance on equipment; ensures the proper functioning of all equipment and vehicles.
- Maintains an adequate inventory of supplies aboard vehicles; conducts regular inspections.
- Provides fire prevention information to the public; assists in teaching fire safety classes; provides tours of the fire station.
- Performs housekeeping, grounds keeping, and building maintenance duties.
- Conducts station and apparatus tours for school and other community groups.
- Participates in public education events.
- Conducts pre-incident planning on commercial and residential structures as requested.
- Responds to after-hours emergencies as required.
- Performs related duties as assigned.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of the operation of equipment used in combating, extinguishing, and preventing fires.
- Knowledge of firefighting standards, practices, strategies, tactics, and equipment.
- Knowledge of emergency medical standards, practices, strategies, tactics, and equipment.
- Knowledge of rules, regulations, and standard operating procedures of the department.
- Knowledge of equipment maintenance principles.
- Knowledge of hydrant locations, water systems, and water mains.
- Knowledge of local, state, and federal fire codes.
- Knowledge of hazardous materials.
- Skill in the operation of all firefighting, rescue, and other equipment, including motor vehicles.
- Skill in extrication techniques.
- Skill in the use of a computer and a records management system.
- Skill in the use of radios and communication equipment.
- Skill in interpersonal relations.
- Skill in oral and written communication.

SUPERVISORY CONTROLS

The Fire Lieutenant assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include local, state, and federal laws and regulations; medical protocols; and town and department policies and procedures. These guidelines require judgment, selection, and interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related fire suppression and emergency response duties. The variety of emergency situations encountered contributes to the complexity of the work.

- The purpose of this position is to protect lives and property through fire prevention and suppression activities. Successful performance helps ensure the safety of lives and property in the community.

CONTACTS

- Contacts are typically with co-workers, other town employees, representatives of other emergency response agencies, local business owners, and the general public.
- Contacts are typically to give or exchange information, resolve problems, provide services, and educate the public.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed intermittently sitting, standing, bending, crouching, or stooping. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes the sense of smell.
- The work is typically performed in an office, except while at fire or other emergency scenes. The employee may be exposed to machinery with moving parts, irritating chemicals, extreme temperatures, hazardous situations, and inclement weather. The work requires the use of protective clothing and devices.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Knowledge and level of competency commonly associated with completion of specialized training in the field of work, in addition to basic skills typically associated with a high school education.
- No experience required.
- Or any equivalent combination of education and experience which provides required knowledge, skills, and abilities.
- Possession of or ability to readily obtain a valid driver's license for the type of vehicle or equipment operated.
- Ability to meet current requirements for certification by the South Carolina Fire Academy.
- Possession of or ability to readily obtain DHEC EMT - Basic certification within two years of beginning the course.