

**Fort Mill  
Farmers & Artisans  
Market Policies  
2026**



Fort Mill Farmers & Artisans Market was created to provide a place for people to purchase and sell local produce, farm products, other agricultural items, arts and crafts in Veterans Park, 106 N. White Street, Fort Mill, SC. Businesses/ Vendors other than these categories should not apply to be a vendor at the Farmers & Artisans Market. Additionally, no solicitation of any kind is allowed at the Market. This includes handing out information or items if you are not an approved vendor. The Town of Fort Mill operates the Farmers & Artisans Market.

Policies have been established to provide regulations and operating procedures specific to Fort Mill Farmers & Artisans Market and are subject to change. Compliance with these policies is mandatory for all farmers, growers, artisans, crafters, food vendors, non-profit organizations, musicians, entertainers, and any other entities that are granted permission to participate in Fort Mill Farmers & Artisans Market, (hereinafter collectively called "Vendors").

- 1. Location:** Veterans Park, 106 N. White Street, Fort Mill, SC  
**Hours of Operation:** Saturdays, May 9 – October 31, 2026  
**Time:** 9:00 a.m. – 12:00 p.m.

Vendor set-up will begin no earlier than 7:30 a.m. Vendors must arrive no later than 8:15 a.m. Vendors arriving later than 8:15 a.m. may forfeit their space and may not be permitted to set up on that day. Fort Mill Farmers & Artisans Market will open at 9:00 a.m. each Saturday. Vendors must remain fully open for business until closing time at 12:00 p.m. If you sell out before 12:00 p.m., use this time to promote your business. No vehicles will be permitted in the Farmers & Artisans Market area during market hours. Vendor parking will be communicated later.

Fort Mill Farmers & Artisans Market will be open on the scheduled days, rain, or shine. However, the Town of Fort Mill may cancel the Farmers & Artisans Market in the event of extreme weather conditions or severe storm warnings. Updates and cancellation notices will be communicated through Town of Fort Mill Facebook and Instagram Pages, as well as group email to participating vendors. If the Farmers & Artisans Market is cancelled due to extreme weather conditions or warnings, no vendors will be permitted to sell their products at the Fort Mill Farmers & Artisans Market site that day.

## 2. Application Process

Each vendor interested in participating in the Farmers & Artisans Market must submit a Farmers & Artisan Market Application and all applicable supporting documentation from SC Department of Agriculture; SC Department of Health and Environmental Control and SC Department of Retail and all other regulatory organizations (as applicable) to the Assistant Events Coordinator, Deana Griffin, either by postal mail or email. Submission of an application does not guarantee approval. The Town of Fort Mill will review each application and determine whether to approve or deny the vendor's participation in the Farmers & Artisans Market. Each vendor will be notified by email if the Town of Fort Mill approves, denies or waitlisted their application. Vendors may not participate in the Fort Mill Farmers & Artisans Market unless approved by the Town of Fort Mill. Any vendor who has previously been denied participation in the Farmers & Artisans Market may reapply in the current season. However, the Town of Fort Mill is under no obligation to approve any applications. Applications may be approved or denied for any reason or for no reason at all. The decision of the Town of Fort Mill is final and may not be appealed.

Applications will not be considered on Farmers & Artisans Market Operating Days. Vendors must allow at least ten (10) business days for applications to be reviewed.

### 3. Spaces and Set-Up

The Town of Fort Mill will assign spaces at the Farmers & Artisans Market to APPROVED Vendors only. All attempts will be made to assign the same space each Market, this is not guaranteed.

Vendors should notify the Assistant Events Coordinator, Deana Griffin, by Tuesday before the following scheduled Saturday, if unable to participate in a scheduled Farmers & Artisans Market Day so your space can be assigned to another vendor for that day. Please only cancel in EMERGENCY situations only.

The Town of Fort Mill will provide each APPROVED Vendor one (1) 10' x 10' space. Vendors must supply their own tents, weights, tables, and chairs to fit in this space. Required tent color is royal blue or white, except when using a Branded Professional tent. Tents must be kept in good condition at all times. If you need more than one (1) 10' x 10' space, please discuss with Assistant Events Coordinator Deana Griffin, and specify on your application.

Vendors must keep spaces clean and free of debris during Farmers & Artisans Market hours. Upon departure, Vendors are responsible for ensuring that their spaces are left clean and free of debris.

### 4. Farmers & Artisans Market Fees, Licenses, and Insurance

- a. There is a \$5.00 fee for one space per Saturday. Once approved, pre-payment is required for all scheduled Market days. No refunds will be issued if the Market is cancelled by the vendor or by the Town.
- b. A Town of Fort Mill Temporary Business License is included in your APPROVED Farmers & Artisans Market Application. No charge for license/no hard copy given to you. You do not need to contact the Town of Fort Mill regarding this.
- c. The Town of Fort Mill will NOT provide insurance for individual vendors. Vendors should check with their insurance carriers and provide their own personal, general, and product liability insurance as warranted.
- d. The Town of Fort Mill requires each APPROVED Vendor to have Minimum \$1,000,000 **General Liability Insurance**. You must ask your Insurance Agent to submit a Certificate of Liability Insurance (COI) Form directly to the Town of Fort Mill (email to [dgriffin@fortmillsc.gov](mailto:dgriffin@fortmillsc.gov)) to be a vendor at the Farmers & Artisans Market. This should not come from you. It should come directly from insurance company to the Town. This is the information that **MUST** be included on the COI:  
Minimum \$1,000,000 General Liability Insurance  
& In the **Certificate Holder Section** of the **COI**,  
Town of Fort Mill must be listed as Additional Insured with this address:  
205 N. White Street, Fort Mill SC 29715

## 5. Complaints

Each Vendor will address complaints by customers. The Town of Fort Mill will only address complaints between Vendors and complaints made by customers about specific Vendor(s).

## 6. General Rules

The General Rules apply to all Fort Mill Farmers & Artisans Market Vendors. Violation of any of these policies may result in the termination of Farmers Market privileges.

- A. Abusive, profane, threatening, harassing language, or actions toward Town of Fort Mill Employees, volunteers, other Vendors, or market customers will not be tolerated.
- B. Children under the age of 14 will not be allowed to sell unless an adult, who is knowledgeable about the items for sale, accompanies them.
- C. Vendors must be dressed appropriately for working with the public. Swim and/or scanty attire will not be permitted.
- D. Fraudulent, dishonest, or deceptive merchandising will not be tolerated, and Vendor will be asked to leave and not allowed to return.
- E. Vendor's pets are not permitted in the Market Vendor spaces.
- F. Solicitation for products, services, or charitable contributions, not specifically specified in Market Vendor application will not be permitted.
- G. Children accompanying Vendors must always be supervised and not allowed to roam the market unattended.
- H. All Vendors will be responsible for the actions of their employees and/or agents.
- I. Possession of firearms, fireworks, gambling, use of alcohol, use of illegal substances, or disorderly conduct by a Vendor or his/her employees or agents, shall constitute a violation of Fort Mill Farmers & Artisans Market Policies.
- J. The selling of live animals (i.e. livestock, domesticated animals) is not allowed.
- K. The selling or distribution of alcoholic beverages is not allowed unless the Vendor is licensed to sell such products and the sale has been approved by the Town of Fort Mill. NO on-site consumption is allowed.
- L. The sale and/or use of tobacco products and vaping of any kind by Vendors is prohibited during market hours, including during set-up and clean-up.
- M. It is the responsibility of each Vendor to research and comply with all business and tax regulations for the sale of their items.
- N. The display of profane, obscene, sexually explicit, offensive, or inflammatory items for sale or for any other reason is prohibited.
- O. Vendor to Vendor re-sale of products is not allowed on-site during market hours.
- P. Items other than those outlined on the Fort Mill Farmers & Artisans Market Vendor Application and approved by the Town of Fort Mill are not allowed to be sold at the Market. The Fort Mill Farmers & Artisans Market reserves the right to refuse the sale of any item. All products to be sold during 2025 must be listed on the application for approval. New items intended for sale during the season must be pre-approved.

7. Policies for Vendors of Food Items including, but not limited to, fresh produce, meat, fish, dairy products, eggs, honey, candy, and baked goods. Violation of any of these policies may result in the termination of Market privileges.

In addition to the General Rules of the Fort Mill Farmers & Artisans Market, Vendors of Food Items, as defined above, must also comply with the following:

- A. Vendors selling produce and farm products grown and/or produced in York, Chester, or Lancaster County will be given priority for participation at the market.
- B. Vendors residing in York, Chester, and Lancaster counties will be given priority for participation at the Market.
- C. Vendors may offer produce, plants, and other agriculture products (i.e. eggs, meat, milk, etc.) produced or grown in South Carolina or North Carolina.
- D. Vendors may resell agricultural products from South Carolina or North Carolina if the product is clearly marked as resale (for example, Pageland Watermelons). To resell, at least fifty (50) percent of a vendor's total products available for sale must be grown or raised on a farm or garden by the Vendor during the season. If the percentage of locally grown items is in doubt, the Fort Mill Farmers & Artisans Market staff reserves the right to request a farm/garden visit.
- E. Fort Mill Farmers & Artisans Market does not accept brokers: i.e. participants who have bought produce, plants, or flowers from a grower and do not grow anything themselves.
- F. No bananas, lemons, or other produce that is not grown in the States of South Carolina and North Carolina can be sold at the Market. Further, no imported produce may be sold at the Market.
- G. Farmers and Growers must be willing to allow the Town of Fort Mill, or other designated market staff, to visit their farms, with or without prior notice, to verify products being grown and/or produced for sale at the Market.
- H. Farmers and Growers should plan to provide their own scales, bags, etc. for the sale of their products. Scales are subject to SCDA inspection.
- I. Each Vendor must clearly display signage at his/her space that includes the name and location of his/her farm. Signs will not be provided by the Town of Fort Mill.
- J. Vendors wishing to offer samples of the food items they are approved to sell at the market must cut and prepare the samples at the Market. Samples may not be prepared prior to arrival at the Farmers Market. Samples of fresh produce may be offered to customers, provided these samples are prepared on-site and in compliance with all applicable local, state, and federal food safety regulations.
- K. All items must be clearly priced. Prices can be handwritten or typed on tags; or they can be written on a chalkboard or other sign.
- L. Farmers and Growers who are members of Certified SC Grown are encouraged to display relevant signage.
- M. If any items for sale are labeled "organic," the Farmer must show proof of certification from a USDA-recognized group. Farmers who grow items organically, but are not certified, may label items as "grown using organic methods" or "pesticide-free."
- N. It is the responsibility of the Vendor to research and to comply with all federal, state, and local regulations governing the sale of his or her items. Products must be labeled, processed, and prepared in compliance with the SC Department of Agriculture and any other appropriate regulations. If selling meat or dairy products (meat, dairy, fish, eggs, cheese) for human consumption, Vendors must furnish

proof of compliance with all appropriate regulations and proof of their product liability insurance policy to the Assistant Events Coordinator, with his or her application.

- O. Unless placed inside a cooler, as in the case of items such as meats and eggs, food items and their containers must be kept off the ground. The only exception is in the case of heavy produce items, such as watermelons or pumpkins.
- P. Any Vendor wishing to sell honey, candy, and/or baked goods at the market must submit, along with the Fort Mill Farmers & Artisans Market Application, a copy of the SCDA Exemption Approval AND a copy of the label that will be attached to each product.
- Q. Baked goods and candies presented for sale at the market must be made completely from scratch, not from a box or mix. Packaging MUST include list of ingredients, business logo/branding, and date. The following baked goods are the ONLY ones that will be permitted to be sold at the Market: Baked breads,\* baked cookies, baked cakes, candy, and baked high-acid fruit pies (apple, apricot, grape, peach, plum, quince, orange, nectarine, blackberry, raspberry, boysenberry, cherry, cranberry, strawberry, red currants).  
*\*Potentially hazardous baked goods include, but are not limited to: Moist quick breads, such as zucchini, pumpkin, and banana; pumpkin pie; sweet potato pie; cheesecake; custard pies; cream pies; and pastries with potentially hazardous toppings or fillings. None of these potentially hazardous baked goods may be sold at the market without testing and written approval by Clemson University. Such approval will be required by Town of Fort Mill prior to the sale of any baked goods at the market, other than those expressly listed above.*
- R. SCDA Food Safety and Compliance Program, please see South Carolina Home-based Food Production Law Guidance for any questions regarding Cottage Industry laws. All Fort Mill Farmers & Artisans Market Vendors must comply with all guidelines included in this document. Any Market Vendor wishing to sell products specified in this document MUST submit all applicable documentation from SCDA, SCDHEC, or other applicable regulatory agency along with their Fort Mill Farmers & Artisans Market Vendor Application. All food safety regulations will be enforced at the Market, and the attached document is hereby incorporated as part of the Fort Mill Farmers & Artisans Market Policies.

**8. Policies for Vendors of Prepared Foods Sold for Immediate Consumption: Violation of any of these policies may result in the termination of market privileges.**

In addition to the General Rules of the market, Vendors of Prepared Foods Sold for Immediate Consumption must also comply with the following:

- A. All food products must be prepared by the Vendor before arrival at the Market. Resale items shall not be sold at the Market.
- B. All food products must complement Fort Mill Farmers & Artisans Market, as determined by the Town of Fort Mill.
- C. All food Vendors must follow SCDA and SCDHEC rules and regulations. Food items prepared for sale must have been prepared in a SCDHEC-approved kitchen or follow the SC Cottage Industry Laws.
- D. The Town of Fort Mill reserves the right to refuse the sale of any item.

**9. Policies for Artisans and Crafters: Violation of any of these policies may result in the termination of Farmers Market privileges.**

In addition to the General Rules of the Fort Mill Farmers & Artisans Market, Vendors who are artisans and crafters must also comply with the following:

- A. Fort Mill Farmers & Artisans Market does not accept brokers or Vendors who purchase items for resale.
- B. Crafters and Artisans residing in York County, South Carolina will be given priority for participation at the market. If there are specific products that are not represented at the Market, and that can be sourced from other nearby counties in North or South Carolina, the Town of Fort Mill may consider applications from crafters or artisans in such counties on a case-by-case basis.
- C. Vendors may only sell handmade crafts and/or works of art that they have produced themselves. Imported items, mass-produced items, resale items, and/or items that are not handmade by the Vendor may not be sold at the Market.
- D. The Town of Fort Mill has the authority to determine whether items are handmade and may be sold at the Market.
- E. Vendors must clearly display signage at their spaces that includes the name(s) of the Vendor or business name and the location(s) where the items were produced. Signs will not be provided by Town of Fort Mill.
- F. All items must be clearly priced. Prices can be handwritten or typed on tags; or they can be written on a chalkboard or other sign.

**10. Payment and Sales Reporting: In addition to the General Rules of the Fort Mill Farmers & Artisans Market, all Town of Fort Mill Farmers & Artisans Market Vendors must also comply with the following:**

- A. Sales transactions at the market may only be made between Vendors and customers when Fort Mill Farmers & Artisans Market is open for business.
- B. Vendors must accept cash. Vendors may choose to accept personal checks or credit/debit card payments at their own discretion. Town of Fort Mill will not be held responsible for any checks that are returned or for any credit/debit card transactions that are declined.
- C. Vendors are strongly encouraged to accept debit/credit card payments.
- D. Town of Fort Mill encourages Vendors to accept Supplemental Nutrition Assistance Program (SNAP) benefits. SNAP may only be used to purchase the following items: Breads, cereals, fruits, vegetables, meat, fish, poultry, dairy products, and food-producing seeds and plants. Vendors who sell these items at the Market are strongly encouraged to complete training required to accept benefits from SNAP.
- E. Vendors who are certified and approved to accept WIC and Senior Farmers Market Nutrition Program Vouchers must clearly display this information in their spaces.
- F. Vendors must provide their estimated amount of sales at the Market to the Assistant Events Coordinator Deana Griffin at [dgriffin@fortmillsc.gov](mailto:dgriffin@fortmillsc.gov) by Monday after each market day. This information is used to calculate Fort Mill Farmers & Artisans Market's economic impact on the Town of Fort Mill and is essential for continued support and funding for the market.
- G. You are responsible for checking requirements and paying South Carolina sales taxes and submitting all taxes to the S.C. Dept. of Revenue. You can read details and apply for your S.C. Retail License here: [Events and Festivals \(sc.gov\)](https://www.sc.gov/Events-and-Festivals)

If you have questions regarding S.C. Retail License or paying taxes, please contact SCDOR at their contact information. Please do not contact us.

Before you can be a vendor at the Fort Mill Farmers & Artisans Market, the Town must receive a copy of your S.C. Retail License, Artist & Craftsman License or your SCATE card if you are exempt from paying taxes.

Retail License (\$50 non-refundable fee)

A Retail License is required of every person who sells tangible personal property at retail in South Carolina. If your business has multiple locations, **you will need a Retail License for each location of your business.**

You will need a Retail License if:

- you are making sales in South Carolina MORE THAN ONCE in a 24-month period (not in the 12 months prior to the event or in the 12 months following the event) at a special event.
- you are making sales at a retail event.
- you have an online business with no physical storefront.
- you make retail sales at only one festival per year. You may indicate that you will be a seasonal filer for a specific month of the year.
- you sell taxable services.

Artist & Craftsman License (\$20 non-refundable fee)

Artists and crafters who sell products they have created or assembled at arts and crafts shows and festivals can get a permanent Artist & Craftsman License.

Remember, if you sell online, you will need a Retail License as described above.

South Carolina Farmers

If you are a Farmer, then you may be exempt from paying sales tax. You must provide your South Carolina Agriculture Tax Exemption (SCATE) card to show proof of exemption. The SCATE card can be applied for through the South Carolina Department of Agriculture (SCDA). You can find the details here:

[Tax Exemptions for Farmers \(sc.gov\)](#)

[South Carolina Agricultural Tax Exemption - South Carolina Department of Agriculture \(sc.gov\)](#)

## 11. Violation of Fort Mill Farmers & Artisans Market Policies and Appeals Process

Participation in the Fort Mill Farmers & Artisans Market is a privilege, not a right. The Town of Fort Mill reserves the right to approve or deny any Vendor's participation in the Farmers & Artisans Market at any time during the market season. Vendors may be approved or denied the opportunity to participate in the Market for any reason or for no reason at all. Any Vendor's participation may be immediately terminated or suspended, for any reason or for no reason at all.

Vendors who are terminated or suspended from Fort Mill Farmers & Artisans Market – due to violation of any of the market policies, or for any other reason, or for no reason at all – shall

not be entitled to participation in the Market. The Town of Fort Mill does not guarantee any income for any vendors at any time and are not responsible for any Vendor's loss of income.

### 13. Additional Information

The Town of Fort Mill will not be responsible for any loss through theft, or otherwise, of products or any private property while in the Market area. The Town of Fort Mill will not be responsible for personal injuries or damage to private property.

The Town of Fort Mill reserves the right to amend these policies at any time without prior notice.

### 14. Additional Informational Websites:

General State of SC Sales Tax Information:

<https://dor.sc.gov/tax/registration/general-information>

General State of SC Business Registration & Retail License:

<https://dor.sc.gov/tax-index/registration>

Town of Fort Mill Mobile Food Vendor Packet/Application:

[Mobile Food Vendors | Fort Mill, SC \(fortmillsc.gov\)](https://fortmillsc.gov/mobile-food-vendors)