REQUEST FOR PROPOSAL

REQUESTOR: Town of Fort Mill
200 Tom Hall Street
Fort Mill, SC 29715

CONTACT: Phillip Aycock, Procurement Officer
803-547-2116 ext. 1169

PROJECT: TOWN OF FORT MILL FIRE DEPARTMENT WASHER/EXTRACTOR RFP

DUE: Sealed Proposals are due by August 5, 2019 @ 3:00pm

RETURN TO: TOWN OF FORT MILL
200 Tom Hall Street
FORT MILL, SC 29715
ATTENTION: Phillip Aycock, Procurement Officer
PURPOSE/SCOPE

The Town of Fort Mill Fire Department would like to purchase an automatic laundry washer-extractor for processing water-washed lined items (turn out gear). The delivery of the automatic laundry washer-extractor must occur before September 30, 2019 to 121 Tom Hall Street Fort Mill, SC 29715.

The Washer/Extractor would have the following Design requirements, Performance Requirements, and Control System:

- 1 Turn Out Gear Chemical Dispensing system with Chemical (Detergents and Sanitizers) 12-18-month chemical supply.
- Digital tracking system for turnout gear washing.
- Drain valve automatically opens in event of power failure.

Design Requirements:

1. Construction: 304 or equal stainless-steel cylinder tub and cover panels
2. Input voltage: X:00-208/220-240/50/60/1/3; 2/3 Wire plus ground.
3. Dry weight capacity: 65 lbs. (29.5 KG) Capacity
4. Wash cylinder volume: 9.7 minimum
5. Overall Width: 35 inches or less
6. Overall Height: 65 inches or less
7. Overall Depth: 50 inches or less
8. Number and Size of water connections: 2 main fill connections with .75 NH male connections and 2 (spray rinse) connections with .75 NH male connections.
9. Number and size of drain outlets: 1 outlet at 3
10. Overflow: Internally plumbed
11. Control System: Programmable microprocessor
12. Cylinder Drive: Inverter drive
13. Drive Motor: 5 hp

Performance Requirements:

1. Number of selectable wash speeds: 2
2. Number of selectable extract speeds: 1
3. RPM at highest extract speed: 477
4. Chemical supply system
   a. Automatic flushing and connections for 5 external supply lines and control signals for 8 external supplies.
   b. Manually filled 5 compartment dry chemical dispensing system.
Control System

a. Programmable microprocessor (manual, PDA or laptop PC)
b. 41 Programmable cycles
c. 30 programmable water levels
d. Graphic display with words and icons
e. Automatic maintenance reminders
f. PC Software with management reports
g. Real-time clock allows time/date stamp of 100+ items
h. Water monitoring: fill value, slow drain and automatic leak detection system
i. Diagnostic capabilities

TOWN CONTACT

If you have any questions regarding this RFP or terms or conditions, please contact Chipper Wilkerson, The Town of Fort Mill Fire Chief at cwilkerson@fortmillsc.gov by August 2, 2019.

EXCLUDED BIDDERS

Bids from vendors/contractors with prior poor performance; quality issues, contact conformance, payment history, timeline compliance, or any other reason the Town deems POOR PERFORMANCE will not be considered. Excluded Vendors/Contractors can resubmit complete company information with references for Town review after a minimum of one year from the last excluded bid. The Town will contact Vendor/Contractor with its decision within 30 days of company information submittal. The Town reserves the right to include or exclude said Vendor/Contractor based on findings.

NON-APPROPRIATION OF FUNDS

This Agreement shall be subject to the availability and appropriation of funds by Management, and Town Council. If the Council does not appropriate the funding needed by the Town to make payments under this Agreement for a given fiscal year, the Town will not be obligated to pay amounts due beyond the end of the last fiscal year for which funds were appropriated. No act or omission by the Town, which is attributable to non-appropriation of funds, shall constitute a breach of or default under this Agreement.
CANCELLATION

An Invitation for Bids, a Request for Proposals, a Request for Qualifications, or other solicitation may be cancelled, or any or all bids or proposals may be rejected in whole or in part as may be specified in the solicitation, when it is in the best interest of the Town. The reasons therefor shall be made part of the contract file.

COMPLIANCE WITH LAW

The selected consultant and its agents and employees shall be bound and comply with all federal, state and local laws, ordinance rules and regulations, as well as all other governing bodies having legal jurisdiction with respect to the area where such work is performed.

PROPRIETARY/VENDOR DISCLOSURE – NOTICE OF SC FREEDOM OF INFORMATION ACT

The parties acknowledge that all material submitted may be subject to release under the South Carolina Freedom of Information Act (FOIA) and will be released to the public unless exempt from disclosure under FOIA. We discourage you from including any information you consider proprietary or trade secret, as this material is subject to the FOIA once it’s in the Town’s possession. If you must include such information in your submission, please identify it by color, labeling, and/or bold font so that it can be readily identified. In the event the Town receives a request for this material, the Town will notify those parties who have identified information they believe is proprietary or trade secret of the request. The Town has a Ten (10-day deadline to produce the material. This is your window to file an action challenging the release. Please be on notice that if the Town is not served such an action, the information will be released).

DISQUALIFICATION AND REJECTION OF QUOTATIONS

Town of Fort Mill reserves the right to reject any consultant who has failed to perform satisfactorily, or complete on time, or in a manner consistent with the bid documents, contract of similar nature, or to reject the RFQ of a consultant who is not able to perform such contract satisfactorily. The Town
expressly reserves the right to award the contract to the consultant that best meets the requirements as set forth herein. This solicitation does not commit the Town of Fort Mill to award a contract, to pay any cost incurred in the preparation of a proposal, or to produce or contract for services. The Town of Fort Mill reserves the right to accept or reject any or all proposals received as a result of the Request for Proposal, or to cancel it in part or in its entirety if it is in the best interest of the Town of Fort Mill. The Town reserves the right to change the solicitation schedule or issue amendments to the solicitation at any time.

PRICING REQUEST

Sealed bids will be received by the Procurement Department of the Town of Fort Mill, South Carolina until 3:00 PM local time on August 5, 2019 at which time they will be publicly opened and read aloud. All companies submitting bids are welcome to attend, but attendance is not mandatory. The bid opening will begin promptly at the appointed time in the Town of Fort Mill Conference Room, located at 200 Tom Hall Street, Fort Mill, SC 29715. No bid may be submitted after the bid opening begins. The bids must be in the Town of Fort Mill Conference room at the time of the bid opening and it is the responsibility of the bidder to ensure that the bid arrives in the correct place on time.

No bid may be withdrawn for a period of sixty (60) calendar days after the bid opening.

Bids may be mailed to The Town of Fort Mill, Attn: Phillip Aycock, P.O. BOX 159, Fort Mill, South Carolina 29716 or hand delivered to Phillip Aycock, Town of Fort Mill Procurement Officer, 200 Tom Hall Street, prior to the appointed time of the bid opening.

All bids must be in a sealed envelope and marked “SEALED BID; TOWN OF FORT MILL FIRE DEPARTMENT WASHER/EXTRACTOR RFP, OPEN AUGUST 5, 2019 AT 3:00 PM.”

All bids must be approved by the Town of Fort Mill Fire Chief and the Town of Fort Mill Town Manager.

Should the bids be higher than the amount allocated by the Town for this project, the Town reserves the right to negotiate in good faith with the low bidder. Failing an agreement, the Town may reject all bids and resubmit for new bids or make any other decisions it deems to be in its own best interest.
Pricing form for Laundry Washer – Extractor 65 Lb. capacity

Proposal Submitted by:___________________________

Company Name:__________________________

Contact Name:__________________________

Contact Title:_____________________________

Mailing Address:_______________________________

City:_____________________________

State:____________  Zip:____________

Telephone:__________________________ Email:____________________________

Total Cost: $______________________________